

Town of St. Armand  
Regular Board Meeting  
Organizational Meeting  
Tuesday, January 12, 2016  
6:30 PM

*Meeting minutes were approved on February 9, 2016.*

A Regular Board Meeting of the Town of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

**BOARD MEMBERS PRESENT:**

Town Supervisor Charles Whitson, Jr., Deputy Supervisor Donald Amell, Councilperson Jennifer Fuller, Councilperson D. Joseph Bates, Councilperson Dean Montroy

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:**

Town Clerk Davina Thurston, Water Superintendent Jeff Cotter, Code Enforcement Officer Robert Hammond, Sewer Superintendent Stan Ingison

GUESTS: Sandy Hayes, Wayde Montroy, Ruth Montroy, Diane McKeough, Tom Burman

Notice was posted regarding the date of this meeting.

Supervisor Whitson called the Meeting to order at 6:35 p.m.

Supervisor Whitson led the Pledge of Allegiance.

**REGULAR BOARD MEETING**

**SWEARING-IN CEREMONY**

Town Clerk Davina Winemiller performed the Swearing-in Ceremony for Town Councilmember Donald Amell for the term of January 1, 2016 to December 31, 2020.

Town Clerk Davina Winemiller performed the Swearing-in Ceremony for Deputy Supervisor Donald Amell for the term of January 1, 2016 to December 31, 2017.

Town Clerk Davina Winemiller performed the Swearing-in Ceremony for Town Councilmember Dean Montroy for the term of January 1, 2016 to December 31, 2020.

Supervisor Whitson thanked new Town Councilmember Dean Montroy for his time on the Board of Assessment Review and accepted his resignation from the BAR due to the conflict of interest with being a Town Council Member.

**WATER DEPARTMENT MONTHLY REPORT**

Water Superintendent Jeff Cotter arrived at the meeting and gave a verbal report, with a written report to follow via email. This report will be kept on file in the Office of the Town Clerk and is available to any interested party for review. Discussion ensued regarding the oral report.

**CODE ENFORCEMENT OFFICER'S REPORT**

CEO Robert Hammond reviewed his monthly written report. This report is kept on file in the Office of the Town Clerk and is available to any interested party for review. Discussion ensued regarding the above report.

**SEWER DEPARTMENT MONTHLY REPORT**

Supervisor Whitson informed the Board that Stan Ingison was the only person who applied for the year round Sewer Superintendent position. Discussion ensued. It was decided that the Board would hold an Executive Session Meeting with Stan on January 21<sup>st</sup> at 6:30 pm to discuss the terms of his employment. Stan Ingison gave the Board a verbal report on the Sewer Department.

REVIEW AND APPROVAL OF PREVIOUS MINUTES

Deputy Supervisor Amell made the motion to approve the minutes of Regular Board Meeting December 8, 2015. Motion seconded by Councilperson Fuller. All approved. Motion carried.

MOTION TO PAY MONTHLY BILLS

Councilperson Amell made a motion to pay this month's bills; the motion was seconded by Councilperson Fuller. Discussion ensued regarding the Verizon bill. All agreed. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Councilperson Fuller made a motion to accept the Supervisor Report, seconded by Councilperson Bates, all approved, motion carried. This report is kept on file in the Office of the Town Clerk and is available to any interested party for review.

TOWN CLERK MONTHLY REPORT

Town Clerk Davina Winemiller read the Clerk's report. This report is kept on file in the Office of the Town Clerk and is available for review by any interested party.

WATER & SEWER BILLING MONTHLY REPORT

Water & Sewer Clerk Davina Winemiller read the Water & Sewer Receivables Report. This report is kept on file in the Office of the Town Clerk and is available for review by any interested party.

NEW BUSINESS

RESOLUTION 1 OF 2016 - SUPERVISOR'S APPOINTMENTS

Supervisor Whitson, who moved its adoption, offered the following resolution:

Be It Resolved that Supervisor Charles Whitson, Jr. has made the following appointments for the year 2016:

