

Regular Board Meeting
October 14, 2014

A Regular Board Meeting of the Town of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Charles Whitson, Jr., Deputy Supervisor Sam Grimone, Councilperson Don Amell, Councilperson Jennifer Fuller, Councilperson D. Joseph Bates

TOWN EMPLOYEES PRESENT:

Town Clerk Davina Thurston, Water Superintendent Jeff Cotter, Highway Superintendent Roger Oliver

GUESTS: Sandy Hayes, Kevin and Judy Latt

Notice was posted regarding the date of this meeting.

Town Supervisor Charles Whitson, Jr. called the meeting to order at 6:30 p.m.

Councilperson Amell led the Pledge of Allegiance.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeff Cotter reviewed the following written report with the Board:

Town of St. Armand Water Report 10/14/14

1. This past month we had a water main break on the River Road next to Tuthill's Bait Shop. The Highway Department provided excellent support in directing traffic and digging up the main water line so that repairs could be made. The break appeared to be caused by an older crack that "let go". There was some rusting around the hole in the pipe indicating the line may have been leaking for some time. Since the line was repaired we have been using approximately 6,000 gallons less water per day. We utilized one man from Fuller's Excavating to provide labor and parts to make the repair. I suspect that this repair could eliminate future problems on RT 3 with periodic air and lack of water. The air problems may have stemmed from water leaking out of the crack in the water main on the River Road before the line actually ruptured.
2. I placed newly drilled well #5 on line after John Schwartz wired in the new Coyote Pump Saver. The well is currently running for 8 hours a day and is producing more water in that time frame than 4 of the other wells previously combined. All the other wells are now off line. Three of those wells previously ran 24/7. We should notice a **significant** energy saving in the cost of our electric in the very near future.
3. I received another quote to have our Stand Pipe inspected for \$1,700.00. The quote came from Conrady and was \$1,100 cheaper than Seaway Diving. Conrady is a very experienced outfit and they have inspected many other tanks in our community as well as tanks nationwide. If approved, they would like to inspect our tank this Friday. We will receive a video of the inspection.
4. I located water lines in the new highway garage parking lot to allow for a new storm drain system.
5. I spoke with Mr. Clark at AMA about the potential of getting some of their abandoned fire hydrants. Mr. Clark indicated that at this time we would only be able to take the "guts" out of their hydrants until the Village of Saranac Lake repairs a back feeding issue that is still pressurizing their hydrants. He said it may not be until next spring that these repairs are made. He will contact us once the repairs are made. This will enable us to obtain complete hydrants.
6. Installed several new readers and ordered 10 more today at \$35.00 each.
7. We are scheduled to have our annual NYSDH inspection of our water system on 10/22/14.
- 8. Our Leak and Copper results came back from the lab and we have no lead or copper problems.**
9. Our nitrate results came back from the lab and we have no issues with nitrates.

Discussion ensued regarding the above report. Supervisor Whitson asked the Board to go ahead with the inspection of the Stand Pipe, utilizing Conrady for the estimated price of \$1,700.00. Deputy Supervisor Grimone made the motion to accept Conrady for the inspection; Councilperson Fuller duly seconded the motion. All approved. Motion carried.

HIGHWAY SUPERINTENDANT MONTHLY REPORT

Highway Superintendent Roger Oliver informed the Board of the following items:

- The repair on the culvert near Barbara Ryan’s home on Roosevelt is complete.
- Salt is an issue this year, the State is having trouble getting trucks to haul it, so our salt is not yet put up for the winter
- Paving of the new highway garage parking lot should take place at the end of this week or the beginning of next week. The paving is being done by Essex County. The first layer will go on this fall, and the final layer next spring.
- The trucks are being prepared for snow plowing

Supervisor Whitson stated that the Town has been in receipt of two emails from Kevin Latt regarding the Highway Garage and Wastewater Treatment Facility. The Board members and Highway Superintendent were each given a copy of the emails.

Supervisor Whitson asked Kevin and Judy Latt to speak about the problems they are having. Kevin and Judy addressed the Board, asking many questions and stating many issues that they have with the Town Highway Garage; mainly noise, safety, fencing and lighting. They also have issue with the Wastewater Treatment Facility. At times heated discussion ensued. Kevin and Judy stated that the noise and lighting were causing them undue distress. They stated that due to this they are selling their home and moving out of the area.

CODE ENFORCEMENT REPORT

CEO Robert Drosdowich was excused from the meeting.

