

Town of St. Armand
Regular Board Meeting
Tuesday, February 14, 2017
6:30 PM

These Meeting Minutes were approved on March 21, 2017.

A Regular Board Meeting of the Town of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Charles Whitson, Jr., Deputy Supervisor D. Joseph Bates, Councilperson Don Amell, Councilperson Jennifer Fuller, Councilperson Dean Montroy.

A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT:

Water Superintendent Jeffrey Cotter, Wastewater Superintendent Stanley Ingison, Code Enforcement Officer Robert Hammond, Town Clerk Barbara Darrah.

EXCUSED: Highway Superintendent Roger Oliver.

GUESTS: Thomas Burman, Sandy Hayes, Devin James, Richard Nazak.

Notice was posted regarding the date of this meeting.

Supervisor Whitson called the Meeting to order at 6:30 p.m.

Deputy Supervisor D. Joseph Bates led the Pledge of Allegiance.

SUPERVISOR WHITSON OPENED THE FLOOR TO GUEST RICHARD NAZAK:

Richard Nazak introduced himself as the property owner at 95 River Rd., and gave a history of the Town of St. Armand's Tax Assessment on the property since his purchase in 2006. He explained he grieved the assessments, and the Grievance Board did drop the assessment. Mr. Nazak was not satisfied with the new amount assessed by the Grievance Board and brought the matter before a court, which awarded him a lower assessment of \$50,000. Mr. Nazak complained the Tax Assessor, Donna Bramer, accessed his property and took pictures which were then placed on the internet. Mr. Nazak stated the property is posted and by her accessing his property and taking pictures was an invasion of property and illegal search & seizure. He stated he was going to Essex County the following day and charging her with trespassing. He also requested the pictures be removed from the internet.

Supervisor Whitson explained to Mr. Nazak that the Board could not do anything in regard to this matter as Mrs. Bramer was appointed as the Tax Assessor by the Town Supervisor. Mr. Nazak stated he just wanted to give the facts to the Board prior to his going to Essex County in the morning.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Roger Oliver was excused from the meeting.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeffrey Cotter presented the following written report to the Board:

Town of St. Armand January Water Report for 2/14/17 Board Meeting

1. Pump House Emergency Generator Battery - I had to replace the battery for the Pump House emergency generator as it failed to start on the monthly test run. The cost for the replacement battery was \$122.99. Test ran the generator after the replacement and it ran fine.
2. Meter Reading at 16 Maple Lane - I confirmed a meter reading at 16 Maple lane on 1/11/17 for Barb.
3. Well # 5 Run Time Increase - On 1/13/17, I increased the run time on well #5 by 2 hours to keep up with the increase of daily water usage due to the flooding of the ice rink. We are now using approximately 52,000 per day on average.
4. Water leak at 37 Rockledge - On 1/22/17, I received a call from Don Amell in regards to a report of water running out of a log cabin at 37 Rockledge. I was just walking into Walmart in Malone and I informed Don I would return to Saranac Lake immediately to investigate. Joe Bates was able to secure the leak by shutting off the ball valve in the residence garage. I was able to shut the curb stop off to prevent the line from freezing below the ball valve. Apparently, the resident had left the house vacant for the winter with the water line still charged causing it to freeze and rupture.
5. Way box leaking at 37 Rockledge - It took me two days to finally get the curb stop to shut off for 37 Rockledge. After I was able to get this valve shut off, water started weeping up through the way box. The owner should be responsible for repairing this valve. This also brings up the question of which

water department is responsible for emergencies at this location, Saranac Lake or the Town of St. Armand?