- DEPUTY SUPERVISOR -Don Amell
- HIGHWAY COMMITTEE: -Jennifer Fuller & Don Amell
- WATER & SEWER COMMITTEE: -Dean Montroy & D. Joe Bates
- YOUTH RECREATION COMMITTEE: -Charles Whitson, Donald Amell,  
D. Joe Bates & Gail Bombard
- TRI-LAKES FIRE ADVISORY BOARD: -Jennifer Fuller & Charles Whitson
- BOARD OF ASSESSMENT REVIEWER: -Diane Chase, Stan Ingison,  
F. Tom Hyde, and TBD
- DEPUTY TOWN CLERK - Nancy Heath
- DEPUTY REGISTRAR OF VITAL STATISTICS -Nancy Heath
- TOWN HISTORIAN -Davina Winemiller
- WATER & SEWER CLERK -Davina Winemiller
- REGISTRAR OF VITAL STATISTICS -Davina Winemiller

Councilperson Fuller duly seconded this resolution, and was adopted as follows:

- Supervisor Charles Whitson, Jr. AYE
- Deputy Supervisor Donald Amell AYE
- Councilperson Jennifer Fuller AYE
- Councilperson D. Joseph Bates AYE
- Councilperson Dean Montroy AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 2 of 2016 – DESIGNATING APPOINTMENTS

The following Resolution was offered by Councilperson Montroy

Councilperson Montroy, who moved its adoption, does hereby accept the following Supervisor appointments for 2016, retroactive from January 1, 2016 until December 31, 2016.

Designating the appointments:

ATTORNEYS FOR THE TOWN	-Matthew Norfolk -Nathan Race -Dan Manning
CODE ENFORCEMENT OFFICER	-Robert Hammond
YOUTH COMMISSION SUPERVISOR	-Gail Bombard
DEPUTY HIGHWAY SUPERINTENDENT	-Doug Snickles
HEALTH OFFICER	-Raymond Scollins

This Resolution was duly seconded by Deputy Supervisor Amell and was adopted as follows:

Supervisor, Charles Whitson, Jr.	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

**RESOLUTION 3 OF 2016 – DESIGNATING OFFICIAL BANKS**

Councilperson Fuller, who moved its adoption, offered the following resolution:

Be It Resolved, that the following banks are designated to be the official banks to Deposit money for the Town of St. Armand during the year 2016:

NBT Bank and First Niagara Bank and Community Bank

Councilperson Bates duly seconded this resolution, and it was adopted as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

**RESOLUTION 4 of 2016 – ADOPT THE PROCUREMENT POLICY FOR ST. ARMAND**

Deputy Supervisor Amell, who moved its adoption, offered the following resolution:

**PROCUREMENT POLICIES AND PROCEDURES FOR THE TOWN OF ST. ARMAND**

IT IS HEREBY RESOLVED BY, the Town Board of the Town of St. Armand, Essex County, State of New York that to conform with the requirements of General Municipal Law, Section 104-b, Procurement Policies and Procedures, and

IT IS FURTHER RESOLVED, that goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interests of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence,

extravagance, fraud and corruption. To further these objectives, the governing board is adopting internal policies and procedures governing all procurement of goods and services which are not required to be procured pursuant to the competitive bidding requirements of General Municipal Law, Section 103 or of any other general, special or local law, as follows:

I. Procedures for determining whether procurement is subject to bidding:

The procedures for determining whether a procurement of goods and services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

A. Procedure: All procurement must be examined and categorized as follows:

1. GML Section 104-b Non-competitive Bidding:

- a). Purchase under \$20,000.00.
- b). Contract for public work below \$20,000.00.
- c). Articles manufactured in a New York State correctional facility (Corrections Law Section 184, 186).
- d). Purchases from agencies for the blind or severely handicapped (State Finance Law Section 175-b).
- e). Purchases under a County contract (GML Section 103(3)).
  - f). Purchases under a State contract (GML Section 104).
- g). Emergency purchases (GML Section 103(4)).
- h). Sole source purchases (GML Section 104-b).
- i). Professional Services (GML Section 104-b).
- j). True leases (GML Section 104-b).
- k). Insurance (GML Section 104-b).
- l). Second-hand equipment from another government (GML Section 103(6)).

2. GML Section 104-b - Competitive Bidding:

- a). Purchase contract of \$20,000.00 or more.
- b). Contracts for public work of \$20,000.00 or more.

3. Other Analysis:

a). Purchases should be evaluated to determine whether, over the course of the fiscal year, the Town of St. Armand will spend in excess of the competitive bidding thresholds for the same or similar items or services. Prior year's budgetary appropriations should be referred to for this information and compared with current projections.

b). Reference to the statute (GML Section 104) should be made for all purchases cited in II-A-1 above, (except II-A-1(a,b) in which a non- bidding determination is made).

