

BUDGET PUBLIC HEARING
REGULAR SCHEDULED BOARD MEETING
TOWN OF ST. ARMAND
November 12, 2013

A Budget Public Hearing and a Regular Board Meeting of the Town of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Charles Whitson, Jr., Deputy Supervisor Samuel A. Grimone, Councilperson Jennifer Fuller, Councilperson Donald Amell

TOWN EMPLOYEES PRESENT:

Town Clerk Davina Thurston, Town Accountant Mike Kilroy, Clerk to the Supervisor Connie Willette, Assessor Donna Bramer

GUESTS:

Sandy Hayes, Bucky Willette, D. Joseph Bates, Alexandra Gill, Ray Tempestili, David Filsinger, Diane Chase, James Chase

Notice was sent to the Adirondack Daily Enterprise regarding this meeting.

Town Supervisor Charles Whitson, Jr. called the Public Hearing to order at 6:21 p.m.

The Pledge of Allegiance was led by Councilperson Donald Amell.

BUDGET PUBLIC HEARING

Supervisor Charles Whitson opened the meeting with discussion regarding the 2014 Budget. Mike Kilroy led the Board through the changes that were made and the final numbers. Discussion ensued regarding the new highway garage, new wastewater treatment facility, costs of each, demolition of current buildings, and estimates for future bond payments. After all questions were answered, Supervisor Whitson closed the Public Hearing at 6:48 pm.

REGULAR BOARD MEETING

Supervisor Whitson called the Regular Board Meeting to order at 6:53 pm.

Resolution 44 of 2013 – Adopt the Town Budget for 2014

Councilperson Amell, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing the adoption of the 2014 Town Budget with a tax levy of all funds and districts in the amount of \$708,872.00.

This Resolution was duly seconded by Councilperson Fuller and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel Grimone	AYE
Councilperson Earl J. Dakin, Jr.	EXCUSED
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE

_____ Dated: November 12, 2013
Davina M. Thurston
St. Armand Town Clerk

RESOLUTION 45 of 2013 – Appointments to Board of Assessment Review

Supervisor Whitson, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the Town Board of the Town of St. Armand appoints Diane Chase for the vacancy on the Board of Assessment Review. Her term will be active from November 12, 2013 to September 30, 2017.

WHEREAS Frederick Tom Hyde is duly re- appointed to the Board of Assessment Review. His term shall be retroactive from October 1, 2011 to September 30, 2015.

Deputy Supervisor Grimone duly seconded this resolution, and this resolution was adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel Grimone	AYE
Councilperson Earl J. Dakin, Jr.	EXCUSED
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE

Dated: November 12, 2013

Davina M. Thurston
St. Armand Town Clerk

SWEARING IN OF DIANE CHASE

Immediately following the passing of the above resolution, Town Clerk Davina Thurston performed the swearing-in ceremony for Diane Chase to join the Board of Assessment Review.

APPROVAL FOR PAYMENT OF MONTHLY BILLS

Supervisor Whitson asked for a motion to approve paying the monthly bills. Deputy Supervisor Grimone made the motion, seconded by Councilperson Amell. All approved. Motion carried.

REVIEW AND APPROVAL OF PREVIOUS MINUTES

Supervisor Whitson asked for a motion to approve the minutes for Regular Board Meeting on October 8, 2013, Zoning Committee Meeting on October 15, 2013, Budget Work Session on October 16, 2013 and Public Hearing & Budget Work Session on October 29, 2013. Councilperson Amell made the motion, seconded by Deputy Supervisor Grimone. All approved. Motion carried.

HIGHWAY REPORT, SEWER REPORT & CODE ENFORCEMENT REPORT

Supervisor Whitson informed the Board that Highway Superintendent Roger Oliver, Sewer Superintendent Stan Ingison and Code Enforcement Officer Robert Drosdowich had all been excused from the meeting, and no written reports from them were received.

