

Town of St. Armand
Tuesday, December 10, 2019
Regular Board Meeting
6:30 PM

These Meeting Minutes were approved by the Town Board on January 14, 2020.

The Regular Board Meeting of the Town of St. Armand was held on the above date and time at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Davina Winemiller, Deputy Supervisor D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.
A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT:

Highway Superintendent Douglas Snickles, Wastewater Superintendent Stanley Ingison, and Town Clerk Barbara Darrah.

EXCUSED: Water Superintendent Jeffrey Cotter and Code Enforcement Officer Derrick Martineau were excused from this meeting.

GUESTS: Sandy Hayes and Warrene McCarthy, from the community.

Notice was posted regarding the date and times of the Public Hearings and Regular Board Meeting.

Davina Winemiller opened the Meeting at 6:30 p m and asked those present to stand for the Pledge of Allegiance.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Douglas Snickles presented the following written report to the Board:

Town of St. Armand Highway Report for December 10, 2019

- 1) Picked up snow off sidewalks – The new snowblower attachment is arriving at the end of the week.
- 2) Worked on Youth Building – installed two new toilets and built shelf for storage cabinet for ice skates
- 3) Continue chipping downed trees on River Road, Gillespie Drive and Moose Pond from the windstorm on Halloween.
- 4) Repaired sander chains on the 2004 and 2015 International Plow Trucks
- 5) Plowing and sanding almost daily. Winter has come early. We have used about 500 tons of sand; we are using very little salt.
- 6) Have been speaking with Davina regarding using free millings to pave and improve the ball field parking lot. Davina has spoken to our attorney and insurance company, and they have recommended that we own the land before we pave it. The St. Armand Highway Department has maintained the Ball Field Parking lot for as long as I can remember. We did create the ramp that goes from the parking lot to the ball field in the 90's. The ball field parking lot is owned by the Bloomingdale Fire Department and Andrew Fawcett also owns a section but has given verbal permission for us to use it for parking at the ball field.

Winemiller: One of the emails I sent the Board a couple of weeks ago regarding the June or July meeting where it was discussed the use of the millings that were donated from the Route 3 paving. At the ballfield, the run off and erosion has wash-boarded pretty badly and the run-off was where people walked down the ramp and there were big gullies from the wash-boarding. We were talking about using those free millings to pave that area. After that meeting, Sandy Hayes brought to my attention that parcel doesn't belong to the Town, it belongs to the Fire Department. The Town has been maintaining it all along, even though we didn't own it, because it was parking for the Ball field. After that, I talked to our attorney and our insurance company and they both agreed we should own the property that we maintain. Because there has been such a long history of us maintaining it, if someone got hurt there, they could sue us, they could sue the Fire Department, and Andrew Fawcett, because he owns the back part of that property. Sandy and I went up and marked it out exactly where the lines were. We also stopped by and talked to Mr. Fawcett. He said that he never wanted that piece of property when he bought his house; it was just part of the purchase. He is willing to gift that to the Town if I am not mistaken. Is that correct (to Sandy Hayes)?

Sandy Hayes: I talked to him about a couple of different options. One was giving the Town about 25' where the parking lot is and the other option was to give all the land around behind the firehouse and beyond the power sub-station out to Route 3. When I sold it to him, I told him he had to take all or none. I didn't really get a lot of money for all that extra, but I didn't want to get stuck with it. They had to buy the whole thing if they wanted anything. He is receptive to giving the Town all of that property if it can be worked out. The only consideration he needs is: He seems to think the lots along Bloomingdale Road from the power station down to where Spencer Jenkins was are buildable lots and he wanted to give them to his two nephews. But there are cat tails, and I think

the APA is going to say its wetland. I had another party interested in buying that along with this to sweeten the pot a little bit for the Fawcett's and the party looked at it and said it was too wet and too much work to develop it. Andy said if he can't use it to give to his nephews, he would give the whole thing. That borders the back of the ballfield all the way down to the Firehouse lot.....

Winemiller: Sandy.....Do you want to..... I thought he might want to show the Board on the map there what we were talking about so everyone could get a visual.