B. Documentation - Determination that a purchase is not subject to competitive bidding requirements shall be documented as follows, and kept with the records of the purchase:

- 1. Copies or notations of all written indicia of dollar amounts.
- 2. Notation of all verbal indicia of dollar amounts.
- 3. Where appropriate, reference to prior years budgetary purchase amount information.
- 4. For all items determined not to be subject to competitive bidding for reasons other than a written notation of the facts justifying the particular category of exception must be made.
- 5. If full compliance with these documentation requirements is not practical, a note of explanation shall be made and placed with the purchase records.

C. The methods of procurement to be used are as follows:

- For purchases or public works under \$250.00 – no quote needed
- For purchases or public works between \$251.00 to \$1,000.00 – two or more verbal quotes needed
- For purchases or public works between \$1,001.00 to \$2,000.00 – two or more written quotes needed
- For purchases or public works between \$2,001 to \$9,999.00 – three or more written quotes needed
- For emergency purchases or public works under \$5,000.00 – at the discretion of the Town Supervisor
- For emergency purchases or public works between \$5,001.00 to \$20,000.00 – two verbal quotes needed
- For insurance plans or policies, annually – two written quotes needed
- For second hand equipment purchases – at the discretion of the Town Supervisor
- Sole source items, for example: patented or monopoly items – at the discretion of the Town Supervisor

D. Statutory Exceptions from These Policies and Procedures:

Except for procurement made pursuant to General Municipal Law, Section 103(3) (through county contracts), or section 104 (through state contract), State Finance Law, Section 175-b (from agencies for the blind or severely handicapped), Correction Law, Section 186 (articles manufactured in correctional institutions), alternative proposals or quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations or any other method or procurement which furthers the purposes of General Municipal Law, Section 104-b.

THEREFORE, BE IT RESOLVED, that the Town Board of St. Armand does hereby adopt the Procurement Policy and Procedures pursuant to Section 104 B of the General Municipal Law, effective January 1, 2016 to December 31, 2016.

This Resolution was duly seconded by Councilperson Montroy and was adopted by roll-call vote as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 5 of 2016 – DESIGNATING OFFICIAL NEWSPAPER

Councilperson Fuller, who moved its adoption, offered the following resolution:

BE IT RESOLVED, that the official newspaper for advertising and Public Notices in 2016 shall be the Adirondack Daily Enterprise.

This Resolution was duly seconded by Councilman Bates and it was adopted as follows:

Supervisor, Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Jennifer Fuller, Councilperson	AYE
D. Joseph Bates, Councilperson	AYE
Dean Montroy, Councilperson	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 6 of 2016 – DESIGNATING MILEAGE ALLOWANCE

Councilperson Bates, who moved its adoption, offered the following resolution:

BE IT RESOLVED, that the Town Officials be compensated at \$0.575 per mile for the use of their personal vehicles in the performance of their official duties during the year 2016.

This Resolution was duly seconded by Councilperson Montroy and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 7 OF 2016 – DATE OF MONTHLY TOWN BOARD MEETINGS

Councilperson Fuller, who moved its adoption, offered the following resolution:

BE IT RESOLVED, that for the year of 2016, the Town Board of the Town of St. Armand will hold its Regular Monthly Board Meeting on the second Tuesday of each month at 6:30 P.M. at the Bloomingdale Town Hall, 1702 NYS Route 3, Bloomingdale, NY 12913.

Councilperson Montroy seconded this resolution, and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 8 of 2016 – CONTRACT BETWEEN THE TOWN OF ST. ARMAND AND MOUNTAIN MEDICAL SERVICES

Deputy Supervisor Amell, who moved its adoption, offered the following resolution:

BE IT RESOLVED, that the Town Board of the Town of St. Armand hereby appoints Town Supervisor, Charles Whitson, Jr. to execute the contract with Standard Medical Testing Services/Mountain Medical Services for the year 2016. This contract is for required drug and alcohol testing for equipment operators in the Highway Department. The contract is priced per visit, not an annual fee.

Councilperson Montroy seconded this resolution, and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 9 of 2016 – CONTRACT BETWEEN ST. ARMAND AND NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

Councilperson Bates, who moved its adoption, offered the following resolution:

WHEREAS, The Town of St. Armand has again decided to administer a Youth Program (s), and

WHEREAS, The Town of St. Armand thusly Appoints Town Supervisor, Charles Whitson, Jr., as Regulator of the Youth Programs, and

WHEREAS, the Town Board of the Town of St. Armand has agreed to expend enough funds to cover the 50/50 match required by the New York State Office of Children and Family Services, therefore

LET IT BE RESOLVED that the Town of St. Armand has authorizes enough funds to cover the 2016 Youth Services Program Matching Grant.