6. Monthly Coliform Testing - The three monthly samples taken to test for Coliform came back negative from Life Science Lab.
7. Test Ran Well Field Generator on 1/23/17. No issues.
8. Reader Replacement at 72 Prospect - On 2/1/17 I replaced the reader at 72 Prospect.
9. Lead and Copper Survey - The Saranac Lake Health Department has asked me to conduct a new lead and copper site sampling survey. The survey will be used to determine residential sites to collect lead screening samples this summer and in the future. We are required to test 10 residences water for lead content every 3 years under reduced monitoring procedures. We are required to use as many Tier I Sites as possible. Tier I Sites are single family residences that were built between 1982 and 1986 that have copper lines with lead soldered joints. Working with Barb and Donna, we have determined that there are only 2 homes in Bloomingdale that can be listed as Tier I Sites. Because we can not list 10 sampling residences as Tier I the next step would be to choose Tier II Sites. These are multi-family homes or apartments built between 1982 and 1986. We have none. We then have to complete our sampling sites with Tier III Sites which are single family residences that were constructed prior to 1983. We also have to have an additional 10 sites listed as backup sites in case we are required to perform additional testing in the future.
10. Low water pressure complaint at 842 St. Regis Ave - On 2/7/17, I received a call from Charlie to investigate a low water pressure complaint at 842 St. Regis Ave. I investigated and found the problem to be a faulty PRV (Pressure Regulating Valve) in the home. I advised the owner to replace the valve.
11. Blow-off valve at Rockledge - On 2/10/17, I opened the blow-off valve at the end of Rockledge to prevent the main water line from freezing. This was precautionary as the main water line at this location is only approximately 2 1/2 feet deep. Current frost levels are reported to be approximately 2 1/2 feet deep.
12. Snow Marker Installed on Fire House Fire Hydrant - In 2/13/17, I installed a snow marker on the new fire hydrant located at the Fire House.

WASTEWATER DEPARTMENT MONTHLY REPORT – JANUARY for February 14, 2017 MEETING

Wastewater Superintendent Stan Ingison gave the following report:

- 1) The grit system is finally working very close to the way it should now and we are close to the volume of screenings and grit we were collecting before the plant rehabilitation and upgrade. Of course, it is in a much drier state now than what it was then.
- 2) We are still having issues with the grit pump going out of range and making some clanking noises from time to time which is probably from the last flooding event which allowed solids to bypass the screen again. I set up a meeting with Jennifer Weeks for the 21st of February to come and consider ways to modify the systems to keep that from happening again along with going over other construction issues with her.
- 3) We continue to get false temperature and gas alarms after each power outage or generator startups but we are now also getting them just from colder weather. Also, the Core Climate computer monitor is not turning on anymore so Joe is coming by tomorrow morning to try and correct the problems.
- 4) The blower room ventilator unit did manage to make it through a second month without tripping off so hopefully we are done with that issue.
- 5) AES continues to work on the punch list items left to be done. I will show Jennifer the seal work done by Carl and Andy from Riznick (which are still leaking) in the Pre-Treatment Building for her to make decisions on how to follow up with that. I will also inquire about what she was thinking for phosphorous removal and what modifications to the SCADA system will need to be done by Andy of Aqualogics for that and other items.
- 6) A pump failure light for the East Main Street lift station was installed on the front wall of the pump house under the roof eave and both pumps are operating now on an alternating basis. The completion of the grounds work around the station including the installation of the safety bollards and site cleanup will be done in the spring.
- 7) After Tyco Simplex Grinnell had done their annual inspection and replaced one detector and one pull alarm they said everything was good and in working order. A week later we had a trouble alarm in the WWTP lab room smoke detector followed by another trouble alarm on the same pull station. I got our agent Jeff Kelly to come do checks under warranty and he found another detector base was corroded and replaced it. He also found the pull station to be bad and replaced the entire thing. So far, we have had no new alarms.
- 8) We have started to install the new computer but continue to lose the internet connection. We have some of the programs running in the new computer with some of the files moved but still have a lot to do getting all the files moved. Erica did get the internet running again yesterday and it will be very nice when we get the new computer fully installed.

- 9) Supposedly the solar array is up and running and hooked to the grid now but I do not have access to the website to track the volume of power being produced or used yet. They will be coming to give me the training while recording it for future use at some point.
- 10) Bob Brown did come and reset both generators' ventilation control units to the spring open and power close configuration as AES had wanted. Now the weekly runs are being automatically done as they should but always in a no load status. I think they want to change that to a once a month full load status.
- 11) The Brockway company still has some issues to work on such as wiring to be reset in the PTB wet well and main electrical panel cover work which will be discussed with Jennifer on the 21st.
- 12) We are still waiting for delivery of the new truck which is under construction.
- 13) After working with AES, DEC and Essex County personnel everyone thinks we meet all the regulations and don't need a waste transportation permit to move the screenings and grit from the Pre-Treatment building to the Transfer Station.
- 14) As you know, we are with the Tyco Simplex Grinnell alarm company for our fire alarm system which is quite expensive so I have done more research and found another provider which appears to be at least \$1600 per year cheaper. We will be researching that to see about moving at the end of our current billing cycle.
- 15) We may want to get a snow blower for next year to keep the solar panel fall zones clear so they can keep producing power. They are already backed up and blocking panels.