Sandy: (Showing the map) This the ball field now. These orange ones are the lots that I gave to the Fire Department way back. This is the Fawcett lot. Two suggestions I gave to Andy are either 25' down to where the parking lot is and end where the back of the well field is or 25' and then continue out and all of this, too, so if you ever wanted to extend the ball field back here, or whatever. I looked at his assessment and it wouldn't change by giving it away, he probably isn't going to get any tax breaks. It might be more useful to the Town someday than it is to him ever. That is where it's at. He said as soon as the Fire Department agrees to give their piece to the Town, then he would move forward with either one of the two options. And the Fire Department; I talked to Kevin Woodruff about it, and I think he brought it up at a meeting, maybe this last meeting. I told him when my Dad and his partner gave the first two pieces to the Town for the ballfield, they gave them 350' on Roosevelt, and in the deed it says if it is not ever used for a youth field, it goes to Artesian Hose Company #1 or it's successors, which is the Bloomingdale Fire Department. Then they started bulldozing the middle of the ball field and they went farther than the 350' so they came back and Dad and his partner gave them another 100' on Roosevelt. They bulldozed some more, and they came back and they now had going further again. The thing I don't understand, I was a kid, my dad did all this in the 40's. The third deed didn't go to the Town of St. Armand, it went to the Bloomingdale Artesian Hose Company to be used for the ballfield. I don't know why Dad did that. He died in 1963, so I can't ask. That is what I said to Kevin, if you guys give it to the town put the same thing in the deed that is in the other two; that if it's not used for youth purposes, it and the other pieces go to the Artesian Hose Company. I personally owned the piece where the Fire house is, and they needed a place to build a fire house, so I gave them that piece to border the ball field, so if they ever did own the ball field someday, they would own more. So, then they build an extension to the Fire house and they needed another piece, so I gave them the land to the fire station. It would only make sense if the Fire department gave the town that parking lot so you guys could do what you have to do. It will probably never not be used for kids but that gets Andy Fawcett and the Fire department out of any liability exposure and you guys can do whatever you want. One other thing Andy brought up; he's not too excited about the water that comes down Roosevelt and into his yard in the Spring. He showed me he bought these sandbags; they are like big tubes and every Spring he has to put them out by his driveway to keep the water out of his cellar. The first year he didn't know, and he got a foot of water in his cellar. He would like to try and have that corrected if he is going to be generous enough to give the Town the land, he would like to keep the water off his land. You know, it could probably be worked out. After talking to him about this problem, I had a couple of thoughts. It would probably need an engineer about how to stop that water before it gets to the big stone by the end of ball field parking lot and goes down a hill. Somehow put it under the parking lot and run it back in the woods back behind the ball field. He was pretty good. Cheryl wanted to give it away that day. Once the Fire department says they are on board, he will do something.

Amell: In your (Davina's) email you mentioned some parents had complained. About what specifically? I didn't tie that in.

Winemiller: Parents were complaining about having to walk across the mud and muck. At the base of the ball field where the run-off comes in, the highway crew had dug and put a culvert in there. The parents park up in the parking lot and they walk down that ramp and it's all gullied and washed out from the erosion. And there was standing water, it was just a mucky mess there at the bottom of the ramp, so when they were walking across to get to the ball field, they were walking across the mud. I'm sure Doug was able to alleviate somewhat, but it's just the run-off, and I'm sure it is the same run-off that runs across Mr. Fawcett's yard and then down the road, down the hill and into the gulley.

Amell: I agree with Sandy about getting an engineer to look at it, because if the erosion is going to go down the hill anyway, I don't see that.

Winemiller: The millings would help. If we paved it with the millings, we could direct the water with the paving. That is one of the things that Doug and I talked about. We could raise up that edge and make a type of scoop to direct that water that would be helpful, too.

Snickles: Which we could never do, because a lot of times he (Fawcett) used it as an access to get to his house, he wasn't using his driveway, he was using the upper parking lot to access his house. We couldn't put a ditch there. But now if he's going to donate the land, then we could.

Amell: Oh, on what would be the back side of the parking lot. I see what you are saying.

Snickles: If you are saying he is willing to give more down at the bottom of the field on the side, that might be a better spot to put the parking lot.

