

REGULAR BOARD MEETING
TOWN OF ST. ARMAND
July 9, 2013

A Regular Board meeting of the Town Board of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

PRESENT: Town Supervisor Charles Whitson, Jr., Deputy Supervisor Samuel A. Grimone, Councilperson Donald Amell, Councilperson Jennifer Fuller, Councilperson Earl J. Dakin, Town Clerk Davina Thurston

GUESTS: Sandy Hayes, Alexandra Gill

Notice was sent to the Adirondack Daily Enterprise regarding this meeting. Town Supervisor Charles Whitson, Jr. called the board meeting to order at 6:30 p.m. Councilperson Donald Amell led the Pledge of Allegiance.

MOTION TO PAY MONTHLY BILLS

Deputy Supervisor Grimone made a motion to pay the bills, seconded by Councilperson Dakin. All approved. Motion carried. Discussion ensued regarding the fees charged for the Town website. Town Clerk Davina Thurston will contact Hilary at Rainbow Graphics and report back to the Board regarding updating charges.

REVIEW AND APPROVAL OF MINUTES

Supervisor Whitson asked for a motion to approve the minutes for the Regular Board Meeting on June 11, 2013, Special Board Meeting on June 13, 2013 and Special Board Meeting on July 2, 2013. Councilperson Amell made the motion, seconded by Councilperson Fuller. All approved. Motion carried. Deputy Supervisor Grimone asked that the upcoming meetings regarding Zoning be called "Committee Meetings" rather than "Special Board Meetings". After discussion, this was agreed upon.

SUPERVISOR'S MONTHLY REPORT

Supervisor Whitson gave the Board his monthly financial report. This report is kept on file and can be viewed at the Bloomingdale Town Hall, in the Town Clerk's file. Councilperson Dakin made a motion to accept the Supervisors report, Councilpersons Fuller and Amell seconded the motion. All approved. Motion carried.

CODE ENFORCEMENT OFFICER'S REPORT

Code Enforcement Officer Robert Drosdowich was not able to attend the meeting as he was assisting Water Superintendent Jeff Cotter with repairs to the well field. Robert submitted a written report to the Board which reads as follows:

Month of June 2013

Building permits issued:	2
Fees collected:	\$175.00
Inspections completed:	15
Certificates of occupancy:	0

Violations found: 1 – No permit issued for swimming pool. Action taken, had them fill out building permit application and submit for approval and inspections.

Robert asked the Board to post on the Bloomingdale Fire Department sign: "Swimming pools require building permits".

Robert began work on the clock tower. Two of the four clocks are now working. Robert has emailed for a price on two new motors for the other clocks. 24 bulbs are needed to complete the lighting for the clock tower.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Roger Oliver was unable to attend the meeting, but submitted a written report which reads as follows:

Town of St. Armand Highway Report 07/09/13

1. We have started cutting grass in the village and then we will move over to Saranac Lake and start on Trudeau Road.
2. The storm drain on Main Street had to be rebuilt. We had to rebuild and pour a new catch basin.
3. The paving on Rock Ledge will be completed this month.
4. After we finish our grass trimming we will put on the brush hog and cut the grass on the shoulders of the town roads and county roads.

5. The town new truck is over at the garage, out back on the pavement if any Board member would like to look it over.
6. The county bridge work is coming along slow but sure.

TOWN CLERK MONTHLY REPORT

Town Clerk Davina Thurston gave the following monthly collection report to the Board:

Spayed & Neutered Dog Licenses:	\$105.00
TOTAL	\$105.00
NYS Dept of Ag & Mkts	\$ 18.00
Paid to Supervisor	\$ 87.00

WATER & SEWER MONTHLY REPORT

Water & Sewer Clerk Davina Thurston gave the following report to the Board:

Total of 3rd Qtr billing	\$49,157.95
Total arrears water & sewer bills	\$25,339.33
Total balance due	\$61,071.88

Total water gallons billed for 3rd quarter: 3,465,812
 Total sewer gallons billed for 3rd quarter: 2,874,585

SEWER DEPARTMENT MONTHLY REPORT

Sewer Superintendant Stan Ingison was unable to attend the meeting. Supervisor Whitson explained to the Board that Stan was at the Blanchard residence on Prospect Street performing a clean out of the sewer storage tank located there.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeff Cotter was unable to attend the meeting as he was working in the well field.

REVIEW OF SEWER PROJECT

Supervisor Whitson updated the Board on the memo that he signed and faxed to EFC regarding the documents needed for short-term financing. Supervisor Whitson also reviewed the estimated project costs with the Board.

RESOLUTION 35 of 2013 – Community Facilities Program

Deputy Supervisor Grimone, who moved its adoption, offered the following resolution.

WHEREAS the Town of St. Armand is in need of grant funding for a new Highway Garage, also known as Highway Garage Project, and

WHEREAS A Resolution of the St. Armand Town Board is hereby made duly authorizing Town Clerk Davina Thurston to apply for, provide information to, and sign documents for the grant application to the Community Facilities Program,

NOW AND THEREFORE, LET IT BE RESOLVED that the Town of St. Armand Board does hereby agree that Town Clerk Davina Thurston is the duly appointed representative for the Town of St. Armand in this matter.

