

**REGULAR MEETING – SEPTEMBER 11, 2012**

The regular meeting of the Town Board of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

PRESENT: Deputy Supervisor Samuel A. Grimone, Councilmen Charles Whitson, Jr., Earl J. Dakin, Jr., and Donald Amell. Town Clerk Cynthia A. Woodson.

ABSENT: Supervisor Joyce W. Morency

GUESTS: Sandy Hayes, Carol Techman, Connie and Gabriel Willette.

Deputy Supervisor Grimone called the meeting to order at 6:30 pm

Pledge of Allegiance

**RESOLUTION #69 – MINUTES OF PREVIOUS MEETINGS**

Town Clerk noted a couple of errors that needed corrections. A motion was made by Councilman Amell and seconded by Councilman Whitson to accept the minutes of the Regular Meeting of August 14, 2012. Motion carried.

**RESOLUTION #70 – AUTHORIZATION TO PAY MONTHLY BILLS**

A motion was made by Councilman Dakin and seconded by Councilman Amell to accept and pay this month’s bills. Motion carried.

GENERAL	Abstract #9	\$31,476.53
HIGHWAY TOWNWIDE	Abstract #9	\$52,898.89
HIGHWAY OUTSIDE	Abstract #9	\$53,419.06
WATER	Abstract #9	\$ 5,657.39
SEWER	Abstract #9	\$ 6,353.86

**RESOLUTION #71 – SUPERVISOR’S REPORT**

JULY 2012

RECEIPTS:	\$ 38,811.03
DISBURSEMENTS:	\$ 74,168.38
CHECKING BALANCES:	\$741,180.88
SAVINGS BALANCES:	\$175,042.58
WATER & SEWER BALANCE:	\$ 20,299.09

AUGUST 2012

RECEIPTS:	\$ 80,994.95
DISBURSEMENTS:	\$138,290.92
CHECKING BALANCES:	\$692,810.69
SAVINGS BALANCES:	\$175,042.58
WATER & SEWER BALANCE:	\$ 14,083.27

A motion was made by Councilman Whitson and seconded by Councilman Dakin to accept the Supervisor’s Reports and the Water & Sewer Reports. Motion carried.

• **HIGHWAY**

Roger said the sand pile is done for the winter they purchased from Trudeau. The road projects are done for Mill St., Whiteface Ave., and Pisgah. Essex County will be doing the filling in of the cracks in the road on Main St. \*

- **FRANKLIN FALLS BRIDGE**

Roger received a letter from Tony LaVigne, Essex County Department of Public Works, who sent letters out to the Highway Departments and Supervisors regarding the closing of Franklin Falls Road.

- **YOUTH BUILDING**

Roger said the Youth Building was broken into over the weekend and there is an on-going investigation from the State Police.

- **SURPLUS OF 1971 TRUCK**

Roger said someone wants the engine of the 1971 truck that is not road-worthy. Councilman Grimone asked Cindy to call Attorney Dan Manning to see if we need a reason to sell it for a dollar. He asked for a resolution.

**RESOLUTION #72 – SURPLUS OF 1971 TRUCK**

Councilman Dakin, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board have authorized the Highway Superintendent, Roger Oliver, to declare the 1971 truck as surplus as it is not road-worthy. It will be sent to the salvage yard for scrap. Roger said there is someone who wants the engine and the fee is for \$1.00.

This resolution was duly seconded by Councilman Whitson, and adopted as follows:

Supervisor Joyce W. Morency	ABSENT
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Donald Amell	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE

Dated September 11, 2012

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Cynthia A. Woodson  
St. Armand Town Clerk

- **CODE ENFORCEMENT OFFICER**

Robert submitted his monthly report. He asked if he could try to get the town clock fix, it would be voluntary and he will get prices on parts that need to be replaced. Board members approved it.

- **WATER AND SEWER**

There were no reports.

- **POST OFFICE**

Sometime in October there will be a town hall meeting for the public on information regarding the hours possibly being changed at the Bloomingdale Post Office.

- **BOND ANTICIPATION NOTE**

Councilman Grimone asked for a resolution to refinance the serial bond on the 2011 John Deere 50D compact excavator, 36 inch ditching bucket, 2011 P.M. 22 foot deck trailer and accessories.

**RESOLUTION #73 – BOND ANTICIPATION NOTE**

Councilman Dakin, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board shall pay \$16,875.00 to be paid on the principle and \$1,362.64 to be paid in interest. A total of \$18,237.64 to be paid to the bank.

WHEREAS A Resolution of the St. Armand Town Board has on the 11<sup>th</sup> day of September, 2012 duly adopted a Resolution authorizing the issuance and sale of serial bonds of the Town of St. Armand in an amount not to exceed in the aggregate the sum of \$50,625 for the purchase of a 2011 John Deere 50 D Compact Excavator, 36 inch tilt ditching bucket, 2011 P.J. 22 foot trailer and accessories; and

This resolution was duly seconded by Councilman Amell, and adopted as follows:

Supervisor Joyce W. Morency	ABSENT
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Donald Amell	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE

Dated September 11, 2012

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Cynthia A. Woodson  
St. Armand Town Clerk

• **D.E.C. MEETING**

Councilmen Whitson and Grimone attended the meeting. Charlie said the DEC lawyer said she can't fathom the limited of users to be paying into the debt of what needs to be done to do the upgrades. She will set aside the fines being imposed on the District. She realized that the Water and Sewer Districts does not have a large amount of money to take care of all of the problems. Charlie talked to Todd Hodgson of AES and asked him to do an update of proposal cost to the River Road lagoons and pump station. The Malone attorney, Nathan Race, was very helpful. A letter will be sent by October 1<sup>st</sup>, 2012. A copy of the final workup will be sent to DEC, Town Attorney, and to the Town of St. Armand. Todd will contact Albany on funding. Sam was very pleased with the meeting.