CODE ENFORCEMENT OFFICER HAMMOND'S REPORT AT THE FEBRUARY 14, 2017 MEETING

CEO Robert Hammond gave the following report:

STATUS REPORT FOR THE MONTH OF JANUARY 2017

Field Visits: 2

Notices for Fire Inspection(s): 0 (Certified)

Applications Received: 2

Permit Application Conferences: 1

Notices of Incomplete Applications: 2

Building Permits Issued: 1

Fees Collected: \$50.00

Fees Pending: \$100.00

Inspections Completed: 4

Site Inspections: 3

Certificate of Occupancy/Completion: 0

Temporary Certificate of Occupancy/Completion: 0

Stop Work Order(s): 0

Violation Letter(s): 1

Notice and Order(s): 0

Appearance Tickets: 0

January Highlights:

- 15-SA-14: Monroe Gladd, 10 School St. - Enforcement Action
 - Open - Town Justices had issued a letter to Mr. Gladd.
- 16-SA-018: David Kaiser, 139 River Road, - New APA Hunting/Fishing Cabin
 - Framing was started but then placed on hold due to weather.
- 16-SA-037: Patrick Dupree, 1437 State Rte. 3 – New Residential Dwelling
 - Framing Inspection Completed – Re-inspection shall be required. (February Inspection)
 - Letter of Incomplete Work Elements Issued.
- 16-SA-043: Tyler & Diane Chase, 39 Prospect – Alterations – Level II
 - Framing Inspection Completed and Approved.
- 17-SA-001: Apex Solar/Tyler & Diane Chase, 39 Prospect – Solar Panel System
 - Incomplete Application due to non-conformance with N.Y. Education Law, Article 145, §7307 which requires an original seal and signature of a licensed NYS registered architect/engineer affixed to all drawings and the cover page of the specifications on all alterations to any building or structure costing \$20,000.
 - Project cost is \$30,000, only structural portions have been certified by a registered design professional.
 - Re-submission received with stamp/seal on all pages but with “Structural” noted by the stamp. The stamp/seal was by the structural engineer-of-record.

- Applicant notified via call that this continues to be unacceptable.
- 17-SA-002: Scott Witt/ Mr. & Mrs. Edward Kanze, 80 Moose Pond Road – Alterations – Level I
 - Started work without permit.
 - Second Project in Town - Second time starting without permit.
 - Requested a meeting to align expectations.
- APA Project No 2017-0018: Kim LaDuke: Three-lot subdivision creating; Lot 1, a 100.57 acre vacant parcel to be conveyed as a non-building lot; Lot 2, a 16.91 acre vacant parcel suitable for the construction of a single family dwelling with on-site wastewater treatment system, and Lot 3, a 0.96 acre vacant parcel to be conveyed as a non-building lot and merged with an adjoining developed parcel.

CEO ROBERT HAMMOND ALSO GAVE HIS YEAR-END REPORT FOR 2016.

Year End Report for 2016
Prepared: 31 January 2016

Building Permits Issued 2016: 46
Building Permits for 2015: 32
 Building Permit Fees Waived 2016: 0
 Renewal(s): 1
 Demolition Permits: 0
 Fees Collected 2016: \$4,539.00
Fees Collected 2015: \$3,927.50
 Certificate of Occupancy/Completion: 18
 Temporary Certificate of Occupancy: 6
 Structure Fire(s): 0
 Chimney Fire(s): 1
 Unsafe Structure/Enforcement Inspection(s): 3
 Stop Work Orders: 6
 Safety Inspection(s): 4

2017 RESOLUTIONS 14 – 22

RESOLUTION 14 of 2017 - AUTHORIZATION FOR REPRESENTATIVE TO SIGN GRANT DOCUMENTS FROM NYS ENVIRONMENTAL FACILITIES CORPORATION

The following Resolution was offered by Councilperson Donald Amell:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, to execute a Grant Agreement with the NYS Environmental Facilities Corporation

NOW THEREFORE, LET IT BE RESOLVED that the Town Board authorizes Town Supervisor Charles Whitson, Jr. to execute a grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of St. Armand’s obligations under the Engineering Planning Grant Agreement.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call Vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

 Barbara J. Darrah
 St. Armand Town Clerk

RESOLUTION 15 of 2017 – AUTHORIZATION FOR LOCAL MATCH APPROPRIATION FOR ENGINEERING PLANNING GRANT PROGRAM

The following Resolution was offered by Councilperson Dean Montroy:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, to authorize and appropriate a minimum of 20% local match as required by the Engineering Planning Grant Program for the disinfection for Sewage Treatment Collection System Planning and

WHEREAS, under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost and

WHEREAS, the maximum local share appropriated subject to any changes agreed to by Charles Whitson Jr., Town Supervisor shall not exceed \$3,840 based upon a total estimated maximum project cost of \$19,200.

