

Town of St. Armand
Special Board Meeting
Thursday, May 2, 2019
6:00 PM

These Meeting Minutes were approved by the Town Board on May 14, 2019.

A Special Board Meeting of the Town of St. Armand was held on the above date and time at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Dean Montroy, Deputy Supervisor D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.

A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT:

Town Clerk Barbara Darrah, Town Historian Davina Winemiller

GUESTS: Victor Burman, Sandy Hayes, Larry Snyder, Charles Whitson and Scott Winemiller, all from the community.

Public Notice was published in the Adirondack Daily Enterprise regarding the date and time of this meeting, and posted in the Bloomingdale Post Office and the Bloomingdale Fire Department electronic marquis.

Supervisor Montroy called the Meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Supervisor Montroy announced the main purpose of the meeting was to officially appoint the new Town Supervisor, Davina Winemiller, effective May 3, 2019 at 12:01 pm. by Resolution.

RESOLUTIONS # 40 - #45 of 2019

RESOLUTION # 40 OF 2019

**TOWN OF ST. ARMAND TOWN BOARD
APPOINTMENT OF DAVINA WINEMILLER
AS TOWN SUPERVISOR FOR THE
REMAINDER OF 2019**

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, Town Supervisor Dean Montroy submitted his resignation as Town Supervisor effective May 3, 2019 at 12:00 pm, and

WHEREAS, a vacancy announcement for Town Supervisor was advertised in the Adirondack Daily Enterprise and Davina Winemiller submitted a letter of interest and resume for the Town Supervisor position, and

WHEREAS, the Town Board met in Executive Session on April 9, 2019 to consider persons qualified to fill the vacant Town Supervisor position, and

WHEREAS, the Town Board agreed Davina Winemiller is qualified for the position of Town Supervisor, and

WHEREAS, a Public Notice was published in the Adirondack Daily Enterprise announcing a Special Meeting to be held on May 2, 2019, at 6:00 pm, for the purpose of appointment of the Town Supervisor,

NOW THEREFORE, LET IT BE RESOLVED, that the Town Board of the Town of St. Armand hereby appoints Davina Winemiller as the Town Supervisor of the Town of St. Armand effective May 3, 2019 at 12:01 pm, through the remainder of 2019.

This Resolution was duly seconded by Councilperson Karl Law, and adopted by Roll Call Vote as follows:

Town Supervisor Dean Montroy	ABSTENTIA
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: May 2, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 41 of 2019

TOWN OF ST. ARMAND
AUTHORIZATION FOR SIGNATURES
FOR BANK ACCOUNTS HELD AT NBT
BANK, SARANAC LAKE, NY

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, The Town of St. Armand’s checking and saving accounts are held with NBT Bank, 209 Lake Flower Avenue, Saranac Lake, NY,

LET IT BE RESOLVED that the Town Board acknowledges and hereby authorizes Davina Winemiller, Town Supervisor, effective May 3, 2019 at 12:01 pm, to have signature authorization for Checking and Savings accounts at NBT BANK.

AND BE IT FURTHER RESOLVED, Deputy Supervisor D. Joseph Bates will continue to have secondary signature authorization when required.

This Resolution was duly seconded by Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: May 2, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 42 OF 2019

TOWN OF ST. ARMAND
AUTHORIZATION FOR SIGNATURES
FOR BANK ACCOUNTS HELD AT
COMMUNITY BANK, SARANAC LAKE, NY

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, The Town of St. Armand’s checking accounts are held at Community Bank, 46 Broadway, Saranac Lake, NY,

LET IT BE RESOLVED, that the Town Board acknowledges and hereby authorizes Davina Winemiller, Town Supervisor, effective May 3, 2019 at 12:01 pm, to have signature authorization for checking accounts at COMMUNITY BANK,

AND BE IT FURTHER RESOLVED, Deputy Supervisor D. Joseph Bates will continue to have secondary signature authorization when required.

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: May 2, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 43 OF 2019

TOWN OF ST. ARMAND REPRESENTATIVE
FOR COUNTY YOUTH COMMISSION AND
AND PLANNING COMMITTEE

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS, The New York State Office of Children and Family Services Executive Law 420, Article 16, requires the yearly appointment/reappointment of a person to act as a representative on the County Youth Board/Planning Committee take place, and

WHEREAS, also in Executive Law 420, Article 15, a municipality receiving office of Children and Family Services Funds must appoint a Youth Commission,

NOW THEREFORE, BE IT RESOLVED, that the Town of St. Armand appoints:

Town Supervisor Davina Winemiller

To act as the Official Representative for the Town of St. Armand on the Essex County Youth Board/Planning Committee and that:

Deputy Supervisor D. Joseph Bates shall act as his alternate, and

BE IT FURTHER RESOLVED, that the Town Board of the Town of St. Armand appoints the following to serve on the Youth Commission for the Town of St. Armand:

Jennifer Fuller, 1795 NYS Route 3, Bloomingdale, NY 12913, jengonzo5@hotmail.com
518-637-3827

Karl Law, 9 Maggie Way, Bloomingdale, NY 12913, Karl.law89@gmail.com
518-524-0749

Gail Bombard, PO Box 35, Bloomingdale, NY 12913, 518-354-3668

AND, all of the above-named individuals are employed by the Town of St. Armand, AND

ALSO, BE IT FURTHER RESOLVED that the Town Board of the Town of St. Armand authorizes the Director of the Essex County Youth Bureau to sign amendments of no increase/no decrease in State Aid for said municipality, and that the Director of the Youth Bureau has agreed to return copies of the amendments to the municipality, AND

BE IT FURTHER RESOLVED that the Clerk of this Board shall submit a copy of this Resolution to the Essex County Youth Bureau, Essex County Government Center, Elizabethtown, NY 12932.

