

REGULAR MEETING – JANUARY 11, 2012

The regular meeting of the Town Board of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

PRESENT: Supervisor Joyce W. Morency. Deputy Supervisor Samuel A. Grimone, Councilmen Earl J. Dakin, Jr., Charles Whitson, Jr., and Donald Amell. Town Clerk Cynthia A. Woodson.

GUESTS: Sandy Hayes, Alan Belford – Media.

Supervisor Morency called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was led by Councilman Amell.

RESOLUTION #8 – MINUTES

A motion was made by Councilman Whitson, and seconded by Councilman Amell, to accept the Regular Town Board meeting minutes of December 12, 2011. All were in favor. Motion carried.

RESOLUTION #9 – MONTHLY BILLS

GENERAL:	Abstract #1	\$16,682.72
HIGHWAY:	Abstract #1	\$13,650.08
OUTSIDE HIGHWAY:	Abstract #1	\$47,367.53
WATER & SEWER:	Abstract #1	\$11,164.56

A motion was made by Councilman Grimone, and seconded by Councilman Whitson, to accept and pay this month’s bills. All were in favor. Motion carried.

RESOLUTION #10 – SUPERVISOR’S REPORT – DECEMBER 2011

RECEIPTS:	\$ 26,843.12
DISBURSEMENTS:	\$ 34,062.11
CHECKING BALANCES:	\$472,880.56
SAVINGS BALANCES:	\$174,977.45
WATER & SEWER BALANCE	\$ 51,520.58

A motion was made by Councilman Grimone, and seconded by Councilman Whitson, to accept the Supervisor’s Report of December, and the Water & Sewer Report. All were in favor. Motion carried.

TOWN CLERK AUDIT REPORT

Supervisor Morency stated that her clerk, Connie Willette, completed the Town Clerk’s financial records and agreed with findings. Town Board members also signed the annual report.

RESOLUTION #11 – TOWN CLERK FINANCIAL REPORT

Councilman Grimone, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board have accepted, and signed, the audit and review of the Town Clerk’s accounts, done by Connie Willette, Clerk to the Supervisor.

This resolution was duly seconded by Councilman Grimone, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE
Councilman Donald Amell	AYE

Dated January 11, 2012

Cynthia A. Woodson
St. Armand Town Clerk

TAX CAP

Supervisor Morency stated that when an auditor came to check on the budget for the tax cap, he left stating that everything looked alright. However, a few days later he called and said we are over the budget, and we will be penalized for going over the 2%. He suggested that the Town Board revisit the Tax Cap resolution and pass it. Mike Kilroy stated it was because the AMA PILOT which put the budget over. Supervisor Morency asked Mike Kilroy if it is too late to override the tax cap. He stated that if it is over the limit with the cap; then the extra money should be put into a reserve fund. Councilman Grimone asked if there is any monetary fine. Mike said no. Supervisor Morency stated we could put the \$4300 into a reserve account, and she will ask Essex County Attorney Dan Manning about this.

WATER & SEWER REGULATIONS

Supervisor Morency stated that the regulations are now updated with the new increase on the water usage from \$3.25 to \$3.92 per 1,000 gallons.

CONTRACTS

Supervisor Morency stated there are several contracts that needs a resolution.

MOUNTAIN MEDICAL CONTRACT

RESOLUTION #12 OF 2012 – MOUNTAIN MEDICAL CONTRACT

Councilman Dakin, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board authorizes Supervisor Morency to sign the Mountain Medical contract for the drug and alcohol tests and physical exams. Costs for services are: Urine Drug Test @\$55.00 per employee test, Saliva Alcohol Test @ \$20.00 per employee test, and DOT/19-A Physical @ \$90.00 per employee.

This resolution was duly seconded by Councilman Amell, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE
Councilman Donald Amell	AYE

Dated January 11, 2012

Cynthia A. Woodson
St. Armand Town Clerk

ESSEX COUNTY ROAD MAINTENANCE

RESOLUTION #13 OF 2012 – MAINTENANCE OF ESSEX COUNTY ROADS

Councilman Whitson, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board authorizes the Supervisor to enter into a contract with the Essex County Public Works for the purpose of maintenance of County roads from January 1, 2012 to December 31, 2012, Contract No. DPW-12-0089 for actual costs.

This resolution was duly seconded by Councilman Grimone, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE
Councilman Donald Amell	AYE

Dated January 11, 2012

Cynthia A. Woodson
St. Armand Town Clerk

ESSEX COUNTY SNOW & ICE

RESOLUTION #14 OF 2012 – SNOW AND ICE ON ESSEX COUNTY ROADS

Councilman Dakin, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board authorizes the Supervisor to enter into a contract with the Essex County Public Works for the purpose of control of Snow and Ice on County roads from January 1, 2012 to December 31, 2012, Contract No. DPW-12-0107 for \$63,972.19.

This resolution was duly seconded by Councilman Amell, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE
Councilman Donald Amell	AYE

Dated January 11, 2012

Cynthia A. Woodson
St. Armand Town Clerk

SARANAC LAKE RESCUE

RESOLUTION #15 OF 2012 SARANAC LAKE VOLUNTEER RESCUE SQUAD, INC.

