

Town of St. Armand
Regular Board Meeting
Tuesday, June 13, 2017
6:30 PM

These Meeting Minutes were approved on July 11, 2017.

A Regular Board Meeting of the Town of St. Armand was held on the above date at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Charles Whitson, Jr., Deputy Supervisor D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Dean Montroy.

A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT:

Highway Superintendent Roger Oliver, Water Superintendent Jeff Cotter, Code Enforcement Officer Robert Hammond, and Town Clerk Barbara Darrah.

EXCUSED:

Wastewater Superintendent Stanley Ingison was excused due to working at the Wastewater Treatment Plant site with representatives from AES on problematic issues.

GUESTS: Tom Burman, Sandy Hayes, Devin James, and two members of the Bloomingdale Boosters Club: Brenda Darrah and Brian Goetz.

Notice was posted regarding the date of this meeting.

Supervisor Whitson called the Meeting to order at 6:31 p.m.

Councilperson Dean Montroy led the Pledge of Allegiance.

Members of the Bloomingdale Boosters presented the following information: Nine members on the board of the Bloomingdale Boosters have resigned and four people were appointed as officers: John Cimbrec, President, Brian Goetz, Vice-President, Brenda Darrah and Darryl Willette, Co-Treasurers and other new members include Jackie Niederbuhl, Tracy Goetz, Tim Woodruff, and Donna Wilcox. Brian gave a brief synopsis of the previous meeting that took place with the Boosters and Charles Whitson, and brought forward to the Town Board the issues at hand. The consensus was the fields are well-maintained, however the grass needs to be treated as it is infested with grubs which leads to the field being torn up due to wildlife seeking food. He asked if the Town could contribute some monies to the upkeep of the fields and the Boosters would maintain the actual ball diamonds, base lines and dirt. Roger Oliver gave a brief history regarding the Rugby association purchasing the treatment products and the Highway crew did the actual work. He also reported the custodian from the school would bring the aerator to the ball field and do the aeration. The Town agreed the Highway crew will currently mow and treat the fields and discussion will take place in October's budget planning meetings to put money aside for future treating and maintaining the fields, bleachers, wooden chips and ball park maintenance and the Boosters will match the amount. Brenda Darrah brought up the issue of the Booster's insurance and the Town of St. Armand is named as a rider on the policy.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Roger Oliver presented the following information at the meeting:

The Highway crew is currently working on repairing the roads, being careful to avoid the roads that are going to be torn up again when undergoing manhole revamping under future possible grants. He reported Maple Lane and Moose Pond Road are currently the two worst roads. Maple Lane will be included in the Sewer Project revamping. For a section of 2300 feet long by 20 feet wide the cost will run \$29,000. The Moose Pond Road is in bad shape specifically from the sand piers and guard rails prior to the bridge to the second house over the bridge. For a 1510 feet long by 20 foot wide section will take 369 tons of Slim Coat will run \$19,000. Roger stated CHIPS money will cover over three quarters of that cost. Last year's work was completed in Rockledge and this year they will continue working on Bloomingdale's manholes and streets. Councilperson Donald Amell asked if there will be any risers needed and Roger replied that Maple Street would need risers. Roger continued to say the Highway crew will assist Stan Ingison with the risers and repairs needed on two manholes on Maple Street.

Roger reported that he has received several phone calls regarding the intersection at the bottom of AMA hill. He contacted the County regarding paving this area and he was told the State did the intersections. Roger called the

State and the information was reported that the County is supposed to pave to the State Road. Therefore, the County will come and pave our roads and in turn, we pay the County for their equipment use, etc.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeff Cotter presented the following written report to the Board:

Town of St. Armand Water Report for the Month of May 2017

1. **Final Reading 14 School St.** - On 5/22/17, I took a final reading for Barb at 14 School St.
2. **Leak at 56 Prospect** - On 5/22/17, I spoke with John Kent of 56 Prospect St. about a leak he has at his water meter. He asked if the town would provide a new meter and I informed him that it was his responsibility and that I would shut the water off for him at his request. He said he understood and that he would replace his meter.
3. **Monthly Coliform Samples Submitted on 5/23/17** from the Town Hall, Youth Building and Well #5. All came back from Life Science lab negative for Coliform.
4. **Tested Flow Rate on Well #5 at the Pump House** - During the last board meeting, I mentioned that I suspected there may be an issue with the amount of water flow coming from well #5. The pump run times were up and the well was producing less water. On 5/23/17, I tested the flow rate coming from well #5 at the pump house and found that the rate was 60 GPM. Normal flow should be around 75 - 80 GPM. I investigated and found a leak in the 4" line coming from the well field. Water was boiling out of the ground with well #5 running. I informed Charlie that this needed to be repaired ASAP and I scheduled the repair for 5/25/17.
5. **Repaired Leak on Main 4" Water Line in Well Field** - On 5/25/17, I took the entire day to repair a leak on the 4" water line that comes from the well field. All of the wells tie into this line so it was a critical repair and the line is approximately 6 feet deep. I found that the leak was coming from a blown out saddle where well #3 ties into the 4" main line. Well #5 was in service, however the water was leaking badly out of well #3's saddle. I replaced the bad saddle and the leak is repaired. I used the town's excavator for digging during the repair.
6. **47 Poplar Final Reading** - On 5/30/17, I took a final reading for Barb at 47 Poplar as this home was recently sold.
7. **AWQR Certification of distribution** - On 6/5/17, I sent in the Certification of Distribution form to the main Department of Health Office in Albany.
8. **Final Reading at 22 Main** - On 6/6/17, I took a final reading for Barb at 22 Main St.
9. **Test Ran Generators with no issues.**
10. **Curb Box Lock** - On 6/12/17, I received the Curb Stop Locking mechanism to be tried in the event a customer refuses to pay their water bill. Will demonstrate how the lock works during the board meeting.

WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison presented the following written report to the Board:

CODE ENFORCEMENT OFFICER'S REPORT

CEO Robert Hammond presented the following written report to the Board:

STATUS REPORT FOR THE MONTH OF MAY 2017

Applications Received: 3

Permit Application Conferences: 0

Notices of Incomplete Applications: 1

Building Permits Issued: 3

Building Permits Pending Due to Payment: 0

Fees Collected: \$301.00

Fees Pending: \$0.00

Site Inspections: 14

Field Visits: 2

Notice(s) for Fire Safety / Property Maintenance Inspection(s): 0

Violation Letter(s): 1 (Certified), 1 (Non-Certified)

Notice and Order(s): 1 (Non-Certified), 1 (Certified)

Stop Work Order(s): 0

Appearance Tickets: 0

Certificate of Occupancy/Completion: 3

Temporary Certificate of Occupancy/Completion: 0

May Highlights:

Enforcement Action

- 15-SA-14: Gladd, Monroe - 10 School St. - Enforcement Action
 - Town Justice has imposed deadline of 21 June 2017 for Building Permit to be submitted.
 - Not submitted as of the writing of this report.

- 17-SA-01PM: Dennin, Helen (aka: Absolute Repair)
 - Site visit and meeting of May 17th resulted in Compliance Plan with measurable milestone.
 - Incident of June 11th with parking on sidewalk has generated the following recommendations:
 - Town should contact Essex County Sheriff's Office and the NYS Police and request enforcement action.
 - The Town Court should be consulted on if there are any enforcement that this Office can administer.

- 17-SA-02PM: Colby, Robert / Sovey, Jenny
 - First phase of formal notification of Violation has been administered.
 - Re-inspection is set for 21 June 201

Building Permits

- 16-SA-018: Kaiser, David - 139 River Road - New APA Hunting/Fishing Cabin
 - Work continues, no calls for inspections this month.

- 16-SA-037: Dupree, Patrick - 1437 State Rte. 3 – New Residential Dwelling
 - Work continues, no calls for inspections this month.

- 16-SA-036: Carter Rowley, 992 NYS Rte. 3 – Full Renovation of Cottage
 - Work continues, next inspection shall be final.

- 16-SA-043: Tyler & Diane Chase, 39 Prospect – Alterations – Level II
 - Deck/Porch System Framing Inspection

- 17-SA-001: Apex Solar/Tyler & Diane Chase, 39 Prospect – Solar Panel System
 - Notification of installation, couldn't gain access for inspection.

- 17-SA-008: Techman, Carol - 1832 NYS Rte 3 – Alterations
 - Final Inspection Completed
 - Certification of Occupancy Issued

- 17-SA-010: Gardner, Jamylin - 137 Main Street – Re-Roofing
 - Work incomplete.

- 17-SA-011: English, Christopher - 9 Oregon Plains Road – Re-Roofing
 - Work complete.

TAX COLLECTOR’S REPORT:

Tax Collector Nancy Heath submitted the following written report to the Board:

Our 2017 Warrant of \$789,199.00 was met with the final payment of February 13, 2017 to Charles G. Whitson, Jr., Town Supervisor.

Since the County requests that we not hold our funds until the end of April but rather forward them to the county, I sent two checks each in the amount of \$50,000 on March 15 and April 19, 2017, to the Essex County Treasurer.