TOWN CLERK MONTHLY REPORT

Town Clerk Davina Thurston gave the following report for the month of October 2013:

8 Dog Licenses	\$63.00
1 Marriage License	\$40.00
1 Genealogy Search	\$40.00
1 Marriage certificate	\$10.00
Total Revenues to Supervisor	\$120.50
Revenue to NYS Dept of Health for Marriage License	\$22.50
Revenue to NYS Dept of Agriculture & Markets	\$10.00

WATER & SEWER BILLING MONTHLY REPORT

Water & Sewer Clerk Davina Thurston gave the following report to the Board:

Total outstanding revenues	\$29,143.14
Total Tax Re-levy sent to Essex County	\$9879.90

WATER DEPARTMENT MONTHLY REPORT

Water Superintendant Jeff Cotter was unable to attend the meeting, but he provided a written report that was read to the Board by Town Clerk Davina Thurston as follows:

- On 10/09/13, the NYS Dept of Health conducted their annual inspection of our entire water system. There were no violations noted. They noted on the inspection that “multiple improvements to the water systems have been made. The facilities are neat, orderly and in excellent condition”. They were also impressed that we now have secondary containment under our diesel generator in the well field and that we had capped the original well in the pump house.
- Several service connections have been shut off and then reopened
- All monthly coliform testing has come back from the lab as negative
- Shawn O’Brien has requested a wet tap into the water main for a service connection on the River Road. I was informed tonight that he wants to do this on Thursday 11/14/13. The lines will need to be located and I will need to work with the contractor when he is digging.
- Dave Walker informed me on 11/9/13 that he would like to replace curb stops on Vine Street. He said one is in poor condition and the other one is in the way of plowing snow. He wanted to bring it to our attention in case “something goes wrong” we can turn the water off to the street. My feelings are it is a poor time of the year for this. Summer would have been better.
- I have to take a water sample from end of the River Road for disinfection byproduct testing this month. This test is required every three years in well water systems.
- I recently purchased some curb stops and corp stops for future service connections.
- Test ran both diesel generators monthly.

REVIEW OF SEWER PROJECT

Supervisor Whitson informed the Board that he and Town Clerk Davina Thurston had attended a meeting with AES Engineers Todd Hodgson, Jim Dugan and Erin Allison on Friday, November 8, 2013 at their office in Plattsburgh. Mike Mascarenas and Anna Reynolds from Essex County attended the meeting as well. Architectural Plans and Engineering Plans for the Wastewater Treatment Plant were discussed. Grant applications and funding were discussed. The ground-breaking for this project has been moved up to the spring of 2014. WQIP funding for adding new streets to the sewer district was discussed. It was decided that Town Clerk Davina Thurston will complete a new Sewer Ordinance for the Town of St. Armand, which is due to DEC by December 20, 2013. In January, a new IM Plan for the Sewer District is due to DEC. Davina Thurston will also complete this project. Hydrants, valves, control boxes and WQIP grant were also discussed at this meeting.

Discussion ensued with the Board regarding the new wastewater treatment facility, new streets to be added, DEC on-consent order, and cost of the project, estimated future bond payments and the current water and sewer infrastructure.

Resolution 46 of 2013 - Water Quality Improvement Projects and Nonagricultural Nonpoint Source Projects

The following Resolution was offered by Deputy Supervisor Grimone, who moved its adoption.

Resolution authorizing the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

WHEREAS, The Town of St. Armand, herein called the "Municipality", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a

contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Board of the Town of St. Armand,

1. That Charles Whitson, Town Supervisor, or such person's successor in office, is the representative authorized to act in behalf of the Municipality's governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and those funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office Of the New York State Department of Environmental Conservation
4. That this Resolution takes effect immediately.

Councilperson Fuller duly seconded this resolution, and adopted upon a roll-call vote from the Town Clerk, as follows:

Supervisor Charles Whitson	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilperson Donald Amell	AYE
Councilperson Earl J. Dakin, Jr.	EXCUSED
Councilperson Jennifer Fuller	AYE

Dated November 12, 2013

Davina M. Thurston
St. Armand Town Clerk

Resolution 47 of 2013 – Control Systems for Wastewater Treatment Plant

Deputy Supervisor Grimone, who moved its adoption, offered the following resolution.