Winemiller: It's one of those things that the Fire department owns it, but the Town has always maintained it, and it has always been used as the ball field parking lot.

Snickles: That's the only thing that ball field is lacking is a good parking lot. They park on the main road (Roosevelt) on both sides you can't get an ambulance or a fire truck up there, one of these days that might turn ugly. It has slowed down, there is not as many as there was years ago.

Winemiller: But people are still going to park up above, no matter what.

Amell: That was my concern. If the erosion is that bad and it's just going to be an on-going problem. At least we could close that off.

Winemiller: We could if we had somewhere else for them to park.

Amell: That's why I agree with what Sandy said; maybe an engineer looking at it will give us a clearer picture of what is possible.

Winemiller: The Fire department has always worked with us when it comes to the Ball field and the youth. We would have to clear some area there, if we put it on the side. I'm just trying to protect us, and Mr. Fawcett and the Fire department. What do you (Board) think about trying to move forward on this?

Jennifer Fuller: I'm good with it.

The Board agreed that if we have it, then we could make the right decisions.

7) Town of Franklin Highway Garage Fire – We have loaned them our 2004 International Plow truck and we are sharing two garage bays with them for their plow trucks. We are getting the heat back on in the Pole Barn, and we moved the loader and the one ton into the pole barn.

Winemiller: Where did you say our water truck went?

Snickles: The Town of Harriestown.

Winemiller: They are storing it for us?

Snickles: Yes. The heat was put in the pole barn today and we will start rearranging more stuff tomorrow.

Winemiller: How is the lighting in there, Doug?

Snickles: It's fine. The only thing I would like to get is one of the bays that we will be using in the pole barn doesn't have a remote. And that's just for the fact of pulling things in and be able out to shut the door quick.

Winemiller: All we need is a remote for it?

Snickles: The opener is there, but there is something wrong with it. They have been up twice.

Winemiller: How much is a garage door opener?

Snickles: Maybe \$300 new.

D. Joseph Bates: I don't think it will run that much.

Winemiller: Are you (the Board) okay with that?

All the Board members were in agreement to purchase the garage door opener.

8) We finally received the new window for the Transfer Station attendee shack, and I will be installing that soon.

9) I have built new steps for the transfer station dumpsters, and I will build new platforms as soon as possible.

10) The Kubota tractor was sent to Dragoon's so that the snow blower attachment could be installed. We should have it back within the next few days.

11) Installed a new countertop desk and shelving in the Accountants' office.

Winemiller: Are there any questions for Doug?

Warrene McCarthy: I have one. After the fire in Vermontville, do we have a sprinkler system?

Snickles: No.

McCarthy: Ok. Are there security cameras there?

Snickles: No. We have a fire alarm system. That was just installed last spring.

Winemiller: We do have safety switches installed in all of the trucks.

Snickles: Even though the key is off, there is still power going to some of the computers in the vehicles. There are disconnect switches installed on all of the vehicles to kill the power to the whole vehicle.

Winemiller: That was based on recommendations from our insurance company, NYMIR. The fact that we have those switches is critical.

McCarthy: So, if there was ever a fire here, we would be in the same circumstances, we could lose everything. It just seemed like this garage was put in so recently, there would be a sprinkler system.

Winemiller: We could. Highway Garages are a different animal. It is my understanding that because of the vehicles being on in the garage and the exhaust and the heat from the vehicles running, it could set off the sprinklers, and then there would be more damage.

McCarthy: It was just a thought.

Snickles: It's going to be a long winter for them. (Town of Franklin).

Winemiller: I did let the Board know, but I will tell the audience: We are sharing our 2004 International Plow truck, we loaned to them. The day of the fire, I called Art Willman, I called Doug and I called all the Board members and we are sharing our highway garage with the Town of Franklin for the immediate future until they don't need it anymore. Other municipalities came forward with trucks for them. I contacted our insurance company today and sent him something in writing that we are doing this, to make sure our insurance was covered. I did talk to Art Willman to make sure that we had driver coverage on all the vehicles and he was working on his insurance to get a rider for our truck. We are their closest neighbor and we will do everything we can to help them. Are there any more questions for Doug?