NOW THEREFORE, let it be resolved Charles Whitson Jr., may increase this local match through the use of in kind services without further approval from the Town Board of the Town of St. Armand.

This Resolution was duly seconded by Councilperson Jennifer Fuller and it was adopted as follows:

Supervisor, Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION 16 of 2017 – SEQR TYPE II DETERMINATION RESOLUTION

The following Resolution was offered by Councilperson Jennifer Fuller:

WHEREAS The proposed Engineering Planning Grant for the disinfection for the sewage collection system is a TYPE II action and constitutes the information collection including basic data collection research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soil studies and

WHEREAS it does not commit the agency to undertake, fund or approve any TYPE 1 or Unlisted action; routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment.

THEREFORE, BE IT RESOLVED the Town of St. Armand hereby is in agreement with the determination that the proposed Engineering Planning Grant for the disinfection for the sewage collection system is a TYPE II action in accordance with 6 NYCRR Section 617.5 (c) subparagraph(s) 18 and 20.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and it was adopted by Roll Call Votes as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION 17 of 2017 – SERIAL BOND RESOLUTION 2017 KUBOTA M6-111DTC-24 TOGETHER WITH A LOADER BUCKET

The following Resolution was offered by Councilperson Donald Amell:

WHEREAS, the Town Board of the Town of St. Armand, Essex County, New York, has authorized the purchase of a 2017 Kubota M6-111DTC-24 together with a loader bucket and ancillary accessories for a total purchase price of \$79,220.00 and

WHEREAS, it will be necessary for the Town of St. Armand to raise funds in the amount of \$79,220.00 representing a portion of the cost of the purchase of said item from the proceeds of obligation (serial bonds) to be issued pursuant to the Local Finance Law of the State of New York; and

NOW, THEREFORE, BET IT RESOLVED as follows:

Section 1. The specific object or purpose for which said obligations are to be issued pursuant to this Resolution is to finance the purchase of a 2017 Kubota M6-111DTC-24 together with a loader bucket and ancillary accessories.

Section 2. The maximum cost of such vehicle is the sum of \$79,220.00 and the plan for financing such cost is by issuance and sale of Serial Bonds for the Town of St. Armand not to exceed in the aggregate the sum of \$79,220.00.

Section 3. The following determinations are hereby made:

- (a) The period of probable usefulness of said items if five (5) years.
- (b) The subdivision of Paragraph A of Section 11.00 of the Local Finance Law which is applicable under the circumstances is subdivision 20.
- (c) The proposed maturity of the obligation authorized by this Resolution shall not be in excess of five (5) years.

Section 4. That the Town of St. Armand shall issue its Serial Bonds in a sum not to exceed, in the aggregate, the sum of \$79,220.00 to finance the cost of said vehicle in accordance with the financial plan set forth above. Said Serial Bonds shall be dated the 24th day of February, 2017, or at such other time as deemed proper by the Supervisor and the power to fix and determine the exact date of such Serial Bonds is hereby delegated to the Supervisor

Section 5. Said Bond shall be numbered 1 and shall be of the total aggregate not to exceed the sum of \$79,220.00 and shall mature in 2018.

The power to determine the date upon which said installments shall be due and payable and the exact terms, form and content of said bonds is hereby delegated to the Supervisor. Said bonds shall be issued in registered form, without coupons. Payment of interest on said bonds shall be evidenced by a notation thereof on the bonds at the time of payment.

Section 6. The Supervisor is hereby delegated the power to prepare such bonds and to sell such bonds at private sale in accordance with the provisions of Section 63.00 of the Local Finance Law of the State of New York at not less than par and accrued interest and at such sale to fix the interest rate to be borne by such bonds. The Supervisor shall deliver such bonds to the purchaser thereof only against cash or certified or bank check. The proceeds of the sale of said bonds shall be deposited in a special account as required by Section 165.00 of the Local Finance Law. The powers delegated to the Supervisor by this Resolution shall be exercised in conformity with the provisions of the Local Finance Law.

