

Town of St. Armand  
Regular Board Meeting  
Tuesday, December 13, 2016  
6:30 PM

*These Meeting Minutes were approved on January 10, 2017.*

A Regular Board Meeting of the Town of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

**BOARD MEMBERS PRESENT:**

Town Supervisor Charles Whitson, Jr., Deputy Supervisor Donald Amell, Councilperson Jennifer Fuller, and Councilperson D. Joseph Bates.

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:**

Water Superintendent Jeff Cotter, Wastewater Superintendent Stan Ingison, Code Enforcement Officer Robert Hammond, Town Clerk Barbara Darrah, and Davina Winemiller, Town Historian.

**EXCUSED:** Councilperson Dean Montroy and Highway Superintendent Roger Oliver were excused.

**GUESTS:** James Abendroth and Sandy Hayes.

Notice was posted regarding the date of this meeting.  
Supervisor Whitson called the Meeting to order at 6:30 p.m.  
Supervisor Whitson led the Pledge of Allegiance.

**GUEST PRESENTATION:**

James Abendroth presented a pamphlet on the upcoming Saranac Lake Central School District 2017 Capital Project vote to be conducted on January 10, 2017, at the District Office, from 8:00 AM – 8:00 PM. He discussed the proposed improvements for the school buildings.

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Highway Superintendent Roger Oliver was excused from the meeting.

**WATER DEPARTMENT MONTHLY REPORT**

Water Superintendent Jeff Cotter presented the following written report to the Board:

**Town of St. Armand Water Report for 12/13/16 Board Meeting**

- 1. New Residence Meter Readings** - On 11/14/16, I read two new meter readings for new residences at 11 Alpine Way and 92 Maple Lane.
- 2. Macy Residence Water Shutoff** - On 11/15/16, I located the water shutoff for the Macy residence on Rt. #3. This home may not be heated this winter. The shutoff was approximately 2 feet under the crusher run in the driveway. I dug it up and the shutoff would not turn. I soaked the shutoff with vegetable oil overnight and tried it again the next day. The curb stop operated very stiffly and I was uncertain, at the time, if it actually shut the water off. On Saturday 12/10/16, I met with Paul Macy and we went into the basement of the Macy residence and verified that the water was indeed off. Paul opened the valve in the basement and no water came out.
- 3. New Electric Panel in Pump House** - Luck Brothers spent much of the month installing a new electric panel in the Pump House which was required for the new sewer lift station pumps next to the Pump House. They ran temporary wiring for a few days to enable them to complete the project without interrupting service of the finished water pumps that fill up the Stand Pipe. They did a nice job in doing so. I lost the chlorine pump briefly one day for a short period of time. I was able to locate the loose connection and repair that myself with no loss of chlorine residual in the system.
- 4. Located and Marked Curb Stop Location on School St.** - On 11/17/16, I located the curb stop on School St. for a home that was recently purchased in an auction. The water remains off to the structure. I located and marked the curb stop for future reference.
- 5. Monthly Samples included Coliform and Nitrates this Month** - All samples were sent out to Life Science Lab as required by the Health Departments Sampling Plan.
- 6. On 11/22, Roger Oliver Reported that a Cover was Knocked off a Water Main Way box** by Reservoir Road. I replaced the cover.
- 7. New Meter and Reader installed at the Montroy Residence** on Rt.#3 - Dean Montroy called me on 11/23/16, to let me know that he installed a new meter and reader at his residence. He asked me to program the reader and when I arrived at his residence, I looked at the reader and realized he had successfully programmed the reader himself.