There were no further questions.

WATER DEPARTMENT MONTHLY REPORT

Water Superintendent Jeffrey Cotter submitted the following report to the Board:

Water Report for Town of St. Armand Board Meeting on 12/10/19

1. Reduced Well Pump Run Time - On 11/13/19, I reduced the run time on Well #5 by two hours per day. Water had reached the overflow level at the standpipe. This is a good sign. Typically, in the Winter months, usage has historically increased due to customers without meters running their water to prevent the water lines from freezing. Now with the new mandated meter policy, the Winter water usage is dropping.

2. New Ice Rink Yard Hydrant - On 11/14/19, Davina and I met with Josh Woodruff to show him the new yard hydrant and hoses to flood the ice rink with. We explained to Josh that this new yard hydrant must be used to flood the rinks rather than using the fire hydrants as what was done in the past.
3. Shut Off Water Service - On 11/14/19, I shut off the water service to 16 Maple Lane per Barbs and the homeowners request.
4. Installed New Reader - On 11/15/19, I installed a new reader at 33 Main Street and provided Barb with the initial reading.
5. Replaced Missing Water Main Way Box Cover - On 11/18/19, I replaced a missing way box cover at the intersection of Maple Lane and Reservoir road. There was a hole around the way box where asphalt was missing. I mixed some hydraulic cement and patched where the asphalt used to be to help keep the way box cover in place.
6. Provided Barb with Meter Reading - On 11/20/19, I provided Barb with a meter reading from 1681 Rte 3. A new meter was recently installed or repaired.
7. Monthly Coliform Test - I submitted the monthly coliform test from a water sample taken from the Highway Garage. The test came back from the lab as Negative.
8. Rock Ledge Wet Tap - On 12/2/19, I spoke with Sean Wales who is building a new house on Rock Ledge near the 4" water line that froze last winter. The water line there is very close to the sewer line. Sean asked me if I would wet tap the main there to provide him with water. I told him due the conditions there, and the time of year, that he would have to have the Village of Saranac Lake do the tap.
9. Readings for Barb - On 12/3/19, I obtained readings for Barb at 36 Blue Spruce and 797 St. Regis Ave.
10. More Readings for Barb - On 12/4/19, I obtained readings for Barb at 35 Main, 24 Blue Spruce, 1681 Rte 3 and 1683 Rte 3.
11. Town of Franklin Fire - On Saturday 12/7/19, I received a phone call from Davina at 5:30 pm to inform me that there was a fire at the Town Garage in the Town of Franklin and the Fire Departments were drawing a lot of water from our hydrants. I immediately responded and when I got to the pump house, I checked the reservoir level. The reservoir had already dropped 6 feet. I then went to the well field and turned on well #3 to run with well #5. With both wells running, I was able to pump approximately 7,200 gallons of water per hour to help keep up with the fire trucks water demand. I spoke with Fireman Tim Woodruff several times so we could coordinate how much water they could take without dropping the standpipe reservoir down too low. I asked Tim to please inform other fire departments to open and close the hydrants slowly to prevent water hammer in the system. Bloomingdale Fire Department did an excellent job in monitoring for water hammer while operating the hydrants and they also informed other departments about the high pressure that we have in Bloomingdale. The Bloomingdale Fire Department also had a crew manning the hydrants so that they could monitor the hydrant usage closely.
12. One Service Water Line Rupture - During the Fire, I received one call of a water line break and it was at 1636 Rte 3 right across from the fire house. The service water line broke at the meter to the residence and I had to shut the service off to secure the leak.
13. After The Fire - On 12/8/19, I checked out the entire water system in the streets of Bloomingdale to make sure we didn't develop any leaks during the fire. Everything appears normal. I topped off the reservoir and calculated that 75,000 gallons of water was used to fill up all the fire trucks to fight the fire.