MOTION TO PAY MONTHLY BILLS

Councilperson Bates made a motion to pay this month’s bills; the motion was seconded by Councilperson Amell. All agreed. Motion carried

REVIEW AND APPROVAL OF PREVIOUS MINUTES

Councilperson Fuller made the motion to approve the minutes of Regular Board Meeting, September 10, 2014, Special Board Meeting September 16, 2014 and Special Board Meeting October 8, 2014. Motion was seconded by Deputy Supervisor Grimone. All approved. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Whitson gave the Board his monthly financial report. This report is kept on file and can be viewed at the Bloomingdale Town Hall, in the Town Clerk’s file. Deputy Supervisor Grimone made a motion to accept the Supervisors report; Councilperson Amell seconded the motion. All approved. Motion carried.

RESOLUTION 50 of 2014 – ACKNOWLEDGEMENT OF AUDIT CONDUCTED OF JUSTICE FUNDS

Councilperson Bates, who moved its adoption, offered the following resolution:
WHEREAS, The Justice Court Fund must be audited each year, and
WHEREAS, an audit of the Justice Court Fund has been completed by Supervisor Charles Whitson, and
THEREFORE, LET IT BE RESOLVED that the Town Board acknowledges the audit was completed on October 2, 2014.

This Resolution was duly seconded by Councilperson Fuller and adopted as follows:

| | |
|-----------------------------------|-----|
| Charles Whitson, Jr, Supervisor | AYE |
| Samuel Grimone, Deputy Supervisor | AYE |
| Donald Amell, Councilperson | AYE |
| Jennifer Fuller, Councilperson | AYE |
| D. Joseph Bates, Councilperson | AYE |

Dated October 14, 2014

Davina M. Thurston
St. Armand Town Clerk

RESOLUTION 51 of 2014 - Standard Work Day and Reporting

Councilperson Amell, who moved its adoption, offered the following resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand approve the Standard Work Day and Reporting figures for the New York State Retirement System.

Standard Work Day and Reporting Resolution

BE IT RESLOVED, that the Town of St. Armand hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the supervisor of this body:

| Appointed Officials | Name | Standard Work Day (Hrs/Day) | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Days/Month (Based on Record of Activities) |
|----------------------|-------------------|-----------------------------|------------------------|--|--|
| Water Superintendent | Jeffrey E. Cotter | 8 | 3/14/2011 - 12/31/2017 | N | 6.45 |
| Sewer Superintendent | Stanley Ingison | 8 | 6/1/2012-12/31/2017 | Y | 0 |
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On this 14th day of October, 2014

Date Enacted: October 14, 2014

(Signature of Town Clerk)

I, **Davina M. Thurston**, Town Clerk of the governing board of the Town of St. Armand, of the State of New York, Do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of such members were present at such meeting and 5 of such members voted in favor of the resolution.

Deputy Supervisor Grimone duly seconded this resolution, and adopted by roll call vote as follows:

- Supervisor Charles Whitson, Jr. AYE
- Deputy Supervisor Samuel A. Grimone AYE
- Councilperson Donald Amell AYE
- Councilperson Jennifer Fuller AYE
- Councilperson D. Joseph Bates AYE

IN WITNESS WHEREOF, I have hereunto
Set my hand and the seal of the
Town of St. Armand



(Seal)

Dated: October 14, 2014

Davina M. Thurston
St. Armand Town Clerk

TOWN CLERK MONTHLY REPORT

Town Clerk Davina Thurston gave the following report for the month of September 2014:

| | | |
|--|-------------------|----------|
| Dog Licenses | 2 spayed/neutered | \$14.00 |
| | 1 un-spayed | \$ 7.00 |
| 12 Certified Death Certificate | | \$120.00 |
| Total Revenues to Supervisor | | \$143.00 |
| Revenue to NYS Dept of Agriculture & Markets | | \$5.00 |

WATER & SEWER BILLING MONTHLY REPORT

Water & Sewer Clerk Davina Thurston gave the following report to the Board:

Total outstanding revenues: \$56,128.62
The 4th Quarter Billing was Water: 2,929,110 gallons, Sewer: 2,310628 gallons, Total Charges of \$44,287.24. Davina informed the Board that the Tax Relevy is due to Essex County on November 10, 2014.

REVIEW AND UPDATE OF SEWER PROJECT

Supervisor Whitson informed the Board that the footers are poured and the walls are constructed with rebar and ready to pour. The reed beds are being built. The forms are being built for the pump station area. The work is on schedule. The ground is firming up and drying out.

NEW BUSINESS

Deputy Supervisor Grimone asked Supervisor Whitson to respond to any new emails from community members with questions or concerns.

Councilperson Amell asked Davina to look for a picture of the Old Masonic Lodge with the sign in the background.

MOTION TO ADJOURN

Deputy Supervisor Grimone made a motion to adjourn, seconded by Councilpersons Bates. Supervisor Whitson adjourned the meeting at 8:03 pm.

I, Davina M. Thurston, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

Davina M. Thurston
St. Armand Town Clerk

October 14, 2014