

Town of St. Armand
Regular Board Meeting
Public Hearing CDBG Grant Funds
Tuesday, October 13, 2015

A Regular Board Meeting of the Town of St. Armand and a Public Hearing for CDBG Grant Funds was held on the above date at the Town Hall, Bloomingdale, NY. Notice was posted regarding the date of this meeting.

BOARD MEMBERS PRESENT:

Town Supervisor Charles Whitson, Jr., Deputy Supervisor Sam Grimone, Councilperson Don Amell, Councilperson Jennifer Fuller, Councilperson D. Joseph Bates

TOWN EMPLOYEES PRESENT:

Town Clerk Davina Winemiller, Water Superintendent Jeff Cotter, Code Enforcement Office Robert Hammond, Highway Superintendent Roger Oliver

GUESTS: Sandy Hayes

Supervisor Whitson called the Public Hearing to order at 6:31 pm. Deputy Supervisor Grimone led the Pledge of Allegiance.

Deputy Supervisor Grimone made a motion to waive the reading of the following Public Hearing notice, seconded by Councilperson Bates. All agreed. Motion carried.

NOTICE OF PUBLIC HEARING ON THE AWARDED COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE BLOOMINGDALE WASTEWATER TREATMENT FACILITY

NOTICE IS HEREBY GIVEN that the Town of St. Armand was awarded an Community Development Block Grant (CDBG) Program administered by the New York State Office for Community Renewal (OCR), for the Program Year 2014. The CDBG program provides funding assistance for certain Economic Development, Public Facilities, and Housing Activities. The Town is notifying St. Armand area residents that they have a chance to comment on the currently funded Water Main and Solar Array which will operate the Wastewater Treatment Facility. The public hearing will provide an opportunity for attendees to ask questions and make comments regarding the funded project. Written questions or comments are welcome and can be directed to the Town Supervisor, Charles Whitson Jr., at the address and phone number provided at the end of this Notice. The Public Hearing will be held on Wednesday, October 13th, 2015, at 6:30 pm to afford an opportunity to review the details of the proposed projects, related issues and to comment before the construction phase of the project. The Town Office is an accessible facility; other accommodations for the persons with disabilities may be made upon advance notice. Written questions or comments may be sent to:

Charles Whitson Jr., Town Supervisor
Town of St. Armand
PO Box 338
Bloomingdale, NY 12913
Phone: 518-891-3189

Discussion ensued. Supervisor Whitson closed the Public Hearing at 6:47 pm.

REGULAR BOARD MEETING

Supervisor Whitson called the Meeting to order at 6:47 p.m.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeff Cotter reviewed his written report with the Board. This report is kept on file in the Office of the Town Clerk and is available for review by the general public upon request.

HIGHWAY SUPERINTENDENT'S REPORT

Highway Superintendent Roger Oliver gave the Board his verbal report. Topics for discussion included Sand, Tandem Truck, Mack, Salt, Rockledge Paving and Shouldering, Equipment Maintenance and Vehicle Repairs.

CODE ENFORCEMENT OFFICER'S REPORT

CEO Robert Hammond provided and reviewed his written report to the Board. This report is kept on file in the Office of the Town Clerk and is available for review by the general public upon request. CEO Hammond also made suggestions to changes in the fee schedule. Deputy Supervisor Grimone made a motion to accept the changes to the fee schedule, Councilperson Fuller seconded the motion. All agreed. Motion carried.

MOTION TO PAY MONTHLY BILLS

Deputy Supervisor Grimone made a motion to pay this month's bills; the motion was seconded by Councilperson Bates. All agreed. Motion carried

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Whitson gave the Board the Supervisor's monthly financial report. This report is kept on file in the Office of the Town Clerk and is available for review by the general public upon request. Councilperson Amell made a motion to accept the Supervisors report; Deputy Supervisor Grimone seconded the motion. All approved. Motion carried.

DONATION FOR LADIES AUXILIARY

Supervisor Whitson informed the Board that the Ladies Auxiliary for Bloomingdale Fire Department was requesting a donation to purchase a lap-top computer for the new sign being installed at the Fire House; the Ladies' would give the Town 5 years of free signage in exchange for the donation. Discussion ensued. Councilperson Amell made the motion to donate \$400.00 to the Ladies Auxiliary, seconded by Councilperson Bates. All approved. Motion carried.