8. **Shutoff Water to 92 Maple St.** - On 11/29/16, I shutoff the water to 92 Maple St. for the winter at the request of the homeowners.
9. **Provided 2016 Yearly Water Usage Report to Barb** on 11/29/16 so she could complete an Annual Rural Development Report.
10. **New Service at 5 Whiteface Ave-** On 11/30/16, I received a call from Ronald Kunaph of 5 Whiteface Ave asking for a reader for his newly installed meter for his new residence. I provided him with a reader and instructed him where to install the reader. **This residence has to be put on the system for future billing.**
11. **Water Shutoff to 54 Main St.** - On 12/1/16, I shutoff the water to 54 Main St. at the homeowners request as they are heading South for the winter.
12. **Read Reader at 797 St. Regis Ave for Barb on 12/6/16.** They tenants moved out.
13. **Possible Lead and Copper Changes coming Next Year** - On 12/9/16, I spoke with Susan Kennedy of the Saranac Lake Health Department. She informed me that there may be additional sites added to our lead and copper sampling locations in 2017. She will give further details in the upcoming year. She also raised concern of the "flooding" of the Bloomingdale Ice Skating Rink and advised that caution and care should be utilized while flooding the rink to limit unwanted stress on our water system. I agreed, and told her we would advise the person flooding the rink to not open and close the fire hydrant swiftly and to flood with as little water as possible.
14. **Test Ran Both Generators** - No Issues to report.

## WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stan Ingison gave the following report:

### Town of St. Armand Wastewater Department Summary of last month's activities for the December 2016 meeting

- 1) The grit system has worked closer to the way it should this month but we have continued to adjust the operating system and look for ways of improving it.
- 2) After working with Joe Watson of Core Climate Systems it turns out that we would have to put a more sophisticated computer into their system to get it to stop calling in false temperature and gas alarms after each power outage. I will need to get a price quote on that if you want to see if it is worth doing.
- 3) I haven't gotten any further with figuring out what is tripping the blower room ventilator but it did trip out once again this past month.
- 4) AES continues to work on the punch list items left to be done. Carl from Riznick should check in with me this week to set things up for doing work at the PTB. Andy of Aqualogics was here a couple times last month working on the SCADA system and needs to come back again to hook in generator and polymer feed systems. Some things like sealing the concrete cracks in the reed beds can't be done until the spring.
- 5) The new pump house lift station on East Main Street is now in service and close to done. The cement floor in the valve box will be poured today. A pump failure light still needs to be installed along with some safety bollards. AES did correct some design issues but I don't know why they left the wiring in open air instead of in conduit. Some finish work will most likely need to be done in the spring.
- 6) I asked to have a wet well level detector at the WWTP adjusted as it was a couple feet off scale and mistakenly the PTB wet well was adjusted instead. Because of that along with the backup float system in that well being seized in place by grease buildup around it the control room flooded with wastewater. I managed to catch it and correct the problems before any damage was done to the equipment but it took a lot of cleaning up after the fact.
- 7) We set a day for Verizon to come add a phone line to the PTB to back up the fire alarm call in system but I ended up waiting there for 6 hours for the 15 minutes of work to get it done. I spent the time pruning and cutting down trees and limbs that were damaged during the construction of the building and underground structures in the area.
- 8) The computer continues to be giving me trouble and we need to keep correcting problems but I did get our first DEC DMR report sent out last month. It will be a big relief to get a computer that can handle the work load that now exists for it at the plant.
- 9) The Luck Brother's sub-contractor is close to having the solar array up and running but has not been activated yet. The National Grid inspection was done a week ago, but it has been snow covered for almost all the time since then so we haven't been hurt so far by not having it on line yet.
- 10) I have finished all the inspections on our list for this year's I&M plan work but there is still a lot of paper work and compiling of all the data left to do before the end of January when it is due.
- 11) I met with Bob Brown and Jimmy to go over the generator ventilation issues and they are conferring with AES on things to make sure things are right before doing the work.
- 12) The new set of bids for the truck and plow have come in and we are going through them to decide about what we want.
- 13) The Simplex Grinnell fire alarm system suddenly had two detectors send out false alarms, one for heat three times yesterday and one time this morning at 4:00 am and the other one for smoke once yesterday. There is no way to correct the problem without replacing the detectors with a working one and we did not have any on site. Also, we had consolidated as many features together in the phone lines as we could to reduce costs and we just had to add a phone line at the PTB as a backup fire call in line which will probably never get used but we will pay for it every month. I just found out that the fire alarm overrides the phone line so during an alarm there is no phone service to let any local people know there is a fire or let the fire department know that there is no fire. I don't know if that matters as I think the fire department must come anyway to confirm there is no fire once they get a call. Anyway, the alarm system must be disabled while waiting for the service to come and repair it so I will ask about getting some backup detectors to

14) keep on site. Simplex is scheduled to be here between 8:00 and 9:00 am tomorrow to do an annual inspection of the two systems and hopefully correct the problems but we are unsure of whether that will happen or not.