Councilman Dakin, who moved its adoption, made the following resolution

WHEREAS A Resolution of the Town Board of the Town of St. Armand to authorize Supervisor Joyce W. Morency to sign the Saranac Lake Volunteer Rescue Squad, Inc. contract for rescue services. Services begin January 1, 2012 to December 31, 2012 for a total amount of \$17,340.00.

This resolution was duly seconded by Councilman Whitson, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE
Councilman Donald Amell	AYE

Dated: January 11, 2012

Cynthia A. Woodson
St. Armand Town Clerk

DEPARTMNET OF ENVIRONMENTAL CONSERVATION

Supervisor Morency stated that she received a letter stating they want the Town to change the name for the water district. It is the Town of St. Armand Water District #1 and needs to be changed to Town of St. Armand Water District #1, Ext. #1. She asked for a resolution indicating the correct District name.

RESOLUTION #16 - REVISED DISTRICT NAME

Councilman Dakin, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board hereby make the change for the NYS Department of Environmental Conservation, a revised Town Resolution indicating the correct district from Town of St. Armand Water District #1 to be named as Town of St. Armand Water District #1, Ext. #1 for water supply permits.

This resolution was duly seconded by Councilman Amell, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Donald Amell	AYE
Councilman Charles Whitson, Jr.	AYE

Dated January 11, 2012

Cynthia A. Woodson
St. Armand Town Clerk

WATER & SEWER REPORT

Jeff Cotter submitted his monthly report to the Board. It is as follows:

1. The Coliform sample obtained from the Town Hall for the month of December came back negative.
2. We have been experiencing more problems with what appears to be mop heads tripping out the sewage pumps at the lift station of the River Road. Twice this month, both pumps have tripped off line due to this problem and the pumps had to be “fished out” with a cable and hood to allow us to pull the debris from the pumps so that they could be reset.
3. We are scheduled to repair an aerator in the Sewer lagoons on 1/15/12.
4. I installed the proper sized 250 ohm register in the Stand Pipe level control panel to allow for more accurate Stand Pipe level readings.
5. We have had trouble locating certain water main shutoffs. One of these shutoffs is the shutoff for Roosevelt St. I will attempt to shut the water off to Roosevelt St. on 1/13/12. The public has been notified of this scheduled shutoff. This will allow Victor Woodruff to replace his broken curb stop to his residence on Roosevelt St.
6. Our system daily water consumption has continued to decline even though we have been using water to flood the ice-skating rink. I reduced the run time to the well field pump #3 by another hour. This should save money on the cost of electricity and will continue to save our water.
7. I have, and will, continue documenting emergency water main shut offs as I continue to learn their locations.
8. I ran both Emergency Generators this month in manual operation.

Supervisor Morency asked for a resolution of the Water & Sewer report for 12/15/11 to 01/11/12.

RESOLUTION #17 – WATER & SEWER REPORT

Councilman Whitson, who moved its adoption, made the following resolution.

WHEREAS A Resolution of the St. Armand Town Board accepted the water and sewer report given by Jeff Cotter.

Councilman Dakin duly seconded this resolution, and adopted as follows:

Supervisor Joyce W. Morency	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE
Councilman Donald Amell	AYE

Dated January 11, 2012

Cynthia A. Woodson
St. Armand Town Clerk

EMPLOYEE BENEFITS

Supervisor Morency stated that one of the Highway employee came to her and asked if he could get paid for 30 hours of unused sick leave. She stated to the Board members that he rarely uses his sick leave and asked that they pass a resolution approving this. Supervisor Morency said she would move the resolution.

Councilman Grimone asked what was in the employee manual. Supervisor Morency stated that any unused sick leave at the end of the year, a payment was made to the highway employees. It was taken out in 2006. Councilman Grimone stated it has nothing to do with the employee; but he stated that he doesn’t think we (Town) owes him, and it is not a wise idea. Supervisor Morency stated that in her opinion, he did not use it and he is entitled to it. Councilman Whitson stated that he could have taken the time off; and if he didn’t use it, then you lose it.

Councilman Grimone asked if there were any carryover of sick time. Supervisor Morency said no. He stated he is willing to add to the policy about some type of carryover of sick leave. Councilman Dakin stated he is in favor of doing the carryover. Councilman Grimone

stated that they could accumulate sick leave, but not get pay for none used. Councilman Amell stated that he is allowed ten days a year for sick leave, if it is not used then it is carryover for a limit of 90 days. Supervisor Morency asked what happens after 90 days. Councilman Grimone said, you lose it. Councilman Whitson stated that in actuality, we are paying him twice.

Supervisor Morency stated that she moved its motion and needed a second. There being none, the issue is dead on the floor if no second resolution stated Supervisor Morency.

Sandy Hayes stated that he does not know of any company that pays for unused sick leave at the end of the year. They could carryover or lose it. He stated he could see doing a carryover for a certain amount of days.

END OF MEETING

A motion was made by Councilman Grimone, and seconded by Councilman Whitson, to adjourn the meeting at 8:07 p.m.

I, Cynthia A. Woodson, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Town Board meeting minutes held on the above referenced date.

Cynthia A. Woodson
St. Armand Town Clerk