Winemilller: Jeff Cotter could not be here tonight, but he did submit his written report. I wanted to say the day of the fire I contacted Jeff. He came down immediately and stayed until almost 8:00 pm until the fire was out. He said that 75,000 gallons of water was take from the St. Armand water district to fight that fire. He did have to increase well number 3 to keep up. We did have one water break at the Burman house, Dale Burman's across from the Fire house. I also called Nancy Heath and she and I went there to check the church. It was okay. I did give Dale Burman one of the free water meters we had donated to us, because his water meter blew during that break. Jeff had gotten a call from a homeowner in Rockledge to set a tap at Rockledge that day. The sewer lines run very close to the water lines and Jeff called Saranac Lake to take care of it.

CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau submitted the following written report to the Board:

Code Enforcement Officer Report for the December 10th Board Meeting

1. Returned 6 calls and 3 emails with questions on codes.
2. No new permits issued
3. Was in Malone for 6 days of class. One more week left in January and I will be certified for the new books coming out in March.
4. Received a call on an accident that took place on a building site. I went and inspected to make sure everything was ok and that we were not at any fault. It was purely an accident standing a gable wall that was a bit too heavy for the workers and it got away from them. Everything from our standpoint is fine.
5. I am working tirelessly to put Moose Pond Road issues to bed after many years of it being an issue. It took me quite some time to find and review all prior attempts to get the vehicles removed and old mobile home. The procedure is slow and lengthy to get this accomplished. I am glad to report that I am nearing an end to this issue. My goal is to have the vehicles moved by January 15, 2020. After which point, I can have them removed at owner's expense. Again, sorry to residents and board members it has taken so long but every step needs to be followed to the letter.

6. Monroe Gladd is approaching final stage as I will be condemning his property. After which time he will have a set time to repair or demolish. If not, again the town can demo and bill for any cost accrued.

7. I was asked my thoughts on the town passing a resolution to remove unsafe structures. This is a very good idea to have in place.

Another thought would be to put in place a resolution or town law covering that any building condemned that is not repaired or demolished within the time allotted by code enforcement or court will be demolished at the expense of the owner. This may make the offenders act on repairing.

WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison presented the following report to the Board.

Summary of last month's activities for the December 2019 meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) I did the weekly flexing of all the aeration diffusers.
- 7) I saved the Wastewater clientele money for chainsaw work
- 8) The pre-treatment building Core Climate system JEC seized up and wouldn't start or operate the systems. I tried shutting everything down and rebooting a couple times with no success and had to get Joe to come over to re-align it with his computer programs. He did get it back up and running again but said that when the same thing happened at another system within a year the JEC needed replacing with the programing re-installed.
- 9) The wind storm blew over trees across the main plant driveway and six trees into the power lines at the Pre-treatment building. The backup generators worked fine during the storm keeping power on to both locations. Later the highway dept. and I cut down, cut to size, loaded and removed the trees from the sites. There were 3 tie lines and anchors there; one of which was somewhat compromised so I let National Grid know that they should check it out.
- 10) The Wastewater Dept. Husqvarna Chainsaw was not running and needed a carburetor adjustment or something for which they make it hard to get the tools and the dealer is quite expensive so I got a friend to work on it for us. He did get it improved but something is still wrong so he is looking at some other possible issues now.
- 11) I did get all the lift station annual inspections completed and worked with AES finishing up the manhole inspections along with helping get the recorder downloaded and the flow meter removed for the winter.
- 12) We did receive the ProRing risers to replace the collapsed brick in Manhole # 13 on School St.; but after speaking with Highway we decided it would be best to wait until the paving plant reopens.
- 13) We are waiting to get the results from the latest sewage tracer, phosphorus and ammonia samples testing from the upstream and downstream ends Maple Brook.
- 14) The smoke sensor in the garage had a trouble alarm which ended up being water in the unit. There has been moisture gathering in the overhead door starting last winter and is doing it again this fall and now it has gotten into the fire sensor area. Adirondack Alarm and I are looking into it.
- 15) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

Supervisor Winemiller asked if there were any questions for Stan? There were none.

Supervisor Winemiller reported she distributed the Essex County Board of Supervisors current events.