#### CODE ENFORCEMENT OFFICER HAMMOND'S REPORT

CEO Robert Hammond gave the following report:

### **STATUS REPORT FOR THE MONTH OF NOVEMBER 2016**

Applications Received: 6

Permit Application Conferences: 1

Notices of Incomplete Applications: 1

Building Permits Issued: 5\*

Fees Collected: \$175.00

Inspections Completed: 23

Site Visits: 7

Notices for Fire Inspection(s): 0 (Certified)

Certificate of Occupancy/Completion: 3

Temporary Certificate of Occupancy/Completion: 2

Stop Work Order(s): 0

Violation Letter(s): 0

Notice and Order(s): 0

Appearance Tickets: 0

*\*Permit 16-SA-040 and 41 – Conditional on payment of fee.*

#### **November Highlights:**

- 15-SA-14: Monroe Gladd, 10 School St. - Enforcement Action
  - Reviewed status with Town Court, if no positive progress can be made, we may have to seek action via Executive Law.
- 15-SA-006: Robert Sweet, 4 Vine St. - Enforcement Action
  - In the administration of the Town Court.
- 15-SA-011: Ronald Kunath, 42 Maple St. – New Dwelling
  - Final Certificate of Occupancy issued.
- 16-SA-007: Sam Servadio, 197 Goodspeed Road. – New Garage
  - Temporary Certificate of Occupancy issued. (In accordance with Local Law #2, 1993, §3-106 (b) a Temporary Certificate of Occupancy may be issued for a period of six months and may be renewed an indefinite number of times. In the case of 16-SA-007, the Applicant wishes to continue work on the interior in the spring.)
- 16-SA-017: Danielle Akey, 34 Poplar Lane – Addition
  - Applicant has been notified that a Temporary Certificate of Occupancy is available for the space for any condition except a bedroom due to the fact it lacks an Egress Window, Town Supervisor Cc.
  - No response has been received to date.
- 16-SA-018: David Kaiser, 139 River Road, - New APA Hunting/Fishing Cabin
  - Foundation work is complete.
  - Floor framing is scheduled to start. Waiting for certificate of insurance from sub-contractor.
- 16-SA-020: Ed & Nancy Anthos (White Pine Cabin), 16 Maple St. – New Dwelling

- Temporary Certificate of Occupancy issued. (In accordance with Local Law #2, 1993, §3-106 (b) a Temporary Certificate of Occupancy may be issued for a period of six months and may be renewed an indefinite number of times. In the case of 16-SA-020, a permanent entrance stair/deck system will be installed in the spring before the permit is closed.)
- 16-SA-034: Matt and Joy Kasson, 1225 NYS Rte.3 – New Enclosed Deck Project
  - Project continues to have structural non-conformities.
  - Letter issued to Applicant & Contractor regarding above and encourage meeting, Town Supervisor Cc.
- 16-SA-036: Carter Rowley, 992 NYS Rte. 3 – Full Renovation of Cottage
  - Framing inspection conducted.
- 16-SA-037: Patrick Dupree, 1437 State Rte. 3 – New Residential Dwelling
  - Foundation completed.
  - Framing in progress.
- 16-SA-040: Eric Wilson, 31 George Downs Lane – Chimney Lining
  - Building Permit not valid due to no payment.
  - Applicant has been reminded.
- 16-SA-041: 842 St. Regis Avenue – Re-Roofing, Alteration – Level I
  - Started Roof work with no permit but sent in Worker’s Compensation Insurance.
  - Other work includes, window replacement and smoke detectors.
  - Permit review complete on Roof Work, but additional information needed on other two elements.
  - No payment to date.
- 16-SA-042: 1624 NYS Rte. 3 – Re-Roofing
  - Stripped asphalt and placed metal roofing.
- 16-SA-043: 39 Prospect – Alterations – Level II
  - Conversion of a garage into a Mother-in-Law Apartment.
  - Limited structural work since this conversion was planned.
  - Piers for upper deck/car port cast, framing started.
- 16-SA-044: 153 River Road – New Garage
  - Notice of Incomplete Application was issued.
  - No reply for applicant to date.
- General Administrative:
  - FOIL for 29 Saranac Lane addressed.
  - 14-SA-026: Matthew Woodruff – New Garage - Notification for Renewal of Permit

