

SPECIAL BOARD MEETING – MAY 3, 2011

The Special Board meeting of the Town Board of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

PRESENT: Supervisor Joyce W. Morency, Councilmen Samuel A. Grimone, Earl J. Dakin, Jr., Thomas C. Jones. Cynthia A. Woodson, Town Clerk.

ABSENT: Councilman Paul Woodruff

GUESTS: Anna Reynolds and Matt McNamara Essex Co. Planning, Health Officer Ray Scollin, and Code Enforcement Officer Robert Drosdowich.

Supervisor Morency called the Special Board meeting to order at 6:20 p.m.

The Public Notice reading was waived by the Supervisor and is as follows:

The St. Armand Town board will hold a Special Board meeting on Tuesday, May 3, 2011 at 6:15 p.m. to consider the following items.

1. Possible purchase of a piece of property in Town of St. Armand
2. Public Health Officer's duties
3. CDBG Sewer Grant application update
4. Town Hall project update
5. Other business to come before Town Board

The public is welcome. Pub.: April 25, 2011.

The Pledge of Allegiance of the flag was led by Councilman Grimone.

PUBLIC HEALTH OFFICER

Ray Scollin presented to the Town Board an outline of his duties and a listing of laws, regulations and codes pertaining to public health. He suggested St. Armand have Town Codes for animal control, interior building sanitation, exterior property and premises sanitation, mass gatherings, mass public assemblies, littering, feeding of pigeons and/or seagulls, composting livestock mortality and butcher waste, carnival and circuses, and Board of Health investigation and formal hearing rules.

Mr. Scollin stated that there is a five-five-five day rule. When the complaint comes in to the Town, there are five days for the Health Officer to begin his investigation; then five days for him to present his findings, and then five days if there is an appeal to his findings. He stated that for the most part, his findings are taken care of by the homeowners and no further action is needed.

Councilman Grimone asked if we could use other Town's samples and adjust it to what St. Armand needs. Mr. Scollin said yes. Councilman Grimone asked about the appeal. If there is an appeal we are unable to take action as there has to be five days posted in the newspaper about the meeting, and that is after the five days the Board of Health says it needs to be solved. Mr. Scollin stated that these laws were put in way before there was any opening meeting that now comes into play. He has no solution for that situation.

Mr. Scollin stated that we should have Local Laws regarding health. Councilman Grimone stated that we talked of this before, and maybe we could adopt some codes that nearby Towns are doing. Councilman Jones asked if we could get copies of those laws. Mr. Scollin said yes, but it will be several weeks as they are being updated. Mr. Scollin said that he would like to have municipal codes and also be able to make his decision as he does in other Towns, but he will discuss it with the Town Board. He asked if they want him to continue the same practice, Councilman Grimone said yes.

Mr. Scollin stated that the health issue on St. Regis Ave. is a private situation. He did talk to the homeowners and provided them information. The situation on Rockledge is a public health issue and that the Code Enforcement Officer also went up there and investigated.

CODE ENFORCEMENT OFFICER

Robert stated that the situation over in Lake Placid with the boathouse has been taken care of. The APA gave the permit for the original plans; but the owners thought they could add a second story after the pilings were placed by the APA deadline of September 2010. The APA refused the addition, as they had established new guidelines after September 2010. The owners asked Robert to issue the permit, which he did, but it was after the new guidelines issued by the APA. Robert told the owners that if they can get a variance from the APA then he would issue a

new permit. Councilman Grimone asked Robert if his decision was based on the APA guidelines. Robert said no as it was the homeowners responsibility to get all permits, including the APA's.

Robert stated that during the winter months, he had two chimney fires. One was at Rockledge and the other in Bloomingdale. He told both homeowners to have the chimney inspected and cleaned by a professional.

DEAN MONTROY'S PROPERTY

Supervisor Morency stated that the APA gave the go ahead to purchase the lot owned by Dean Montroy. The letter provided by Nancy Heath is sufficient. If this is approved, Supervisor Morency said that she will have the attorney do the paperwork. The property is 0.20 acre lot for \$10,000. Councilman Jones stated that he is opposed to buying the lot as he doesn't think we need the property. Councilmen Grimone and Dakin both agreed with Supervisor Morency to purchase the lot.

RESOLUTION #50 – PURCHASE OF PROPERTY

Councilman Grimone, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board agree to purchase a 0.20 acre lot from Dean Montroy for \$10,000.

This resolution was duly seconded by Councilman Dakin, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Thomas C. Jones	NAY
Councilman Paul Woodruff	ABSENT

Dated May 3, 2011

Cynthia A. Woodson
St. Armand Town Clerk

CDBG APPLICATION UPDATE

Ms. Reynolds stated that 41 income surveys were mailed out to residents on Poplar, Mill, Vine, Maple streets and Whiteface Lane. They are required to receive a 95 percent response rate for the Community Development Block Grant. Supervisor Morency stated that she when she receives a list of those who did not respond, she will telephone them. Ms. Reynolds stated that 51 percent of the income survey requires a low/moderate income. She stated that depending on the income survey rates will also determine what or how many streets for work to be done.

Councilman Jones asked that if 95 percent of returned surveys are required how come only 51 percent of them have to be low/moderate income. Ms. Reynolds stated that the numbers has changed; in 2009 it was 53 percent of the income surveys. Ms. Reynolds suggested that they also get letters of support from the residents. Supervisor Morency stated that she can get more letters.

Councilman Grimone asked if any part of the \$600,000 grant money be used for engineering drawings. Ms. Reynolds stated that we have the engineering reports; Councilman Grimone was asking for the actual work not the application. Ms. Reynolds stated that of the \$600,000 only 20 percent of it can be used for engineering work.

TOWN HALL PROJECT

Councilman Grimone stated that something needs to be in writing about the brickwork that needs to be done, and the grading for drainage. He stated that Sheridan and Phil should have some information.

Supervisor Morency asked Robert if he gave a demolition permit next door to tear down the burned garage. Robert said that he told Rodger that he may not need to pay for a demolition permit as it was a structure fire under homeowners.

A motion was made by Councilman Grimone, and seconded by Councilman Jones, to adjourn the Special Board meeting at 7:45 p.m.

I, Cynthia A. Woodson, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above referenced date.

Cynthia A. Woodson
St. Armand Town Clerk