

REGULAR BOARD MEETING
TOWN OF ST. ARMAND
August 13, 2013

A Regular Board meeting of the Town Board of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

PRESENT: Town Supervisor Charles Whitson, Jr., Deputy Supervisor Samuel A. Grimone, Councilperson Donald Amell, Councilperson Jennifer Fuller, Councilperson Earl J. Dakin, Town Clerk Davina Thurston

GUESTS: Sandy Hayes, Alexandra Gill, Joe Bates

Notice was sent to the Adirondack Daily Enterprise regarding this meeting.
Town Supervisor Charles Whitson, Jr. called the board meeting to order at 6:34 p.m.
Town Clerk Davina Thurston led the Pledge of Allegiance.

ZONING INFORMATION

Town Clerk Davina Thurston gave each member of the Board and each member of the audience the packet of information that she had compiled for the Zoning Committee Meeting scheduled on August 20, 2013. Davina explained where the information was obtained and that this was a preliminary informational packet to get the Zoning Committee started.

REVIEW AND APPROVAL OF MINUTES

Supervisor Whitson asked for a motion to approve the minutes for the Regular Board Meeting on July 9, 2013, Special Board Meeting on July 16, 2013 and Special Board Meeting on July 24, 2013.
Councilperson Amell made the motion, seconded by Councilperson Dakin. All approved. Motion carried.

SUPERVISOR'S MONTHLY REPORT

Supervisor Whitson gave the Board his monthly financial report. This report is kept on file and can be viewed at the Bloomingdale Town Hall, in the Town Clerk's file. Deputy Supervisor Grimone made a motion to accept the Supervisors report, Councilpersons Fuller seconded the motion. All approved. Motion carried.

CODE ENFORCEMENT OFFICER'S REPORT

Code Enforcement Officer Robert Drosdowich was not able to attend the meeting. Robert submitted a written report to the Board which Town Clerk Davina Thurston read as follows:

Month of July 2013	
Building permits issued:	8
Fees collected:	\$975.00
Inspections completed:	19

This month has been very busy. I have received the needed lights and a motor for the clock towers and will install them ASAP. I would like to have the Town Board continue to look into the allowance of some reimbursement of my cell phone charges. I understand that money is tight and that other employees also use their personal cell phones, however I believe that my case is different as most of my job is completed out on the road and out in the field not in an office, that I don't have here in the Town Hall due to lack of space. Each year more and more of the towns people are aware of who I am and what is expected of them and have become comfortable calling the code enforcement officer, if it's only for a quick question or for a site visit from me. Over the last several years I have made myself available 7 days a week. Thank you in advance for your consideration in this matter....Sincerely, Robert Drosdowich, Code Enforcement Officer.

Discussion ensued regarding the cell phone issue. The Board decided that this would be a Budget issue and would be resolved during the next Budget Meeting for the 2014 Budget. More information will be obtained by Supervisor Whitson and presented at the next Board Meeting.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendant Roger Oliver was unable to attend the meeting as he has a family issue.

TOWN CLERK MONTHLY REPORT

Town Clerk Davina Thurston gave the following monthly collection report to the Board:

Spayed & Neutered Dog Licenses:	\$65.00
5 Certified Death Certificates	\$50.00
TOTAL	\$127.00
NYS Dept of Ag & Mkts	\$ 12.00
Paid to Supervisor	\$ 115.00

WATER & SEWER MONTHLY REPORT

Water & Sewer Clerk Davina Thurston gave the following report to the Board:

3rd Qtr billing was due August 12, 2013, late fees will be assessed on Thursday, August 15, 2013.

Total balance due \$29,814.22

Davina informed the Board that door knockers would go out on Monday, August 19, 2013, for those who are excessively behind in payments. Davina also informed the Board that locks would now be installed on shut offs, as too many people have the key to turn them back on.

SEWER DEPARTMENT MONTHLY REPORT

Sewer Superintendant Stan Ingison was unable to attend the meeting. Supervisor Whitson reported that a new pump has been installed at the River Road pump station, and some electrical issues were involved with installing the new pump. Supervisor Whitson also informed the Board that he has been in contact with Attorney Nathan Race and Michelle Crew at the DEC. The fine that will be imposed on the Town will amount to around \$3,000.00 to \$4,000.00 dollars as long as the effluent discharge does not exceed the new amount of 70%. DEC is working with the Town in this regard, knowing that we are making every possible effort to construct a new wastewater treatment facility. The DEC fines could have been over \$100,000.00, so they understand the bind we are in and are assisting us in this matter.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeff Cotter was unable to attend the meeting but did provide a written report which was read to the Board by Town Clerk Davina Thurston as follows:

Town of St. Armand Water Report for 7/9/13 to 8/13/13: Projects completed for the month: Prepped and poured a concrete secondary containment for the generator that is located in the well field. This containment was recommended by the New York State Department of Health last summer during their annual inspection of our water system. Currently, I have the containment filled with water to help slow the concrete curing process in hopes of eliminating cracking from shrinkage. Thanks to Robert Drosdowich for helping me with this project. So far this summer we have addressed two New York State Department of Health recommendations for improvements to our water system by capping the original well casing in the pump house and by providing secondary containment in the well filed for the generator. We provided a curb stop and water service to the property owned by Tug Duffy on St. Regis Ave. Charlie Whitson agreed to provide this property with a new service connect based on meetings held earlier this summer. Thanks to the Highway Department for helping with this project. I flushed hydrants on Main Street, Maple and Prospect. Several water shut offs were closed due to non payments on the water bills. Most have been re-opened because arrangements have been made for future payments. Cleaned out, flushed and operated main shutoff valves for St. Regis Ave and Vine Street. Future projects planned: repair the fire hydrant by the Fire House. Second attempt at pulling the pump from the abandoned well field well #1, then have the well tested to see if it's worth placing back on line. I will need to order at least two curb stops and way boxes for future service connections. I am currently out of stock. There may be at least two more service connections for new homes on the River Road prior to winter.