On May 1, 2017, I turned in the Town books and wrote a check in the amount of \$25,399.04 to the Essex County Treasurer which was the remaining balance minus the interest and adjustments.

On June 8, 2017, I cut a check for \$2,285.34 to Supervisor Whitson which represents \$2,283.69 in interest and \$1.65 in adjustments received from the 2017 tax payments.

RESOLUTIONS #30 - #32 of 2017:

RESOLUTION #30 OF 2017 – NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT AND THE GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

Councilperson Dean Montroy, who moved for its adoption, offered the following resolution:

WHEREAS, In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the *Town of St. Armand* will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and

WHEREAS, regarding Employment: The *Town of St. Armand* does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA, and

WHEREAS, regarding Effective Communication: The *Town of St. Armand* will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the *Town of St. Armand* programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments, and

WHEREAS, regarding Modifications to Policies and Procedures: The *Town of St. Armand* will make all reasonable modifications to policies and programs to ensure that people with disabilities have and equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the *Town of St. Armand* offices, even where pets are generally prohibited, and

WHEREAS, anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the *Town of St. Armand*, should contact the office of the Town Supervisor, Charles Whitson, PO Box 338, Bloomingdale, NY 12913 as soon as possible but no later than 48 hours before the scheduled event, and

WHEREAS, the ADA does not require the *Town of St. Armand* to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Complaints that a program, service, or activity of The *Town of St. Armand* is not accessible to persons with disabilities should be directed to Town Supervisor Charles Whitson, PO Box 338, Bloomingdale, NY 12913, and

WHEREAS, The *Town of St. Armand* will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs, and

WHEREAS, this Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the *Town of St. Armand*. Employment

related complaints of disability discrimination are covered elsewhere, in policies available from the human resources office of the *Town of St. Armand*, and

WHEREAS, the complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. No particular formant of the complaint is required. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request, and

WHEREAS, the complaint should be submitted in writing by the grievant and/or his/her/ designee as soon as possible but no later than 60 calendar days after the alleged violation to: Charles Whitson, Jr., Town Supervisor, PO BOX 338, Bloomingdale, NY 12913, and

WHEREAS, within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the *Town of St. Armand* and offer options for substantive resolution of the complaint, and

WHEREAS, if the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the agency head or his/her designee, and

WHEREAS, within 15 calendar days after receipt of the appeal, the agency head or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with the agency’s final resolution of the complaint, or indicating that the matter has been returned to the ADA Coordinator for further action. If further response is indicated, the complainant will be contacted within 15 calendar days, and

WHEREAS, all written complaints received by the Town Supervisor, appeals to the agency head or his/her designee, and responses from these two offices will be retained by the *Town of St. Armand* for at least three (3) years.

THEREFORE, BE IT RESOLVED, the *Town of St. Armand* carries this Notice and Grievance Procedure as written.

Councilperson Donald Amell duly seconded this resolution and it was adopted as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

June 13, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 31 of 2017 - BOND ANTICIPATION NOTE RESOLUTION DATED JUNE 13, 2017 FOR THE ISSUANCE AND SALE OF A NOTE OF THE TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK IN ANTICIPATION OF THE SALE OF SERIAL BONDS NOT TO EXCEED IN AGGREGATE THE SUM OF \$83,111.60 INCIDENT TO THE PURCHASE OF A 2015 7600 SBA 6X4 2010 (SF667) TRUCK

Councilperson Donald Amell, who moved for its adoption, offered the following resolution:

WHEREAS, the Town Board of the Town of St. Armand, Essex County, New York, did on the 14th day of July, 2014, duly adopt a Resolution authorizing the issuance and sale of serial bonds by the Town of St. Armand in an amount not to exceed in the aggregate the sum of \$207,777.00 for the purpose of the purchase of a 2015 7600 SBA 6x4 2010 (SF667) truck; and

WHEREAS, on the 8th day of July, 2014 the Town of St. Armand did adopt a Bond Anticipation Note Resolution in the amount of \$207,777.00 for the purchase of the 2015 7600 SBA truck; and

WHEREAS, on the 9th day of July, 2014, the Town of St. Armand did issue and sell a Bond Anticipation Note to NBT Bank, N.A. of Norwich, New York in the principle sum of \$207,777.00 together with interest thereon at the rate 1.47% per annum; and

WHEREAS, the Town of St. Armand did pay the sum of \$41,555.40 on the principle balance of \$202,777.00 leaving a principle balance of \$166,221.60; and

WHEREAS, on the 8th day of July, 2015, the Town of St. Armand did issue and sell a Bond Anticipation Renewal Note in the principle amount of \$166,221.60; and