RESOLUTIONS # 90 - # 102

RESOLUTION # 90 OF 2019

TOWN OF ST. ARMAND REGULAR MONTHLY
TOWN BOARD MEETING SCHEDULE FOR 2020

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that for the year of 2020, the Town Board of the Town of St. Armand will hold its Regular Monthly Board Meeting on the second Tuesday of each month at 6:30 P.M. at the Bloomingdale Town Hall,

1702 NYS Route 3, Bloomingdale, NY 12913, except as noted below:

- Tuesday, January 14th
- Tuesday, February 11th
- Tuesday, March 10th
- Tuesday, April 14th
- Tuesday, May 12th
- Tuesday, June 9th
- Tuesday, July 14th
- Tuesday, August 11th
- Tuesday, September 15th (Due to Labor Day)
- Tuesday, October 13th
- Thursday, November 5th - Public Budget Hearing (held the Thursday following the General Elections per Town Law)
- Tuesday, November 10th – Regular Board Meeting
- Tuesday, December 8th

Special Board Meetings or changes in Regular Board Meetings will be announced in the Adirondack Daily Enterprise.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates, and it was adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 91 OF 2019

TOWN OF ST. ARMAND HOLIDAY SCHEDULE
FOR 2020 – TOWN HALL WILL BE CLOSED

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that for the year of 2020, the Town of St. Armand’s Town Hall, located at 1702 NYS Route 3, Bloomingdale, NY 12913, will be closed in observance of the following holidays:

- Wednesday, January 1st – New Year’s Day
- Monday, January 20th – Dr. Martin Luther King, Jr. Day
- Monday, February 17th – Presidents’ Day
- Monday, May 25th – Memorial Day
- Friday, July 3rd – Independence Day
- Monday, September 7th – Labor Day
- Monday, October 12th – Columbus Day
- Wednesday, November 11th – Veterans Day
- Thursday, November 26th & Friday, November 27th – Thanksgiving
- Thursday, December 24th and Friday, December 25th – Christmas

This Resolution was duly seconded by Councilperson Karl Law, and was adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that for the year of 2020, the quarterly Water and Sewer Meter Readings will take place as follows:

First Quarter – Meters to be read December 27th – January 3rd
Billed in January and Due in February

Second Quarter – Meters to be read on March 26th – March 31st
Billed in April and Due in May

Third Quarter – Meters to be read on June 26th – June 30th
Billed in July and Due in August

Fourth Quarter – Meters to be read on Sept. 25th – September 30th
Billed in October and Due in November * By RE-LEVY Date

This Resolution was duly seconded by Councilperson Jennifer Fuller, and it was adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Davina Winemiller to sign the contract with Tri-Lakes Humane Society for the year 2020, and

WHEREAS the Tri-Lakes Humane Society will be the duly authorized agent for domestic animal control in the Town of St. Armand, and

WHEREAS the Town of St. Armand agrees to pay the amount of \$3,090.00 for the year of 2020 for such services January 1, 2020 through December 31, 2020, payable on the first business day (Regular Board Meeting) of January 2020.

NOW THEREFORE, LET IT BE RESOLVED that the Town Board for the Town of St. Armand agrees to the current adoption fees and other rules and regulations of Tri-Lakes Human Society with regard to domestic animal control.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

AUTHORIZATION TO SIGN CONTRACT
BETWEEN THE TOWN OF ST. ARMAND AND
STANDARD MEDICAL TESTING SERVICES
FOR 2020

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that this agreement is made between Standard Medical Testing Services, a division of Mountain Medical Services located at 68 Quaker Road, Queensbury, NY, 12804 and the Town of St. Armand, having an address at 1702 NYS Route 3, Bloomingdale, NY, 12913, and;

WHEREAS, this agreement shall be in effect from January 1, 2020 to December 31, 2020, and;

WHEREAS, this contract is for required drug and alcohol testing for equipment operators in the Highway Department. The contract is priced per visit, not an annual fee, and;

WHEREAS, Standard Medical Testing Services/Mountain Medical Services attests that it will keep all information obtained from the Town of St. Armand for the purpose of testing confidential unless otherwise required to disclose said information by applicable law, regulation, or subsequent agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of St. Armand hereby appoints Town Supervisor Davina Winemiller to execute the contract with Standard Medical Testing Services, a division of Mountain Medical Services for the year 2020.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

