

REGULAR BOARD MEETING
TOWN OF ST. ARMAND
June 11, 2013

A Regular Board meeting of the Town Board of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

PRESENT: Town Supervisor Charles Whitson, Jr., Deputy Supervisor Samuel A. Grimone, Councilperson Donald Amell, Councilperson Jennifer Fuller, Councilperson Earl J. Dakin, Town Clerk Davina Thurston, , Health Officer Ray Scollin, Code Enforcement Officer Robert Drosdowich

GUESTS: Sandy Hayes, Ester Arland, Peter Benson, Alexandra Gill

Notice was sent to the Adirondack Daily Enterprise regarding this meeting.

Town Supervisor Charles Whitson, Jr. called the board meeting to order at 6:30 p.m.

Town Clerk Davina Thurston led the Pledge of Allegiance.

SARANAC LAKE FREE LIBRARY PRESENTATION

Ester Arland and Peter Benson from the Saranac Lake Free Library gave a presentation to the Board. They proposed creating an outreach program for library patrons at the Bloomingdale Town Hall. They asked the Board to provide some shelving and space for approximately 100 books to be located in the Town Hall and available during regular Town Hall hours. The books would not require any type of tracking, and would be lent based solely on the honor system. They explained that they are not concerned with loss of books, but would like to make books available to the St. Armand community members who may not be able to get to town for books. After discussion, it was agreed that space and shelving would be made available, and Supervisor Whitson would contact Peter Benson as soon as the space was ready to begin the lending program.

REVIEW AND APPROVAL OF MINUTES

Supervisor Whitson asked for a motion to approve the minutes for the Regular Board Meeting on May 14, 2013. Councilperson Fuller made the motion, seconded by Councilperson Amell. All approved. Motion carried.

MOTION TO PAY MONTHLY BILLS

Councilperson Dakin made a motion to pay the bills, seconded by Deputy Supervisor Grimone. All approved. Motion carried.

SUPERVISOR'S MONTHLY REPORT

Supervisor Whitson gave the Board his monthly financial report. This report is kept on file and can be viewed at the Bloomingdale Town Hall, in the Town Clerk's file. Deputy Supervisor Grimone made a motion to accept the Supervisors report, Councilperson Fuller seconded the motion. All approved. Motion carried.

1. Supervisor Whitson thanked Dustin Fuller, Sandy Hayes and Cy Ellsworth for their assistance in the work session at the Brookside Cemetery. Due to their hard work, the cemetery was in good shape and ready for Memorial Day.

2. Supervisor Whitson asked the Board to approve opening the transfer station on Wednesdays from 8 am to 12 noon for the months of June, July and August, starting June 19th. Money has already been set aside in the Budget for this expense. After discussion, the Board unanimously agreed to this. A notice will be sent to the Adirondack Daily Enterprise with this information.

3. Supervisor Whitson informed the Board that he has been in contact with Graymont and has asked them to donate space for dumpsters during the construction of the new sewer plant. Jim Braylee with Graymont has agreed to ask his directors if St. Armand can be accommodated. Supervisor Whitson will inform the Board of Graymont's decision as soon as possible.

4. Supervisor Whitson informed the Board that the Special Board Meeting that is scheduled for June 13, 2013 will be a two-part meeting.

A. Highway Garage Project with Architect Ethan Hall

B. Sewer Project with funding information provided by Mike Mascarenas

PUBLIC HEALTH RECOMMENDATIONS - HEALTH OFFICER RAY SCOLLINS

Health Officer Ray Scollin presented to the Board his recommendations for the new zoning laws that St. Armand is considering adopting.

Ray spoke about composting, waste water treatment, garbage storage and removal and insect, rodent, pest and animal control. Ray made recommendations that the Town should consider adopting to prevent issues for Public Health. Discussion ensued and the Board thanked Ray for his recommendations.

SEWER DEPARTMENT MONTHLY REPORT

As Stan Ingison, Sewer Superintendant was unavailable for the meeting, Town Clerk Davina Thurston presented for him: Stan asked the Board to approve becoming a member of the NY Rural Water Association. By joining this association, Stan will be able to receive updates and monthly newsletters of upcoming changes to water and sewer rules and regulations, chemical changes, etc. The cost per year for this is \$214.00. After discussion, the Board agreed that would be acceptable.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeff Cotter was unable to attend the meeting. Town Clerk Davina Thurston presented his report:

Well Field Update:

I have been able to reduce the pump run time on well #3 due to the increased amount of available water. The increase in the amount of available water stems from recent heavy rains.

I am moving forward with investigating the condition of the abandoned well #1. This was an artesian well that produced approximately 20 GPM years ago. I repaired damaged wiring located in the pump control building for this well. I have also verified that the original electrical wires feeding this well are in good condition. I plan on pulling the original well pump in the next week or so and then obtain a test pump to check the flow rate of this well. If everything checks out, I would like to get this well back on line over the next 4 weeks. Lab analysis will need to be conducted on the water to check for quality and contaminants. If everything checks out, the well will eventually need a new pump, pump controls and lightening protection.

Secondary Containment for Diesel Generator in the Well Field update:

I spoke with Charlie today about this project. We would like to begin forming for secondary containment in the next few weeks. We plan on pulling the generator out of the control building and pouring a concrete containments. Charlie has offered his help and I plan on asking Robert D. and Doug S. for their help in forming for the pour. Once the concrete is poured it should be coated with an epoxy coating to ensure that it will not leak contaminates in the event of a spill.