Councilperson Fuller duly seconded this resolution, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	A YE
Deputy Supervisor Samuel A. Grimone	A YE
Councilperson Earl J. Dakin, Jr.	A YE
Councilperson Donald Amell	A YE
Councilperson Jennifer L. Fuller	A YE

Dated July 9, 2013

 Davina M. Thurston
 St. Armand Town Clerk

RESOLUTION 36 of 2013 – NYS Consolidated Funding

Councilperson Amell, who moved its adoption, offered the following resolution.

WHEREAS the Town of St. Armand is in need of grant funding for a new Highway Garage, also known as Highway Garage Project, and

WHEREAS A Resolution of the St. Armand Town Board is hereby made duly authorizing Town Clerk Davina Thurston to apply for, provide information to, and sign documents for the grant application to the NYS Consolidated Funding, and

NOW AND THEREFORE, LET IT BE RESOLVED that the Town of St. Armand Board does hereby agree that Town Clerk Davina Thurston is the duly appointed representative for the Town of St. Armand in this matter.

Councilperson Fuller duly seconded this resolution, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilperson Earl J. Dakin, Jr.	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer L. Fuller	AYE

Dated July 9, 2013

Davina M. Thurston
St. Armand Town Clerk

RESOLUTION 37 of 2013 – CDBG Public Facilities Grant

Councilperson Fuller, who moved its adoption, offered the following resolution.

WHEREAS the Town of St. Armand is in need of grant funding for a new Highway Garage, also known as Highway Garage Project, and

WHEREAS A Resolution of the St. Armand Town Board is hereby made duly authorizing Town Clerk Davina Thurston to apply for, provide information to, and sign documents for the grant application to the CDBG Public Facilities Grant, and

NOW AND THEREFORE, LET IT BE RESOLVED that the Town of St. Armand Board does hereby agree that Town Clerk Davina Thurston is the duly appointed representative for the Town of St. Armand in this matter.

Deputy Supervisor Grimone duly seconded this resolution, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilperson Earl J. Dakin, Jr.	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer L. Fuller	AYE

Dated July 9, 2013

Davina M. Thurston
St. Armand Town Clerk

RESOLUTION 38 of 2013 - Rugby

Councilperson Dakin, who moved its adoption, offered the following resolution.

WHEREAS the St. Armand Town Board approves the use of the Bloomingdale Field for a one-day Can Am Rugby event on August 4, 2013 from 10 am to 6 pm.

WHEREAS the field will be occupied by the Rugby Organization on Friday and Saturday to set up the Field for Sunday games,

WHEREAS a contract between the Town of St. Armand and the Rugby Organization will be in place prior to such game on August 4, 2012, and Rugby Organization will provide Insurance for said event.

Councilperson Fuller duly seconded this resolution, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel A. Grimone	AYE

Councilperson Earl J. Dakin, Jr.	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer L. Fuller	AYE

Dated July 9, 2013

Davina M. Thurston
St. Armand Town Clerk

REVIEW OF NEW BUSINESS

1. Supervisor Whitson spoke to the Board regarding refinancing of our current RD loan for the existing wastewater treatment plant. Discussion ensued. It was decided that more information should be gathered from Mike Mascarenas and RD before we go forward with this. Supervisor Whitson stated he would look into it further and report back at the next Board Meeting.
2. Town Clerk Davina Thurston informed the Board that the fire-proof room upstairs has been completed. The room now needs shelving and a light fixture. After discussion, it was agreed to purchase a light fixture with an electrical outlet attached to it. Deputy Supervisor Grimone and Councilperson Amell with try to obtain free shelving from AMA.
3. Supervisor Whitson informed the Board that the roof on the shed in the cemetery is leaking. After discussion, it was agreed to seek bids to replace the roof.
4. Town Clerk Davina Thurston asked the Board to consider installing a spigot so that the Youth Commission can have a sprinkler for the kids to run under during the summer. After discussion, it was agreed to have a “faucet” spigot, hose and sprinkler purchased for the Youth Commission.
5. Supervisor Whitson asked the Board to consider installing security cameras in and around the Recreation Building and Field. This led to a discussion regarding previous vandalism. The Board asked for additional quotes. The Board also asked to have Skeels Locksmith install deadbolts and new lock sets on the building.
6. Supervisor Whitson informed the Board that the drinking fountain located inside the Recreation Building is broken. The kids have to stick their heads under the sink to get a drink. The Board agreed to repair the fountain.

REVIEW OF OLD BUSINESS

1. Supervisor Whitson reminded the Board of the Special Board Meeting for Zoning on July 16, 2013. Alexandra Gill asked to be a member of the Zoning Committee and was welcomed to join.
2. Supervisor Whitson informed the Board that the Library Shelves and books are now located in the Board Room.
3. Supervisor Whitson informed the Board that he had finally heard back from Haley Lumber about the warranty on the front doors. The doors had a one year warranty and it has passed. After discussion it was decided to have the front doors sanded and painted.

QUESTIONS AND CONCERNS FROM GUESTS

Sandy Hayes asked the Board to consider installing a metal roof on the shed at the cemetery. After discussion it was agreed that a metal roof makes the most economic sense.

MOTION TO ADJOURN

Deputy Supervisor Grimone made a motion to adjourn the meeting, Councilperson Dakin seconded the motion. All agreed. Motion carried. Meeting adjourned at 7:58 p.m.

I, Davina M. Thurston, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

Davina M. Thurston
St. Armand Town Clerk

July 9, 2013