End Report

RESOLUTIONS 33 – 41:

RESOLUTION 33 of 2016 – CHANGE OF WATER & SEWER RATES FOR 2017

Councilperson D. Joseph Bates, who moved its adoption, offered the following resolution:

WHEREAS A Public Hearing was held on November 10, 2016 with regards to the 2017 Budget, and

WHEREAS, as the Town of St. Armand Water & Sewer District is currently operating on an “On-Consent” Order by the NYS DEC for our SPDES Permit, and

WHEREAS, the construction of a new Waste Water Treatment Plant is under-way, and

WHEREAS, some of the cost of this construction must be brought to the Users of the St. Armand Sewer District, and

NOW AND THEREFORE, let it be Resolved that the Water Usage Rate shall increase from \$3.92 per 1,000 gallons to \$4.25 per 1,000 gallons, and the Sewer Usage Rate shall increase from \$6.35 per 1,000 gallons to \$8.40 per 1,000 gallons, and the Water Debt Service shall increase from \$31.25 per quarter to \$32.00 per quarter, and the Sewer Debt Service shall increase from \$58.00 per quarter to \$75.00 per quarter, and this new billing shall begin during the first quarter for 2017, as adopted in the 2017 Budget for the Town of St. Armand.

This Resolution was duly seconded by Councilperson Jennifer Fuller, and adopted by roll-call vote as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Don Amell	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 34 of 2016 – ACCOUNT SIGNERS FOR BANKING

Councilperson D. Joseph Bates, who moved its adoption, offered the following resolution:

WHEREAS, the Town of St. Armand has had a change in employees recently, and

WHEREAS, the Town Board of the Town of St. Armand does hereby assign the new Town Accountant Tina Moody and Deputy Supervisor Donald Amell as signers on all checking accounts for the Waste Water Treatment Project, and

WHEREAS, it is required by Environmental Facilities Corporation, Community Block Development Grant and Empire State Development that two signers be appointed who are not the Town Supervisor, therefore

LET IT BE RESOLVED that Tina Moody and Donald Amell are herby appointed as signers for NBT Bank on the above-mentioned accounts.

This Resolution was duly seconded by Councilperson Jennifer Fuller and was adopted by roll-call as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 35 of 2016 – ACCOUNT SIGNERS FOR COMMUNITY BANK

Councilperson Jennifer Fuller, who moved its adoption, offered the following resolution:

WHEREAS, the Town of St. Armand has had a change in employees recently, and

WHEREAS, the Town Board of the Town of St. Armand does hereby assign the new Town Accountant Tina Moody and Town Supervisor Charles C. Whitson, Jr., as signers on all checking accounts other than the Waste Water Treatment Project, and

WHEREAS, it is required by Community Bank that two signers be appointed, therefore

LET IT BE RESOLVED that Tina Moody and Charles C. Whitson, Jr. are herby appointed as signers for Community Bank accounts.

This Resolution was duly seconded by Councilperson D. Joseph Bates and was adopted by roll-call as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson D. Joseph Bates	AYE
Councilperson Dean Montroy	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 36 of 2016 – TOWN CLERK FINANCIAL REPORT AUDIT

Deputy Supervisor Donald Amell, who moved its adoption, offered the following resolution:

WHEREAS, the Town Clerk Fund must be audited each year, and

THEREFORE, LET IT BE RESOLVED, that the St. Armand Town Board has accepted the audit and review of the Town Clerk’s accounts, completed by Town Supervisor Charles Whitson, Jr., prior to November 10, 2016, and

BE IT FURTHER RESOLVED, that no issues or discrepancies were found.