Section 7. The full faith and credit of the Town of St. Armand are pledged to the payment of the principal of said bonds and the interest thereon when due.

Section 8. The Town of St. Armand reserves the right and power to itself to call in and redeem such bonds on any interest payment date prior to the date of their maturity provided, however, that any such redemption of installations remaining unpaid shall be made only in the inverse order of their maturity, or in equal proportionate amounts and shall be otherwise redeemed pursuant to the provisions of Section 53.00 of the Local Finance Law.

Section 9. That such Serial Bonds are a "Qualified tax exempt obligation" and that the Town of St. Armand shall take the necessary steps to qualify said Serial Bonds as a tax exempt obligation pursuant to the provisions of Section 265 of the Internal Revenue Code as amended, and said bonds shall bear on the face thereof the following notation "this bond is hereby designated as a qualified tax exempt obligation" pursuant to the provisions of Section 265 of the Internal Revenue Code of 1986 as amended.

Section 10. The aforesaid Serial Bonds shall bear interest at a rate not to exceed 5.0% per annum and the power to fix the dates for the payment of said interest installments is hereby further delegated to the Supervisor. The principal amount of each of said bonds shall be in the sum of \$86,897.

Section 11. This Resolution shall take effect immediately.

This Resolution was duly seconded by Councilperson Jennifer Fuller and was adopted by Roll Call Vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION 18 of 2017 – BOND ANTICIPATION NOTE RESOLUTION DATED THE 14TH DAY OF FEBRUARY, 2017, FOR THE ISSUANCE AND SALE OF A NOTE OF THE TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK IN ANTICIPATION OF THE SALE OF SERIAL BONDS NOT TO EXCEED IN THE AGGREGATE THE SUM OF \$79,220.00 INCIDENT TO THE PURCHASE OF A 2017 KUBOTA M6-111DTC-24 WITH A LOADER BUCKET AND ANCILLARY EQUIPMENT

The following Resolution was offered by Councilperson Dean Montroy:

WHEREAS, the Town Board of the Town of St. Armand, Essex County, New York, has on the 14th day of February, 2017 duly adopted a Resolution authorizing the issuance and sale of serial bonds of the Town of St. Armand in an amount not to exceed, in the aggregate, the sum of \$79,220.00 for the purchase of a 2017 Kubota M6-111DTC-24 with loader bucket and ancillary equipment; and

WHEREAS, there is no Bond Anticipation Note outstanding which has been previously issued in anticipation of the issuance and sale of said Bonds; and

WHEREAS, the Town of St. Armand now desires to provide for the issuance and sale of a Note in anticipation of the issuance and sale of said Bonds; and

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of St. Armand, Essex County, New York as follows:

Section 1. That a Bond Anticipation Note in the sum not to exceed \$79,220.00 shall be issued by the Town of St. Armand, Essex County, New York in anticipation of the issuance and sale of serial bonds of the Town of St. Armand in an amount not to exceed, in the aggregate, the sum of \$79,220.00 heretofore authorized by Resolution duly adopted by the Town Board of the Town of St. Armand entitled "SERIAL BOND RESOLUTION TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK RELATIVE TO THE PURCHASE OF A 2017 KUBOTA M6-111DTC-24 WITH LOADER BUCKET AND LOADER BUCKET AND ANCILLARY EQUIPMENT DATED FEBRUARY 14, 2017" authorizing the issuance and sale of serial bonds of the Town of St. Armand, Essex County, New York, in a sum not to exceed in the aggregate, the sum of \$79,220.00 for the purchase of a 2017 Kubota M6-111DTC-24 with loader bucket and ancillary equipment; and

Section 2. That said note shall be dated the 24th day of February, 2017, or at such later date as the Supervisor, by his execution thereof, may determine, will bear an interest rate of no great than 5.0% per annum payable at maturity; will be payable both as to principal and interest in lawful money of the United States of America at the office of the purchaser of said note, or at such other place as the Supervisor may determine; will be signed in the name of the Town of St. Armand by its Supervisor; and will be sealed with the seal of the Town.

Section 3. Said Bond Anticipation Note shall be such terms, form and content as may be prescribed by the Supervisor and the power to so prescribe the same is hereby delegated to the Supervisor.

Section 4. The full faith and credit of the Town of St. Armand, Essex County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on said Bond Anticipation Note. Said Bond Anticipation note shall be paid from the proceeds derived from the sale of said bonds or may be redeemed, in whole or in part, or renewed as provided by the Local Finance Law of the State of New York.