ALSO, BE IT RESOLVED, that the Town Board of the Town of St. Armand authorizes the director of the Essex County Youth Bureau to sign amendments of no increase/no decrease in State Aid for said Municipality, and that the Director of the Youth Bureau has agreed to return copies of the Amendments to the Municipality, and

BE IT FURTHER RESOLVED, that the Clerk of this Board shall submit a copy of this Resolution to the Essex County Youth Bureau, Essex County Government Center, Elizabethtown, NY 12932.

Councilperson Fuller seconded this resolution and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 10 of 2016 – LIFE FLIGHT CONTRACT

Councilperson Montroy, who moved its adoption, offered the following resolution.

WHEREAS by Resolution of the St. Armand Town Board hereby duly authorizes Supervisor Charles Whitson to execute the Contract agreement with North Country Life Flight, for services begin January 1, 2016 to December 31, 2016.

THEREFORE, BE IT RESOLVED that the sum of \$500.00 for such 2016 contract is to be paid to North Country Life Flight no later than March 1, 2016.

Deputy Supervisor Donald Amell seconded this resolution and it was as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 11 of 2016 – ADIRONDACK REGIONAL AIRPORT CONTRACT

Councilperson Bates, who moved its adoption, offered the following resolution.

WHEREAS by Resolution of the St. Armand Town Board hereby duly authorizes Supervisor Charles Whitson to execute the Contract agreement with Adirondack Regional Airport for services, to begin January 1, 2016 to December 31, 2016, and

THEREFORE BE IT RESOLVED THAT, the total sum of \$2,500.00 for such 2016 contract is to be paid to the Adirondack Regional Airport no later than March 1, 2016.

Councilperson Montroy seconded this resolution and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 12 of 2016 – NORTH ELBA PARK DISTRICT FIRE CONTRACT

Councilperson Bates, who moved its adoption, offered the following resolution:

WHEREAS by Resolution of the St. Armand Town Board hereby duly authorizes Supervisor Charles Whitson to execute the Contract agreement with the Town of North Elba, North Elba Park District dated January 1, 2016 to December 31, 2016.

THEREFORE BE IT RESOLVED THAT, the total sum of \$6,500.00 for 2016 is to be paid to the North Elba Park Fire District no later than March 1, 2016.

Councilperson Montroy seconded this resolution and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 13 OF 2016 – LEASE OF POLL SITE

This resolution was offered by Councilperson Montroy, who moved its adoption:

WHEREAS, by Resolution of the St. Armand Town Board hereby duly authorizes Town Supervisor, Charles Whitson, Jr., to execute the contract with the Essex County Board of Elections for the purpose of leasing the Town Hall as a Poll Site, in consideration of \$1.00 per election event, for the calendar year 2016.

Councilperson Fuller seconded this resolution and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

RESOLUTION 14 of 2016 – ADOPT THE INVESTMENT POLICY FOR THE TOWN OF ST. ARMAND FUNDS

Councilperson Montroy, who moved its adoption, offered the following resolution:

WHEREAS, the Town of St. Armand adopts the following Investment Policy for Town Funds.

INVESTMENT POLICY  
FOR  
THE TOWN OF ST. ARMAND

IT IS HEREBY RESOLVED BY, the Town Board of the Town of St. Armand, County of Essex, State of New York that to conform with all applicable federal, state and legal requirements; to insure the safety and prudent investment of tax payer funds; and to provide sufficient liquidity to meet all operating requirements, and

IT IS HEREBY RESOLVED THAT, the authority for administration of the investment program is delegated to the Supervisor, who should establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information, and regulate the activities of subordinate employees. All participants in the investment process shall seek to act responsibly, as custodians of the public



trust and shall avoid any transaction that might impair public confidence in the Town of St. Armand to govern effectively, and

IT IS FURTHER RESOLVED, that it is the policy of the Town of St. Armand to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling, and

IT IS FURTHER RESOLVED, that the policy for the Town of St. Armand for all moneys collected by any officer or employee of the Town is to be transferred to the appropriate Town official within two days for deposit, or, within the time period specified by law, and

IT IS FURTHER RESOLVED, that the Supervisor is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations, and