This resolution was duly seconded by Councilperson Jennifer Fuller and adopted as follows:

Supervisor, Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
D. Joseph Bates, Councilperson	AYE
Jennifer Fuller, Councilperson	AYE
Dean Montroy, Councilperson	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 37 of 2016 – WATER & SEWER CLERK FINANCIAL REPORT AUDIT

Councilperson D. Joseph Bates, who moved its adoption, offered the following resolution:

WHEREAS, the Water & Sewer Clerk Fund must be audited each year, and

THEREFORE, LET IT BE RESOLVED, that the St. Armand Town Board has accepted the audit and review of the Water & Sewer Clerk’s accounts, completed by Town Supervisor Charles Whitson, Jr., prior to November 10, 2016, and

BE IT FURTHER RESOLVED, that no issues or discrepancies were found.

This resolution was duly seconded by Councilperson Jennifer Fuller and adopted by roll-call vote as follows:

Supervisor, Charles Whitson, Jr	AYE
Deputy Supervisor Donald Supervisor	AYE
D. Joseph Bates, Councilperson	AYE
Jennifer Fuller, Councilperson	AYE
Dean Montroy, Councilperson	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 38 of 2016 – TRI-LAKES HUMANE SOCIETY AGREEMENT

Councilperson Jennifer Fuller, who moved its adoption, offered the following resolution.

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Charles Whitson, Jr. to sign the contract with Tri-Lakes Humane Society for the year 2017, and

WHEREAS Tri-Lakes Humane Society will be the duly authorized agent for domestic animal control in the Town of St. Armand, and

WHEREAS the Town of St. Armand agrees to pay the amount of \$3,030.00 for the year of 2017 for such services,

NOW THEREFORE, LET IT BE RESOLVED that the Town Board for the Town of St. Armand agrees to the current adoption fees and other rules and regulations of Tri-Lakes Humane Society with regard to domestic animal control.

This Resolution was duly seconded by Deputy Supervisor Donald Amell and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor Donald Amell	AYE
D. Joseph Bates, Councilperson	AYE
Jennifer Fuller, Councilperson	AYE
Dean Montroy, Councilperson	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 39 of 2016 – ADIRONDACK REGIONAL AIRPORT CONTRACT

Deputy Supervisor Donald Amell, who moved its adoption, offered the following resolution.

WHEREAS by Resolution of the St. Armand Town Board hereby duly authorizes Supervisor Charles Whitson to execute the Contract agreement with Adirondack Regional Airport for services to begin January 1, 2017 to December 31, 2017, and

THEREFORE BE IT RESOLVED THAT, the total sum of \$2,500.00 for such 2017 contract is to be paid to the Adirondack Regional Airport no later than February 1, 2017.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by roll call vote as follows:

Supervisor Charles Whitson, Jr	AYE
Deputy Supervisor Donald Amell	AYE
D. Joseph Bates, Councilperson	AYE
Jennifer Fuller, Councilperson	AYE
Councilperson Dean Montroy	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 40 of 2016 – ACKNOWLEDGEMENT OF AUDIT OF TOWN JUSTICE FUNDS

Deputy Supervisor Donald Amell who moved its adoption, offered the following resolution:

WHEREAS, The Justice Court Fund must be audited each year, and

WHEREAS, an audit of the Justice Court Fund has been completed by Supervisor Charles Whitson, Jr., and

THEREFORE, LET IT BE RESOLVED that the Town Board acknowledges the audit was completed prior to January 1<sup>st</sup>, 2017 and

BE IT FURTHER RESOLVED, that no issues or discrepancies were found.