WHEREAS the mission of the Town Board is to in part, provide sanitary sewer service to the Town sewer districts in accordance with NYS DEC requirements;

WHEREAS the Town has undertaken design improvements to its wastewater treatment facilities consisting of current NYS DEC mandated treatment plant upgrades and control systems upgrades;

WHEREAS the Town requires the specialty services of a control systems integrator, specialized in the water and wastewater control industry;

THEREFORE, LET IT BE RESOLVED THAT The Town Board specifically names Aqua-Logics Systems Inc as the integrator of record for the said future wastewater system improvements for the purpose of control systems stability, quality and future ease of system maintenance.

Councilperson Amell duly seconded this resolution, and this resolution was adopted by roll call as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel Grimone	AYE
Councilperson Earl J. Dakin, Jr.	EXCUSED
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE

Dated: November 12, 2013

Davina M. Thurston
St. Armand Town Clerk

Resolution 48 of 2013 – Hydrants and Valves

Councilperson Fuller, who moved its adoption, offered the following resolution.

WHEREAS the mission of the Town Board is to in part, provide sanitary sewer service to the Town sewer districts in accordance with NYS DEC requirements;

WHEREAS the Town has undertaken design improvements to its wastewater treatment facilities consisting of current NYS DEC mandated treatment plant upgrades and associated utility improvements;

WHEREAS the Town has approximately twenty-five (25) valves and approximately fifty (50) hydrants throughout the town;

THEREFORE, LET IT BE RESOLVED that the Town Board specifically names “Waterous” brand hydrants and valves as the predominant manufacturer for the said future wastewater system improvements for the purpose of spare parts compatibility, quality and future ease of system maintenance.

Deputy Supervisor Grimone duly seconded this resolution, and this resolution was adopted by roll call as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel Grimone	AYE
Councilperson Earl J. Dakin, Jr.	EXCUSED
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE

Dated: November 12, 2013

Davina M. Thurston
St. Armand Town Clerk

Resolution 49 of 2013 – Fire Contract with Village of Saranac Lake

Councilperson Amell, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing Supervisor Charles Whitson to sign the agreement with the Village of Saranac Lake regarding Fire Contract for St. Armand’s fee for the year 2014 in the amount of \$17,026.84.

This Resolution was duly seconded by Councilperson Fuller, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel Grimone	AYE
Councilperson Earl J. Dakin, Jr.	EXCUSED
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE

Dated: November 12, 2013

Davina M. Thurston
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Whitson gave the Board his monthly financial report. This report is kept on file and can be viewed at the Bloomingdale Town Hall, in the Town Clerk’s file. Deputy Supervisor Grimone made a motion to accept the Supervisors report, Councilpersons Fuller seconded the motion. All approved. Motion carried.

NEW BUSINESS

The Board discussed an email that was received from a local resident regarding the noise made by the Highway Garage vehicles. The issue was spoken about at length and remedies to reduce the noise situation were discussed. It was decided that Supervisor Whitson would contact Ethan Hall and get some ideas from him, and Town Clerk Davina Thurston would respond to the email. This issue will be brought up again at the next Board meeting.

OLD BUSINESS

Town Clerk Davina Thurston showed the Board the Vitals Book that has been received back from the preservationists. Kofile Preservation did a wonderful job with this book, and the cost was less than expected at \$883.23, which included shipping. She thanked the Board for approving the money to save this priceless artifact for St. Armand.

QUESTIONS & COMMENTS FROM GUESTS

Sandy Hayes asked about the installation of the water line for the O'Brien property. Supervisor Whitson informed him that the water line will be bored under the road; the road will not be removed.

MOTION TO ADJOURN

Deputy Supervisor Grimone made the motion to adjourn, seconded by Councilperson Fuller. All approved. Meeting adjourned at 8:21 pm.

I, Davina M. Thurston, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

Davina M. Thurston
St. Armand Town Clerk

November 12, 2013