Duffy Property Curb Stop installation, across from Normans Store:

As soon as we complete work on the secondary containment for the generator in the well field and the work on getting well #1 back on line, then I will work to schedule the installation of the new curb stop for the Duffy property located across from Norman’s Store on St. Regis Ave.

TOWN CLERK MONTHLY REPORT

Town Clerk Davina Thurston gave the following monthly collection report to the Board:

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|---------------------------------|----------|
| Spayed & Neutered Dog Licenses: | \$ 49.00 |
| TOTAL | \$49.00 |
| NYS Dept of Ag & Mkts | \$ 7.00 |
| Paid to Supervisor | \$42.00 |

WATER & SEWER MONTHLY REPORT

Water & Sewer Clerk Davina Thurston gave the following report to the Board:

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|---------------------------------------|-------------|
| Total of Last Qtr billing | \$44,245.81 |
| Total payments to date | \$24,858.33 |
| Total outstanding water & sewer bills | \$19,387.48 |

Davina spoke to the Board of a need for regulations regarding water and sewer termination. After review and discussion, it was decided that our attorney, Nathan Race, should review the proposed resolution regarding termination of water and sewer for non-payment. Davina stated that she would contact Nathan Race and make recommended changes and present them at the next Board Meeting.

RESOLUTION 34 of 2013 – Senior Aged Exemption

Deputy Supervisor Grimone, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the St. Armand Town Board is hereby made changing the Sr. Citizens Exemption Maximum Income Limit from \$9,000.00 to \$25,000.00, and

WHEREAS the Town of St. Armand Board agrees that this Exemption Income Limit will be in effect beginning January 1, 2014, and

NOW AND THEREFORE, LET IT BE RESOLVED that the Town of St. Armand Board does hereby agree that the Sr. Citizen Maximum Income Limit is increases, as of January 1, 2014, and shall remain in effect until further notice.

Councilperson Amell duly seconded this resolution, and adopted by roll call vote as follows:

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|-------------------------------------|-----|
| Supervisor Charles Whitson, Jr. | AYE |
| Deputy Supervisor Samuel A. Grimone | AYE |
| Councilperson Earl J. Dakin, Jr. | AYE |
| Councilperson Donald Amell | AYE |
| Councilperson Jennifer L. Fuller | AYE |

Dated June 11, 2013

Davina M. Thurston
St. Armand Town Clerk

AGREEMENT TO SPEND HIGHWAY FUNDS

Discussion ensued regarding the "Agreement to Spend Town Highway Funds" from Essex County Department of Public Works. Questions were asked by the Board and Sandy Hayes regarding the funds. Supervisor Whitson stated that he would research the questions and report back at the Special Board Meeting on June 13, 2013.

CODE ENFORCEMENT OFFICER'S REPORT

Code Enforcement Officer Robert Drosdowich informed the Board that for the Month of May 2013, he has issued 5 building permits totaling \$1802.00. Robert has completed 13 inspections and 2 certificates of occupancy. Robert asked Davina Thurston to provide him with a roll of stamps. Robert has issued a permit to the Town Highway Garage for moving the gas pumps. Robert stated the self-storage units are being built on St. Regis Ave; Darrah's house is being set up, APA radio tower being erected on Mt. Pisgah. Robert also gave the Board recommendations for the new zoning committee.

CHAMPLAIN NATIONAL HERITAGE GRANT – WAYSIDE EXHIBIT

Town Clerk Davina Thurston presented to the Board the first draft of the exhibit. Davina informed the Board that Ollie Burgess has agreed to donate lumber supplies, Tug Duffy has tentatively agreed to assist in construction, and Judge Sween has agreed to build benches for the park. After discussion, the Board requested that Davina ensure that the Exhibit was the prominent feature. Benches and gazebo should be back-drop accessories for the Exhibit. Signage should be clear and parking available at the Town Hall or Church lot. Davina informed the Board that more info would be forthcoming as the actual build date is still undecided. Robert informed the Board that he can have signs made for the Exhibit. After discussion, it was decided that Davina would let him know what size, etc. the signs will be in the near future.

REVIEW OF NEW BUSINESS

1. Supervisor Whitson asked the Board to approve purchase of a tether ball game for the Youth Field. The cost is \$49.98, including shipping. The tether ball game would not be left out overnight. After minor discussion, all Board members approved the purchase.

REVIEW OF OLD BUSINESS

1. Supervisor Whitson informed the Board that the Resolution for Joyce has been framed, and is hanging in the Hall next to the Judge's office. He invited the Board to view it after the meeting.
2. Town Clerk Davina Thurston informed the Board that she had contacted Haley Lumber regarding the warranty for the Town Hall front doors. Davina stated that she has not yet received an answer from them. After discussion, it was agreed that the front doors should just be re-painted. Charlie stated he would pursue the issue next week.

QUESTIONS AND CONCERNS FROM GUESTS

Sandy Hayes discussed the new hours at the Post Office and the lack of services. Discussion ensued regarding this issue.

Deputy Supervisor Grimone asked Supervisor Whitson if he had seen any water in the basement at the Town Hall. Supervisor Whitson stated he would check tomorrow.

MOTION TO ADJOURN

Deputy Supervisor Grimone made a motion to adjourn the meeting, Councilperson Dakin seconded the motion. All agreed. Motion carried. Meeting adjourned at 8:35 p.m.

I, Davina M. Thurston, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

June 11, 2013

Davina M. Thurston
St. Armand Town Clerk