This Resolution was duly seconded by Councilperson D. Joseph Bates and adopted by roll call vote as follows:

Charles Whitson, Jr, Supervisor	AYE
Donald Amell, Deputy Supervisor	AYE
Jennifer Fuller, Councilperson	AYE
D. Joseph Bates, Councilperson	AYE
Dean Montroy, Councilperson	EXCUSED

Dated: December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION 41 of 2016 – DEPARTMENT OF TRANSPORTATION

**RESOLUTION 41 of 2016 – 2017-2018 AGREEMENT TO EXTEND FIXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT CONTRACT**

The following resolution was offered by Deputy Supervisor Donald Amell:

WHEREAS; A Resolution of the Town Board of the Town of St. Armand authorizing Supervisor Charles Whitson, Jr. to execute and sign the Snow and Ice Extension Agreement Contract for the season beginning July 1, 2017 to June 30, 2018 for the Essex County roads in the Town of St. Armand, and

WHEREAS; The Fixed Lump Sum Snow and Ice Agreement between New York State Department of Transportation (Commissioner) and St. Armand (Municipality) is hereby extended for a period of one year, expiring on June 30, 2018, and

WHEREAS; The State Highways or parts thereof affected by this Agreement are as delineated on the attached map, agreed upon by the Commissioner and the Municipality, which shall be effective for the remainder of the term of the Agreement, commencing July 1, 2017, unless changed by future agreement between the Commissioner and the Municipality, and

WHEREAS; all the terms and conditions of the original contract remain in effect, except as follows: The lump sum payment Agreement shall be \$10,953.53 per lane mile for 14.6 miles for a total of \$159,921.51, for the 2014-2015 season and for the remainder of the term of the Agreement commencing July 1, 2014, unless changed by future update.

This Resolution was duly seconded by Councilperson Jennifer Fuller, and adopted by roll-call vote as follows:

Charles Whitson, Jr., Town Supervisor	AYE
Donald Amell, Deputy Supervisor	AYE
D. Joseph Bates, Councilperson	AYE
Jennifer Fuller, Councilperson	AYE
Dean Montroy, Councilperson	EXCUSED

Dated December 13, 2016

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Barbara J. Darrah  
St. Armand Town Clerk

**MOTION TO PAY MONTHLY BILLS**

Councilperson Jennifer Fuller made the motion to approve payment of this month’s bills; the motion was seconded by Councilperson D. Joseph Bates. All approved. Motion carried.

**MONTHLY REPORT FROM THE SUPERVISOR**

Supervisor Whitson presented the monthly Supervisor’s reports for October and November. Deputy Supervisor Donald Amell made the motion to approve the Supervisor’s reports; the motion was seconded by Councilperson Jennifer Fuller.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES**

Councilperson D. Joseph Bates made the motion to approve the Meeting Minutes of the Special Board Meeting held on November 10, 2016 and the Regular Board Meeting held on November 10, 2016. Motion seconded by Councilperson Jennifer Fuller. All approved. Motion carried.

**TOWN CLERK MONTHLY REPORT**

Town Clerk Barbara Darrah gave the following report for the month of November 2016:  
Spayed/Neutered Dog Licenses: 7 for \$49.00  
Unspayed/Unneutered Dog Licenses: 3 for \$42.00  
Certified Death Certificates (10 copies) \$100.00

**WATER & SEWER BILLING MONTHLY REPORT**

Water & Sewer Clerk Barbara Darrah gave the Water & Sewer Receivables Report of \$36,323.47 balance due for all accounts. The amount of Re-levy submitted to Essex County on November 16, 2016 was \$20,661.42 .

NEW BUSINESS

Supervisor Whitson announced he was waiting for pricing information on the purchase of a new truck for the Wastewater Treatment Department. Once he received the information he will make a decision on the purchase.

OLD BUSINESS

There were no updates or changes in old business. Supervisor Whitson asked those present if there were any other questions or concerns.

QUESTIONS:

Sandy Hayes inquired as to the status of Roger Oliver's recovery from his accident. He also spoke of the new Solar Panels, and asked if there was maintenance involved with these, comparing a more snowy winter vs. a winter with less precipitation. Lastly, Mr. Hayes asked if there were keys to the Wastewater Treatment Plant, so the Fire Department could open the gate in response to a triggered fire call. The board agreed to have extra keys made for this purpose.

MOTION TO ADJOURN

Councilperson D. Joseph Bates made a motion to adjourn, seconded by Councilperson Jennifer Fuller. All approved. Motion carried. The meeting was adjourned at 8:08 pm.

I, Barbara Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board meeting minutes held on the above-referenced date.

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Barbara Darrah  
St. Armand Town Clerk

Dated: December 13, 2016