This Resolution was duly seconded by Councilperson Donald Amell, and adopted by Roll Call Vote as follows:

Supervisor Dean Montroy	AYE
Deputy D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: May 2, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 44 OF 2019

DESIGNATION OF THE TOWN OF ST. ARMAND'S
LABOR STANDARDS COMPLIANCE OFFICER

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, a Comprehensive Monitoring visit was conducted at the Town of St. Armand by the New York State Homes and Community Renewal Office on May 2, 2018, and

WHEREAS, a Comprehensive Monitoring Report was completed by the Office of Community Renewal on June 21, 2018 and received by the Town of St. Armand, noting one concern, and

WHEREAS, the concern notes 40U.S.C.276a-7 requires the designation of a contract administrator prior to construction, to ensure compliance with applicable standards and act as liaison with HUD and its designees, and

NOW THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby designates Davina Winemiller, Town Supervisor, effective May 3, 2019 at 12:01 pm, as the Town's Labor Standards Compliance Officer for future grants.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: May 2, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 45 OF 2019

TOWN OF ST. ARMAND BOARD'S ACCEPTANCE
AND APPOINTMENT OF DEPUTY TOWN CLERK
AND DEPUTY REGISTRAR OF VITAL RECORDS

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS, Deputy Town Clerk and Deputy Registrar of Vital Records, Davina Winemiller, has submitted her resignation for these appointments, effective May 3, 12:01 pm, and,

WHEREAS, it is required that the Town has a Deputy Town Clerk and Deputy Registrar of Vital Records, and

WHEREAS, Nancy Heath has agreed to accept the appointments of Deputy Town Clerk and Deputy Registrar of Vital Records,

LET IT BE RESOLVED, the Town Board of the Town of St. Armand hereby accepts the appointment of Nancy Heath as the Town of St. Armand's Deputy Town Clerk and Deputy Registrar of Vital Records, effective May 3, 2019 at 12:01 pm.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call vote as follows:

Supervisor Dean Montroy	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: May 2, 2019

Barbara J. Darrah
St. Armand Town Clerk.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Guest Sandy Hayes asked who were the people named in Resolutions # 43, 44, and 45. Councilperson Karl Law responded Davina Winemiller was named in Resolution # 43, replacing Dean Montroy. Dean Montroy responded that Davina Winemiller was replacing him in Resolution #44, and Town Clerk Barbara Darrah reported that Nancy Heath would be replacing Davina Winemiller as Deputy Town Clerk and Deputy Registrar of Vital Records because Davina had to step down from those positions.

Supervisor Dean Montroy reported the engineering company that is doing the GIS mapping informed Dean they need more ground penetrating radar because they cannot find a lot of the stuff that is up there. The letter tells how much more money they are suggesting to locate the water and the sewer lines. Dean felt we did not need to locate the sewer because Rockledge is not in our sewer district. A lot of the water lines are plastic so they are having trouble locating them. They feel it is only going to take a couple of weeks for what they are doing now. Dean stated if the Board wanted to wait until the next meeting, that would be fine; he just wanted to get them the information. The Board determined they would like a chance to discuss it and make a determination at the next Board meeting.

Sandy Hayes asked who the person was in the County that took Charli Lewis' place. Dean was not sure. Sandy then asked when does the official swearing in of the new Town Supervisor take place and Dean Montroy responded it would be on Friday, May 3rd, at 12:01 pm.

Guest Victor Burman thanked Dean for the job he did during the time he served as Town Supervisor and thanked Davina for stepping up.

There were no other questions or concerns.

MOTION FOR EXECUTIVE SESSION:

Deputy Supervisor D. Joseph Bates made the Motion to move into Executive Session for the purpose of discussing litigation. The Motion was seconded by Councilperson Jennifer Fuller and the Executive session began at 6:14 pm.

MOTION TO END EXECUTIVE SESSION:

Deputy Supervisor D. Joseph Bates made a Motion to end the Executive Session. The Motion was seconded by Councilperson Jennifer Fuller and the Executive session ended at 6:26pm.

MOTION TO ADJOURN:

Deputy Supervisor D. Joseph Bates made a Motion to Adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Karl Law and the Regular Board Meeting adjourned at 6:27 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

Barbara J. Darrah
St. Armand Town Clerk

Dated: May 2, 2019