REVIEW OF SEWER PROJECT

Supervisor Whitson informed the Board that we have received final approval of the \$422,000.00 dollar grant toward the new wastewater treatment facility plant from NYS Department of Economic Development. Charlie also stated that the CDBG application being submitted by Mike Mascarenas is in good standing, and it appears we may be receiving grant funding from them as well.

REVIEW OF NEW BUSINESS

Heath insurance – Supervisor Whitson informed the Board that Connie Willette is very familiar with our health insurance policy, and any questions should be directed to her.

RESOLUTION 39 of 2013 – Adirondack Community Action Program – Games of Chance

Deputy Supervisor Grimone, who moved its adoption, offered the following resolution.

WHEREAS the St. Armand Town Board approves, by way of LOCAL LAW #1 OF 1988 – AUTHORIZING THE CONDUCT OF GAMES OF CHANCE, Adirondack Community Actions request to conduct games of chance, and

WHEREAS Adirondack Community Action will be responsible for all actions regarding said games of chance, and

WHEREAS a raffle consent form between the Town of St. Armand and Adirondack Community Action may be signed by Town Supervisor Charles Whitson, Jr., allowing for such games to proceed.

Councilperson Fuller duly seconded this resolution, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilperson Earl J. Dakin, Jr.	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer L. Fuller	AYE

Dated August 13, 2013

Davina M. Thurston
St. Armand Town Clerk

RESOLUTION 40 of 2013 – Appoint Donna Bramer as Assessor

Supervisor Whitson, who moved its adoption, offered the following resolution.

WHEREAS the St. Armand Town Board approves the appointment of Donna Bramer as Assessor for the Town of St. Armand, and

WHEREAS this appointment shall be for the term of October 1, 2013 to September 30, 2019, and

WHEREAS this term of office shall run concurrently from the term already in effect, that being 10/1/2007 to 9/30/2013.

Deputy Supervisor Grimone and Councilpersons Fuller, Amell and Dakin duly seconded this resolution, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilperson Earl J. Dakin, Jr.	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer L. Fuller	AYE

Dated August 13, 2013

Davina M. Thurston
St. Armand Town Clerk

REVIEW OF OLD BUSINESS

Supervisor Whitson informed the Board deadbolts have been installed in the Youth Recreation Building and only 10 keys would be made. The keys would be given out to the coaches and must be returned at the end of the season. Gail Bombard and Art Norman will have keys permanently.

Supervisor Whitson gave the Board the estimates for installing security cameras at the Youth Recreation Building. Discussion ensued. It was agreed that more information regarding the program used for the cameras is needed, and perhaps cameras should also be installed at the Town Hall and Town Garage. It was decided that this would be a Budget discussion for the 2014 Budget Meeting.

The water fountain and sprinkler faucet for the Youth Building was discussed. It was decided to replace the drinking fountain with the manual type rather than the more expensive automatic fountain that is currently broken. A new spicket will be installed under the sink with a plumbers shut-off for a hose for the Youth Program. These will be in place as soon as possible.

Town Clerk Davina Thurston informed the Board that she has completed the Consolidated Funding Applications for grant funds for the new highway garage. She will inform the Board of updates as they become available.

Supervisor Whitson informed the Board that the preliminary plans have been received from Ethan Hall for the new highway garage. He invited them to review them in his office at a later date.

Supervisor Whitson informed the Board that bids have been received from Dean Montroy and Cy Ellsworth to install a new roof on the cemetery shed. After reviewing the bids, the Board determined that Dean should be granted full access to the shed so that he can submit a full bid for the project with all the information that he needs on the status of the roof rafters. After discussion it was agreed that Charlie can inform the Board of Dean's new bid, and can then decide who to hire for the job. A motion to this affect was made by Deputy Supervisor Grimone, seconded by Councilperson Fuller. All approved. Motion carried.

Supervisor Whitson informed the Board that the only bid that was received for painting of the front of the Town Hall was from Dean Montroy. After discussion, it was decided that the doors should be painted "Brick Red" and all other areas will be painted white, and that Dean would be hired for the job. A motion to this affect was made by Councilperson Fuller and seconded by Deputy Supervisor Grimone. All approved. Motion carried.

Supervisor Whitson informed the Board that he would be bringing Assessor Donna Bramer and an assistant to Lake Placid Lake on Friday to re-assess several St. Armand properties located on the lake. This reevaluation is for next year's tax assessments.

QUESTIONS AND CONCERNS FROM GUESTS

Sandy Hayes asked Davina for clarification on the documents provided regarding Zoning. Davina answered Sandy's questions and re-addressed the packet of information section by section.

Sandy Hayes thanked the Board on behalf of the Duffy's for the installation of the curb stop on their property located on St. Regis Ave.

MOTION TO ADJOURN

Deputy Supervisor Grimone made a motion to adjourn the meeting, Councilperson Dakin seconded the motion. All agreed. Motion carried. Meeting adjourned at 8:23 p.m.

I, Davina M. Thurston, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

Davina M. Thurston
St. Armand Town Clerk

August 13, 2013