

Town of St. Armand  
Regular Board Meeting  
Tuesday, September 8, 2015  
6:30 PM

A Regular Board Meeting of the Town of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

**BOARD MEMBERS PRESENT:**

Town Supervisor Charles Whitson, Jr., Deputy Supervisor Sam Grimone, Councilperson Don Amell, Councilperson Jennifer Fuller, Councilperson D. Joseph Bates

**TOWN EMPLOYEES PRESENT:**

Town Clerk Davina Winemiller, Water Superintendent Jeff Cotter, Code Enforcement Office Robert Hammond

**GUESTS:** Sandy Hayes

Notice was posted regarding the date of this meeting.

Supervisor Whitson called the Meeting to order at 6:35 p.m.

Supervisor Whitson led the Pledge of Allegiance.

**REGULAR BOARD MEETING**

**WATER DEPARTMENT MONTHLY REPORT**

Water Superintendent Jeff Cotter reviewed his written report with the Board. This report is kept on file in the Office of the Town Clerk and is available for review by the general public upon request.

**CODE ENFORCEMENT OFFICER'S REPORT**

CEO Robert Hammond provided and reviewed his written report to the Board. This report is kept on file in the Office of the Town Clerk and is available for review by the general public upon request. CEO Hammond also made suggestions to changes in the fee schedule. The Board reviewed and tabled until next month.

**HIGHWAY SUPERINTENDENT MONTHLY REPORT**

Highway Superintendent Roger Oliver was excused. Supervisor Whitson gave the Board a verbal highway report.

**MOTION TO PAY MONTHLY BILLS**

Councilperson Bates made a motion to pay this month's bills; the motion was seconded by Deputy Supervisor Grimone. All agreed. Motion carried

**MONTHLY REPORT FROM THE SUPERVISOR**

Supervisor Whitson gave the Board the Supervisor's monthly financial report. This report is kept on file in the Office of the Town Clerk and is available for review by the general public upon request. Councilperson Amell made a motion to accept the Supervisors report; Councilperson Fuller seconded the motion. All approved. Motion carried.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES**

Deputy Supervisor Grimone made the Motion to approve minutes of the Regular Board Meeting & Public Hearing of August 11, 2015. Councilperson Fuller seconded the motion, all approved, motion carried.

**TOWN CLERK MONTHLY REPORT**

Town Clerk Davina Winemiller gave the Board the monthly report for August 2015. This report is kept on file in the Office of the Town Clerk, and is available to the general public upon request.

**WATER & SEWER BILLING MONTHLY REPORT**

Water & Sewer Clerk Davina Winemiller gave the Board an oral report current water and sewer billing cycle.

**NEW BUSINESS**

**ESSEX COUNTY EMERGENCY PREPAREDNESS PROGRAM**

Supervisor Whitson informed the Board that Essex County requires an attendee from St. Armand for this program being held on October 8, 2015. After discussion, it was decided that Supervisor Whitson would attend.

**UPDATE ON CLOCK TOWER**

Supervisor Whitson led the discussion on the painting of the clock tower. Clerk Winemiller informed the Board of progress for the clocks.

**PERSONNEL BENEFITS CLASS**

Supervisor Whitson informed the Board that his Clerk, Erica Neufeld, wishes to attend this class in Plattsburgh on September 17<sup>th</sup>. After discussion, it was decided that Supervisor Whitson and Clerk Neufeld would both attend the class.

**RESOLUTION 45 OF 2015**

**RESOLUTION 45 of 2015 – Award Bids for Water Line Installation and Solar Power Installation for the Waste Water Treatment Plant (Sewer Project)**

Councilperson Amell, who moved the adoption, offered the following resolution:

WHEREAS, The Town Board of the Town of St. Armand agrees to allow Town Supervisor Charles Whitson, Jr. to finalize the decision to award the Bids for the Water Line Installation and Solar Power Installation for the Waste Water Treatment Plant (Sewer Project), and

WHEREAS, the Town Board authorizes Supervisor Charles Whitson, Jr. to sign any such contracts or documents on behalf of the Town Board.

This resolution was duly seconded by Councilperson Fuller and was adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE

Dated September 8, 2015

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Davina M. Winemiller  
St. Armand Town Clerk

**BLOOMINGDALE BOOSTERS**

Councilperson Amell asked Supervisor Whitson to reserve the Town Hall for a Boosters Meeting on September 23<sup>rd</sup> at 7:00 pm.

**DIGITAL SPEED SIGNS**

Supervisor Whitson informed the Board that Essex County would be receiving grant funds for digital speed signs. After discussion, it was decided to request two signs for St. Armand.

**MOTION TO ADJOURN**

Deputy Supervisor Grimone made a motion to adjourn, seconded by Councilpersons Bates. Supervisor Whitson adjourned the meeting at 7:40 pm.

I, Davina M. Winemiller, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

September 8, 2015

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Davina M. Winemiller  
St. Armand Town Clerk