Section 5. The said Bond Anticipation Note is issued in anticipation of bonds for an assessable improvement.

Section 6. The Supervisor of the Town of St. Armand is hereby authorized to sell such Bond Anticipation Note at private sale at not less than par and accrued interest at a rate not exceeding the rate above specified and the Supervisor is authorized to deliver said Bond Anticipation Note to the purchase upon payment of the purchase price and accrued interest as above specified. The receipt of the Supervisor shall be a full acquittance of the purchaser who shall not be required to see the application of the purchase money.

Section 7. The Town of St. Armand reserves the right to call and redeem this note at any time prior to maturity upon payment of the principal thereof together with accrued interest.

Section 8. That said Bond Anticipation Note will be a "qualified tax exempt obligation" pursuant to the appropriate provisions of the Internal Revenue Code as amended and said Note shall bear on the face thereof the following notation: "This Note has been designated by the issuer as a qualified tax exempt obligation" pursuant to the provisions of Section 265 of the Internal Revenue Code of 1986 as amended.

Section 9. This Resolution shall take effect immediately.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and was adopted by Roll Call Vote as follows:

Supervisor, Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION 19 of 2017 – AUTHORIZATION FOR HIGHWAY SUPERINTENDANT TO ENTER INTO NYS DOT SHARED SERVICE AGREEMENT FOR EMERGENCY ASSISTANCE

The following Resolution was offered by Councilperson Donald Amell:

WHEREAS, the Town Board of the Town of St. Armand and the NYSDOT wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources and

WHEREAS, Shared Services shall mean any service provided by one party (Provider) to another party (Recipient) and include description and details of services, cost of services, materials or equipment to be shared, and

WHEREAS, the total amount of the agreement shall not exceed ten thousand dollars (\$10,000.00) and if applicable, indicate that the return exchange will be determined at a later date and

WHEREAS, the Provider’s employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to salary, insurance, benefits, and Workers Compensation and

WHEREAS, if the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient’s use, the Recipient shall be responsible for such repairs.

THEREFORE, BE IT RESOLVED, the term of the agreement shall be for two (2) years and the Town Board of the Town of St. Armand hereby authorizes Roger Oliver, Town of St. Armand Highway Superintendent, to enter into the agreement.

This Resolution was duly seconded by and was adopted by Roll Call Vote as follows:

Supervisor, Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION 20 of 2017 - FIRE CONTRACT WITH THE VILLAGE OF SARANAC LAKE

The following Resolution was offered by Councilperson Jennifer Fuller:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing Charles Whitson, Jr., Town of St. Armand Supervisor to execute the 2017 Fire Contract with the Village of Saranac Lake, and

WHEREAS the Village has provided the services of the Village of Saranac Lake Fire Department for fire protection and rescue services pursuant to General Municipal Law Section 209-b and fire police protection pursuant to General Municipal Law Section 209-c to the Town, and

WHEREAS the Town Board for the Town of St. Armand agrees to the provisions set within the Fire Contract Agreement for 2017,

NOW THEREFORE, LET IT BE RESOLVED that the Town Board for the Town of St. Armand shall abide by the Fire Contract Agreement for 2017, in the amount of \$25,537.25.

This Resolution was duly seconded by Councilperson Dean Montroy and adopted by Roll Call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION 21 of 2017 – PURCHASE of 2017 FORD F250 SUPER D WITH PLOW FRAME FOR HIGHWAY DEPARTMENT

The following Resolution was offered by Deputy Supervisor D. Joseph Bates, who moved for its adoption:

WHEREAS the St. Armand Town Board approves the purchase of a 2017 FORD F250 Super D Pick-up for the Highway Department, and

WHEREAS, the above vehicle will be purchased from Bailey Motor Company LTD., 3350 State Route 11, Malone, NY 12953, with specifications as requested by Highway Superintendent Roger Oliver, and set forth via proposal from Bailey Ford Motor Company, LTD., dated February 6, 2017, and

WHEREAS, the purchase price of the above vehicle will be as set by New York State – Essex County - Contract price, and

WHEREAS, the price of the vehicle including Fisher Plow Frame as set above, shall be no more than \$29,734.60

This resolution was duly seconded by Councilperson Dean Montroy and adopted by Roll Call vote as follows:

Supervisor, Charles Whitson, Jr	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION 22 of 2017 – PURCHASE OF NEW UBMAX WATER AND SEWER BILLING PROGRAM

The following Resolution was offered by Councilperson Dean Montroy, who moved for its adoption:

WHEREAS, the Town Supervisor and Town Clerk of the Town of St. Armand attended a 2-hour demonstration Webinar on the proposed UBMax Water and Sewer Billing Program, and

WHEREAS, the above program consists of a Web-based Billing Program for a one-time fee of \$845.99, an annual Support Fee of \$425.00 and a hand-held electronic PSION reader for \$475.00 with one-year support, and

WHEREAS, the meter readings are loaded into the web-based program water and sewer accounts from the hand-held reader, and any adjustments are automatically calculated by the program, and

WHEREAS, the Town of Wilmington currently uses this program for the their town’s water billing program and have had no issues with the program,

NOW THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand approves the purchase of the new Water and Sewer Billing Program called UBMAX to replace the current Town of St. Armand’s Water and Sewer Clerk billing program.

This resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Supervisor, Charles Whitson, Jr	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

Dated: February 14, 2017

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

Councilperson Jennifer Fuller made the motion to approve payment of this month’s bills; the motion was seconded by Councilperson Donald Amell. All approved. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Whitson reported the monthly Supervisor’s Report was for December and that January’s was pending. Deputy Supervisor D. Joseph Bates made the motion to accept December’s Supervisor’s Report. The motion was seconded by Councilperson Jennifer Fuller. All approved. Motion carried.

REVIEW AND APPROVAL OF PREVIOUS MINUTES

Councilperson Donald Amell made the motion to approve the Regular Meeting Minutes of January 10, 2017. Motion seconded by Deputy Supervisor D. Joseph Bates. All approved. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of January 2017:

Spayed/Neutered Dog Licenses: 6 for a total of \$42.00

Unspayed/Unneutered Dog Licenses: 1 for \$14.00

Certified Death Certificates: -0-

Cemetery Lot Sale: Paul Sweet 52A for \$150.00

Total Revenue Earned: \$256.00 Paid To Supervisor: \$247.00 Paid To NYS Agriculture & Markets: \$9.00

WATER & SEWER BILLING MONTHLY REPORT

Water & Sewer Clerk Barbara Darrah gave the Water & Sewer Receivables Report of \$45,597.07 balance due for all accounts.

NEW BUSINESS

Stan Ingison, Wastewater Superintendent, had reported that the new computer was installed, however, there were problems with the internet staying connected. Erica Neufeld had gone to the Wastewater Treatment Plant to try and resolve the issues. Dean Montroy inquired if we could get Time Warner internet installed at the Wastewater Treatment Plant rather than Verizon, since the DSL does not reach after 2 miles. Guest Tom Burman suggested a speed check be done on the DSL speed and he offered to try and assist if Stan wanted to give him a call. Stan has also been trying to resolve issues with Simplex Grinnell and the alarm systems at the Wastewater Treatment Plant, to no avail. Robert Hammond stated the equipment was proprietary and would send Stan information on another company to work with.

Councilperson Dean Montroy asked why the Town was still plowing parking lots of churches that were no longer active, citing St. Paul's Church and the Pilgrim Holiness Church. Supervisor Whitson explained that Churches are non-profit and it was stated that St. Paul's still operates for funerals, weddings, christenings and other organizations do use that church for certain functions throughout the week. Dean expressed concern over potential damage by the plow to these properties and that perhaps the town should contact the churches and draw up agreements with them.

OLD BUSINESS

Union negotiations for the highway crew and how insurance compensation would be handled for those retirees was discussed briefly. The Board determined they would need to meet in another closed session to discuss further.

QUESTIONS

Supervisor Whitson asked those present if there were any other questions or concerns.

Sandy Hayes inquired as to why the solar panels at the Wastewater Treatment Plant were placed so close to the building. Supervisor Whitson explained that the biggest threat to the solar panels was wind, therefore placing the panels close to the building protected against potential wind damage.

There were no further questions.

MOTION TO ADJOURN:

Deputy Supervisor D. Joseph Bates made a motion to adjourn, seconded by Councilperson Jennifer Fuller.

All approved. Motion carried. The meeting was adjourned at 8:46 pm.

I, Barbara Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board meeting minutes held on the above-referenced date.

Barbara Darrah
St. Armand Town Clerk

Dated: February 14, 2017