AUTHORIZATION TO SIGN AGREEMENT
BETWEEN THE TOWN OF ST. ARMAND
AND THE SARANAC LAKE VOLUNTEER
RESCUE SQUAD, INC. FOR 2020

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, a Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Davina Winemiller to execute the 2020 Agreement with Saranac Lake Volunteer Rescue Squad, and

WHEREAS the Saranac Lake Volunteer Rescue Squad provides the services of medical care and transportation via ambulance for injured and sick individuals within the borders of the Town of St. Armand, and

WHEREAS the Town Board for the Town of St. Armand agrees to the provisions set within the Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc., and the Town agrees to pay an amount of \$30,975.00 for such services from January 1, 2020 to December 31, 2020, payable no later than April 1, 2020.

NOW THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand shall abide by the Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 96 OF 2019

TOWN OF ST. ARMAND UNPAID WATER AND SEWER BALANCES AS OF NOVEMBER 14, 2019 SUBMITTED TO THE ESSEX COUNTY OFFICE OF REAL PROPERTY FOR THE 2020 TAX RE-LEVY.

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS by Resolution of the Town Board of the Town of St. Armand, the Town Board authorizes the Tax Re-levy of all unpaid Water and Sewer balances in the St. Armand Water and Sewer District, and

WHEREAS the amounts of \$ 7,589.14 including late fees for Water and \$ 13,922.69 including late fees for Sewer remained unpaid as of November 14, 2019. A grand total re-levy in the amount of \$21,511.83 was prepared on November 15, 2019 and submitted to the Essex County Office of Real Property for re-levy onto the associated 2020 property tax bills.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates, and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 97 OF 2019

TOWN OF ST. ARMAND TOWN BOARD ADOPTION OF THE UPDATED TOWN OF ST. ARMAND PERSONNEL POLICY AND PROCEDURE MANUAL DATED DECEMBER 10, 2019

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand’s existing Personnel and Employee Benefits Policy was last updated on May 3, 2017, and

WHEREAS, the Union Contract is strictly for the Highway employees, and the Personnel Policy is for all other employees, and

WHEREAS, new laws (Sexual Harassment Training and Hostile Work Environment) and guidelines have come about since the last revision in 2017,

NOW THEREFORE, let it be resolved that the Town of St. Armand’s Town Board hereby adopts the updated Personnel Policy and Procedure Manual dated October 8, 2019.

BE IT FURTHER RESOLVED this Resolution supersedes any and all previous Resolutions regarding the Town of St. Armand Personnel Policy and Procedure Manual.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 98 OF 2019

TOWN OF ST. ARMAND TOWN BOARD MINI BID AWARD TO CHARLEBOIS THROUGH NYS OFFICE OF GENERAL SERVICES FOR THE NEW 2020 WESTERN STAR PLOW TRUCK FOR THE HIGHWAY

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand previously approved the purchase of a new plow truck that meets the Highway Superintendent’s required specifications, and

WHEREAS, the Town Board of the Town of St. Armand did submit the information for such vehicle as a Mini-Bid Request through the NYS Office of General Service’s Vehicle Market Place, and

WHEREAS, through the Mini-Bid request, RR. Charlebois, Inc. has met the required specifications of the Town for the Highway’s plow truck,

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand does hereby award R.R. Charlebois, Inc., 158 Quarry Road, Plattsburgh, NY, 12901, as the authorized vendor bidder for the Highway Department’s 2020 Western Star Plow Truck for a price of \$248,610.00.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 99 of 2019

TOWN OF ST. ARMAND TOWN BOARD
AUTHORIZATION FOR TOWN SUPERVISOR TO
APPLY FOR THE NORTHEAST HERITAGE
ECONOMY PROGRAM (NHEP) REVITILIZATION
GRANT BY THE NORTHERN BORDER
REGIONAL COMMISSION

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS THE purpose of the Northeast Heritage Economy Program (NHEP) is to make grants to community-driven preservation projects to address the negative economic shift produced by the chronic and consistent decline of the forest products industry in the rural areas of the Northern Border Regional Commission region, and