Sandy Hayes asked what the deadline was for construction and Sam said there is no deadline for starting or completion of construction.

• **HIGHWAY GARAGE**

North Woods Engineering submitted the structural review of the Town of St. Armand Highway Garage. Sam said the old damage is as much concern as the new damage. The south-east corners have bracing in both direction; but the north-west corner has bracing in the northern direction only. It was recommended to put a secondary brace on the north-west corner. The other concerns are the three main loads that could introduce force into the garage; snow, seismic and wind. Sam tried calling Joe Garso to see if he could come to the meeting, but he was unavailable. Sam asked for a resolution.

**RESOLUTION #74 – BRACING CORNERS**

Councilman Amell, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board agreed to have the Highway employees to put a secondary brace on the North-West corners of the garage.

This resolution was duly seconded by Councilman Dakin, and adopted as follows:

Supervisor Joyce W. Morency	ABSENT
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Donald Amell	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE

Dated September 11, 2012

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Cynthia A. Woodson  
St. Armand Town Clerk

• **ATTORNEY RETAINER AGREEMENT**

Sam asked for a resolution to hire attorney Nathan Race for the sewer project.

**RESOLUTION #75 – ATTORNEY RETAINER AGREEMENT**

Councilman Whitson, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board accept the retainer agreement between the Town of St. Armand and Attorney Nathan N. Race from Hughes Stewart & Race, P.C. of Malone, New York. The cost is \$200.00 per hour for services provided on the Sewer Project only.

This resolution was duly seconded by Councilman Amell, and adopted as follows:

Supervisor Joyce W. Morency	ABSENT
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Donald Amell	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE

Dated September 11, 2012

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Cynthia A. Woodson  
St. Armand Town Clerk

• **UPDATE ON PUMP HOUSE BUILDING**

Charlie said Ron Gill Welling will do the work of filling in the opening with concrete and will cost \$4,523.75. Charlie said Jeff has been busy taking care of the well field. Had a small problem with the reader at the tower and the pump house being different; went and check to find chipmunks inside, he fixed the wire.

• **SEWER BUILDING**

Charlie said Stan in on vacation and Don Raymond is filling in. The sign for the sewer building is done.

• **UPDATE ON WATER AND SEWER SOFTWARE PROGRAM**

Cindy took the new laptop computer, software program, meter books, and the tax rolls with her on vacation and worked over 40 hours inputting the information. A problem occurred when it was discovered that one cannot input meter readings for the old quarter; only for new quarter. No meter readings were entered. Cindy called Joyce and the County regarding this. Mike Kilroy was also notified and was told a new disc would be forthcoming in the mail. This was three weeks ago. Cindy said we may not be using the new software as planned

for this quarter. She will train new person on the old and review the new software.

- **HIGHWAY GARAGE DESIGN**

Sam said that Ethan Hall is doing the re-design of the highway garage to a pre-engineered building system. We have not received anything as yet.

- **AMPLIFICATION SYSTEM FOR BOARD ROOM**

We received two quotes for type of amplification system. One is from Ampersound for a total of \$810.91 with three microphones; the other from Dave' Audio & Video for a total of \$1,399.14 with four microphones. Sam asked board members to review the handouts first. Don proposed to put it into the budget for next year.

- **RETIREMENT OF TOWN CLERK**

Cindy turned in her official notification of resignation effective September 28, 2012. She met with the individual on September 6<sup>th</sup> as this was the earliest date she could get when called July 24<sup>th</sup>. This date is also effective for the Water and Sewer Clerk. As of this date, Wanda Flint is still the Deputy Town Clerk, and Nancy Swinyer is the Deputy Registrar Clerk. Sam asked for a resolution accepting the resignation.

**RESOLUTION #76 – RESIGNATION OF TOWN CLERK**

Councilman Whitson, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board, regretfully, agreed to accept the resignation of Cynthia A. Woodson as Town Clerk and Water & Sewer Clerk effective September 28, 2012.

This resolution was duly seconded unanimously by all Councilmen, and adopted as follows:

Supervisor Joyce W. Morency	ABSENT
Deputy Supervisor Samuel A. Grimone	AYE
Councilman Donald Amell	AYE
Councilman Earl J. Dakin, Jr.	AYE
Councilman Charles Whitson, Jr.	AYE

Dated September 11, 2012

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Cynthia A. Woodson  
St. Armand Town Clerk

- **CEMETERY DEED**

Charlie received a phone call from Betty Jackson on her father's, Alan W. Hogle, cemetery plot from 1951. She will sell it back to the town for \$20.00, which was what he paid for in 1951.

- **WATER & SEWER APPLICATIONS**

Sam said they have the applications given to them from Joyce for review and he called for an executive session to do this.

- **EXECUTIVE SESSION**

Sam called for an executive session at 8:32 p.m. Personnel issues were discussed. Charlie made a motion, seconded by Don to end the executive session at 9:31 p.m.

- **END OF MEETING**

A motion was made by Charlie, seconded by Don to adjourn the regular board meeting at 9:32 p.m.

I, Cynthia A. Woodson, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Town Board meeting minutes held on the above reference date.

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Cynthia A. Woodson  
St. Armand Town Clerk