WHEREAS, the Town of St. Armand on July 8, 2015, did pay the sum of \$41,555.40 on the principle amount of \$166,221.60.00 leaving a principle balance of \$124,666.60; and

WHEREAS, on July 7, 2016, the Town of St. Armand did issue and sell a Bond Anticipation Note Renewal in the principle amount of \$124,666.60; and

WHEREAS, the Town of St. Armand is desirous of paying the sum of \$41,555.00 on the principle amount of \$124,666.60 leaving a principle balance of \$83,111.60; and

WHEREAS, the Town of St. Armand now desires to issue and sell a Bond Anticipation Note Renewal in the principle amount of \$83,111.60; and

NOW THEREFORE, BE IT RESOLVED, by the Town Board of the Town of St. Armand, Essex County, New York, as follows:

Section 1. That a Bond Anticipation Note in the sum not to exceed \$83,111.60 shall be issued by the Town of St. Armand, Essex County, New York, in anticipation of the issuance and sale of serial bonds of the Town of St. Armand in an amount not to exceed, in the aggregate, the sum of \$83,111.60 heretofore authorized by Resolution duly adopted by the Town Board of the Town of St. Armand entitled "**SERIAL BOND RESOLUTION TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK RELATIVE TO THE PURCHASE OF A 2015 7600 SBA 6x4 2010 (SF667) TRUCK**" dated July 8, 2014, authorizing the issuance and sale of a serial bond of the Town of St. Armand, Essex County, New York, in a sum not to exceed, in the aggregate, the sum of \$207,777.00 for said purchase; and

Section 2. That said note shall be dated the 7th day of July, 2017, or at such later date as the Supervisor, by his execution thereof, may determine, will bear an interest rate of no greater than 5.0% per annum payable at maturity; will be payable both as to principal and interest in lawful money of the United States of America at the office of the purchaser of said note, or at such other place as the Supervisor may determine; will be signed in the name of the Town of St. Armand by its Supervisor; and will be sealed with the seal of the Town.

Section 3. Said Bond Anticipation Note shall be such terms, form and content as may be prescribed by the Supervisor and the power to so prescribe the same is hereby delegated to the Supervisor.

Section 4. The full faith and credit of the Town of St. Armand, Essex County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on said Bond Anticipation Note. Said Bond Anticipation Note shall be paid from the proceeds derived from the sale of said bonds or may be redeemed, in whole prior to maturity, or renewed as provided by the Local Finance Law of the State of New York.

Section 5. The said Bond Anticipation Note is not issued in anticipation of bonds for an

assessable improvement.

Section 6. The Supervisor of the Town of St. Armand is hereby authorized to sell such Bond Anticipation Note at private sale at not less than par and accrued interest at a rate not exceeding the rate above specified and the Supervisor is authorized to deliver said Bond Anticipation Note to the purchase upon payment of the purchase price and accrued interest as above specified. The receipt of the Supervisor shall be a full acquittance of the purchaser who shall not be required to see to the application of the purchase money.

Section 7. The Town of St. Armand reserves the right to call and redeem this note at any time prior to maturity upon payment of the principal thereof together with accrued interest.

Section 8. That said Bond Anticipation Note will be a qualified tax exempt obligation pursuant to the appropriate provisions of the Internal Revenue Code as amended and said Note shall bear on the face thereof the following notation: "This Note has been designated by the issuer as a qualified tax exempt obligation" pursuant to the provisions of Section 265 of the Internal Revenue Code of 1986 as amended.

Section 9. This Resolution shall take effect immediately.

This Resolution was duly seconded by Councilperson Jennifer Fuller and was adopted by Roll Call vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

DATED: June 13, 2017

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION #32 OF 2017 – TOWN OF ST. ARMAND’S POLICY FOR THE PAYMENT OF VOUCHERS FOR STANDARD MONTHLY EXPENSES

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following resolution:

WHEREAS, following the recent audit of the New York State Comptroller’s Office, the Town of St. Armand is adopting the following payment policy for standard monthly expenses, and

WHEREAS, standard monthly expenses include the categories of monthly utilities to include National Grid, Spectrum, Time Warner Cable, Verizon and Verizon Business; Contractual Services, IE, Any Emergency Services Agreements, Employee Health Plan Group Insurances, Employee Prescription Plan Group Insurances, Justice Court Fund, Teamsters Local Union No. 687, Essex County Central Supply, Landfill, Printing, Treasurer, Department of Highway, and any Ban, Bond and Grant Payments due, and

NOW THEREFORE, let it be resolved that the Town Accountant is authorized to process payments for the above listed entities with the Town Supervisor’s approving signature prior to payment. The Town Board’s approval is required prior to the Town Accountant preparing payments for any other departmental procurements.