IT IS FURTHER RESOLVED, by the Town Board that the designation of depositories authorized for the deposit of monies up to the legally permissible maximum amounts are; any such bank or trust company authorized by law to do business in, and having offices in the State of New York, and

IT IS FURTHER RESOLVED that in accordance with the provisions of General Municipal Law Section 10, all deposits of the Town of St. Armand, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance shall be secured:

A. Collateralizing of Deposits.

1. By a pledge of "eligible securities" with an aggregate "market value" as provided by General Municipal Law Section 10, equal to the aggregate amount of deposits from the categories designated in Section C., Permitted Investments of this policy, or
2. By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the Town for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements, or
3. By an eligible surety bond payable to the Town for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

B. Safekeeping and Collateralization.

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Town, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town of St. Armand or its custodial bank. The custodian agreement shall provide that securities held by the bank or trust company, or agent of and custodian for the Town will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Town a perfected interest in the securities.

C. Permitted Investments.

As authorized by General Municipal Law Section 11, the Town of St. Armand authorizes the Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

1. Special time deposit accounts,
2. Certificates of Deposit,

All investment obligations shall be payable or redeemable at the option of the Town of St. Armand within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided.

D. Authorized financial institutions.

The Town of St. Armand should maintain a list of financial institutions approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution. All financial institutions with which the Town conducts business must be credit worthy. Banks shall provide their

most recent consolidated Report of Condition (Call Report) at the request of the Town Supervisor. The Supervisor is responsible for evaluating the financial position and maintaining a listing of proposed depositories, and custodians. Such listings shall be evaluated at least annually.

BE IT RESOLVED, that the Town Board of St. Armand does hereby adopt the Investment Policy renewed effective January 1, 2016 until December 31, 2016.

This Resolution was duly seconded by Councilperson Bates and it was adopted as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

Resolution 15 of 2016 – Appreciation for the service of former Deputy Supervisor Samuel Grimone

This resolution was offered by All Councilmember’s, who moved its adoption:

WHEREAS, effective government depends upon those individuals who dedicate their time and effort to Public Service; and

WHEREAS, it is always a privilege to honor an individual who possesses the rare characteristics of honesty and commitment to the public good, and who is willing to devote their time and energy to the conduct of assisting members of their community; and

WHEREAS, Samuel Grimone has proven that he is such an individual; and

WHEREAS, Samuel Grimone has ably served the Town of St. Armand as a Town Board Member from January 1, 2008 until December 31, 2015, and

WHEREAS, Samuel Grimone has been considerate of the needs of the residents of St. Armand, and has supplied countless hours of service to his community, and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of the Town of St. Armand, hereby extends its sincere gratitude and appreciation, on behalf of the Constituents of the Town of St. Armand, to Samuel Grimone.

This Resolution was duly seconded by All Councilmember’s, and adopted as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

I, Davina M. Winemiller, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Board Meeting minuets, held on January 12, 2016.

January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

Resolution 16 of 2016 – Agreement with Saranac Lake Volunteer Rescue Squad, Inc.

Councilperson Montroy, who moved its adoption, offered the following resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Charles Whitson, Jr. to execute the Agreement with Saranac Lake Volunteer Rescue Squad, and

WHEREAS the Saranac Lake Volunteer Rescue Squad has provided the services of medical care and transportation via ambulance for injured and sick individuals within the borders of the Town of St. Armand, and

WHEREAS the Town Board for the Town of St. Armand agrees to the provisions set within Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc., and the Town agrees to pay an amount of \$28,270.00 for such services for January 1, 2016 to December 31, 2016, and

NOW THEREFORE, LET IT BE RESOLVED that the Town Board for the Town of St. Armand shall abide by the Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc.

This Resolution was duly seconded by Councilperson Fuller and it was adopted as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	AYE

Dated: January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk

GUEST QUESTIONS

Wayde Montroy informed the Board of issues that he has had with aggressive dog's owner by his neighbor. Discussion ensued. It was decided that at the February Board Meeting, the Local Law regarding Dogs would be reviewed.

MOTION TO ADJOURN

Councilperson Bates made a motion to adjourn, seconded by Councilpersons Montroy. Supervisor Whitson adjourned the meeting at 7:57 p.m.

I, Davina M. Winemiller, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board meeting minutes held on the above-referenced date.

Dated January 12, 2016

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Davina M. Winemiller  
St. Armand Town Clerk