REVIEW AND APPROVAL OF PREVIOUS MINUTES

Councilperson Fuller made the Motion to approve minutes of the Regular Board Meeting Minutes of September 8, 2015 and the Budget Work Session Minutes of October 7, 2015. Councilperson Amell seconded the motion, all approved, motion carried.

TOWN CLERK MONTHLY REPORT

Town Clerk Davina Winemiller gave the Board the monthly report for September 2015. This report is kept on file in the Office of the Town Clerk, and is available to the general public upon request. Davina also informed the Board of the updating of Brookside Cemetery records.

WATER & SEWER BILLING MONTHLY REPORT

Water & Sewer Clerk Davina Winemiller gave the Board an oral report current water and sewer billing cycle.

NEW BUSINESS

RESOLUTION 46 of 2015 - Standard Work Day and Reporting

Councilperson Amell, who moved its adoption, offered the following resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand approve the Standard Work Day and Reporting figures for the New York State Retirement System.

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of St. Armand hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the supervisor of this body:

Appointed Officials	Name	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (Based on Record of Activities)
Water Superintendent	Jeffrey E. Cotter	8	3/14/2011 - 12/31/2017	N	6.33
Sewer Superintendent	Stanley Ingison	8	6/1/2012-12/31/2017	Y	0
Assessor	Donna Bramer	6	9/30/2013-9/30/2018	N	8.45
Code Enforcement Officer	Robert Hammond	6	02/01/2015-12/31/2019	N	5.65
ELECTED OFFICIALS					
Town Clerk, Water & Sewer Clerk	Davina Winemiller	6	12/31/2013-12/31/2017	N	17.06
Receiver of Taxes	Nancy Heath	6	12/31/2013-12/31/2017	N	10.28
Town Justice	Sheridan Swinyer	6	12/31/2013-12/31/2017	N	14.45
Highway Superintendent	Roger Oliver	8	12/31/2013-12/31/2017	N	23.4

On this 13th day of October, 2015

Date Enacted: October 13, 2015

(Signature of Town Clerk)

I, **Davina M. Winemiller**, Town Clerk of the governing board of the Town of St. Armand, of the State of New York, Do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of such members were present at such meeting and 5 of such members voted in favor of the resolution.

Councilperson Fuller duly seconded this resolution, and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Samuel A. Grimone	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE

IN WITNESS WHEREOF, I have hereunto
Set my hand and the seal of the

Town of St. Armand



Dated: October 13, 2015

Davina M. Winemiller
St. Armand Town Clerk

RESOLUTION 47 of 2015 – ACKNOWLEDGEMENT OF AUDIT CONDUCTED OF JUSTICE FUNDS

Deputy Supervisor Grimone, who moved its adoption, offered the following resolution:

WHEREAS, The Justice Court Fund must be audited each year, and

WHEREAS, an audit of the Justice Court Fund has been completed by Supervisor Charles Whitson, and

THEREFORE, LET IT BE RESOLVED that the Town Board acknowledges the audit was completed prior to October 13, 2015, and

BE IT FURTHER RESOLVED, that no issues or discrepancies were found.

This Resolution was duly seconded by Councilperson Bates and adopted by roll call vote as follows:

Charles Whitson Jr., Supervisor	AYE
Samuel Grimone, Deputy Supervisor	AYE
Donald Amell, Councilperson	AYE
Jennifer Fuller, Councilperson	AYE
D. Joseph Bates, Councilperson	AYE

Dated: October 13, 2015

Davina M. Winemiller
St. Armand Town Clerk

OLD BUSINESS

Discussion ensued regarding the electricity and wiring at the Youth Ball Field and Boosters utilizing the basement of the Youth Building to store their equipment. Deputy Supervisor Grimone donated two regulation size hockey nets to the Youth Program.

MOTION TO ADJOURN

Deputy Supervisor Grimone made a motion to adjourn, seconded by Councilpersons Fuller. Supervisor Whitson adjourned the meeting at 8:08 pm.

I, Davina M. Winemiller, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

Davina M. Winemiller
St. Armand Town Clerk

October 13, 2015