This Resolution is effective as of this date.

Councilperson Jennifer Fuller duly seconded this resolution and it was adopted by Roll Call Vote as follows:

Supervisor Charles Whitson, Jr.	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Dean Montroy	AYE

June 13, 2017

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

June's payment abstracts were presented for the Board's approval as follows: General Vouchers #133 - #170 in the amount of \$8198.99, Highway Vouchers #105 - #134 in the amount of \$35,124.38, Trust and Agency Voucher #1 in the amount of \$2.50, Water and Sewer Vouchers #69 - #92 in the amount of \$8131.50 and Fire Protection Vouchers #3-#4 in the amount of \$65,270.00, and Sewer Project Voucher #8 in the amount of \$1536.52. Councilperson Dean Montroy made the motion to approve payment of this month's bills; the motion was seconded by Councilperson Jennifer Fuller. All approved. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Whitson presented the Monthly Report for May 2017. Councilperson Donald Amell made the motion to accept May's Supervisor's Report. The Motion was seconded by Councilperson Dean Montroy. All in favor. Motion carried.

REVIEW AND APPROVAL OF PREVIOUS MINUTES

Deputy Supervisor D. Joseph Bates made the Motion to approve the Regular Meeting Minutes of May 9, 2017. The Motion was seconded by Councilperson Jennifer Fuller. All approved. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of May 2017:

Spayed/Neutered Dog Licenses: 9 for a total of \$63.00
Unspayed/Unneutered Dog Licenses: 1 male for a total of \$14.00
Certified Death Certificate: 1 for Germaine Miller for a total of \$10.00

Total Revenue Earned: \$87.00 Paid to Supervisor: \$75.00 Paid to NYS Agriculture & Markets: \$12.00

WATER AND SEWER BILLING MONTHLY REPORT:

Water & Sewer Clerk Barbara Darrah gave the Water & Sewer Receivables Report of \$38,396.94 due for all accounts. Current Age \$20,748.76, Over 30 days \$17,603.44 and over 60 days \$44.74. As discussed in May's meeting, a report of all outstanding balances was presented to the Board at June's meeting for the determination in the issuance of disconnect notices and potential water shut-offs.

OLD BUSINESS

Councilperson Dean Montroy stated he rode through the Brookside Cemetery and noted a lot of repairs that needed to be completed. He suggested using rebar and poured cement with the cinder blocks that had fallen or landscape ties rather than cinder blocks. Supervisor Whitson reported Cy Ellsworth will begin working on the walls once school ends on June 23rd, beginning with the first tall wall that is falling down into the road. Councilperson Dean Montroy then asked if rather than laying off members of the Highway crew during non-busy times, could the Cemetery position be eliminated and the work on the cemetery be completed by the Highway crew? Supervisor Whitson replied he would talk to the Union regarding the possibility of assigning someone from the Highway crew to the cemetery and he would also talk to Roger Oliver.

NEW BUSINESS

Supervisor Whitson reported that the Town's Assessor, Donna Bramer needed a new computer, and the County was not in possession of a computer that she could use. Therefore, the County purchased a new computer, and then each town that has Donna as an assessor would assume an equal portion of the cost.

QUESTIONS

Supervisor Whitson asked those present if there were any other questions or concerns.

Sandy Hayes stated he was not in favor of the Highway workers performing the work at the cemetery. He stated there was a lot of work with mowing, raking and wall repairs and that he did not feel the Highway workers would have the commitment. He suggested continuing paying Cy Ellsworth. Supervisor Whitson commented that Cy did place U.S. flags all around the cemetery for Memorial Day and his pay is included in the yearly budget.

Mr. Hayes continued to say that in making a retaining wall, proper fill, such as filter fabric is needed that doesn't retain water. It is the water that is causing the damage to the cinder block walls.

There were no other questions.

MOTION TO ADJOURN

Supervisor Whitson requested the Board to go into Executive Session. Deputy Supervisor D. Joseph Bates made the Motion to go into Executive Session. The Motion was seconded by Councilperson Jennifer Fuller. The Board went into Executive Session at 8:22 pm.

The Motion to adjourn the Executive Session was made by Councilperson Dean Montroy and the Motion was seconded by Councilperson Jennifer Fuller. The Executive Session adjourned at 8:39 pm.

Deputy Supervisor D. Joseph Bates made the Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Jennifer Fuller. The Regular Board Meeting adjourned at 8:40 pm.

I, Barbara Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

Barbara J. Darrah
St. Armand Town Clerk

Dated: June 13, 2017