WHEREAS, the goal is to revitalize vacant and underused historic building in rural communities to stimulate economic development and tourism, build community cohesion, and create jobs in areas suffering from the decline of the forest products industry, and

WHEREAS the sub-grantee must be an established not-for-profit organization, municipality, political subdivision of state government, or federally recognized tribe in order to receive funding and have in-hand a 50% match of any grant requested from the NHEP at the time of application, and own the target property and be prepared to maintain that ownership for a minimum of 20 years following the completion of the project, and

WHEREAS, the project must be proposed in a county eligible to receive funding from the Northern Border Regional Commission, of which Essex County, New York is,

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand does hereby authorize Town Supervisor Davina Winemiller to apply for said grant and execute a Grant Agreement with the Northeast Heritage Economy Program and all other contracts, documents and instruments necessary to bring about the project under this Grant program.

This Resolution was duly seconded by Councilperson Jennifer Fuller, and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

TOWN OF ST. ARMAND TOWN BOARD’S
AUTHORIZATION FOR THE TOWN SUPERVISOR
TO SUBMIT NYSEQR APPLICATION AND SIGN
RELATED REQUIRED DOCUMENTS

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS, New York State Environmental Quality Review Act (SEQR) requires all state and local government agencies to consider environmental impacts equally with social and economic factors during discretionary decision-making, and

WHEREAS, the Town of St. Armand operates and maintains the Bloomingdale Sewer Districts encompassing areas with the Hamlet of Bloomingdale, St. Armand, New York, and

WHEREAS, the Town of St. Armand was issued an Order on Consent from the NYS Department of Environmental Conservation relating to the operation of the Wastewater Treatment Plant, and

WHEREAS, the Town is seeking to expand the sewer district to include more streets within the Hamlet of Bloomingdale, and in doing so needs to adopt a Resolution approving the preparation of the proposed map, plan and report, including SEQRA analysis of the project for the application to be compliant,

THEREFORE, LET IT BE RESOLVED the Town Board of the Town of St. Armand hereby designates Town Supervisor Davina Winemiller to have signature authorization on all documents pertaining to the SEQR application.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

ADOPTION OF PROPOSED LOCAL ORDINANCE
NO. 2 OF 2019 ENTITLED “TOWN OF
ST. ARMAND WATER ORDINANCE”

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Clerk of the Town of St. Armand published a notice of Public Hearing in the Adirondack Daily Enterprise on October 28, 2019, at least five days prior to said hearing and a copy of proposed Local Ordinance No. 2 of 2019 was available for review upon request to the St. Armand Town Clerk, and

WHEREAS, the Town Board of the Town of St. Armand, Essex County, New York, conducted a Public Hearing on introducing proposed Local Ordinance No. 2 of 2019 entitled: “Town of St. Armand Water Ordinance”, held on the 16th day of October 2019 at 6:15 pm, and

WHEREAS, at such hearing any person may be heard in favor or against any item(s) contained in the Town of St. Armand’s Water Ordinance, or request to review the ordinance by appointment with the Town Clerk, and

WHEREAS, no community member was in attendance at the Public Hearing to be heard in favor or against any item nor requested by appointment with the Town Clerk to view Local Ordinance No. 2 of 2019,

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of St. Armand hereby adopts Local Ordinance No. 2 of 2019, entitled “Town of St. Armand Water Ordinance”, and

BE IT FURTHER RESOLVED, that upon the passing of Resolution # 101 of 2019, Local Ordinance No. 2 of 2019 entitled “Town of St. Armand Water Ordinance” will become effective.

This Resolution was duly seconded by Councilperson Donald Amell and was adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE

Councilperson Donald Amell AYE
Councilperson Jennifer Fuller AYE
Councilperson Karl Law AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 102 OF 2019

ADOPTION OF RULES AND REGULATIONS FOR
TOWN OF ST. ARMAND'S FRANKLIN FALLS/
UNION CEMETERY

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand has reviewed and made changes to the document entitled "Franklin Falls/Union Cemetery Rules & Regulations", and

WHEREAS, the Town of St. Armand Town Board has approved the document entitled "Franklin Falls/Union Cemetery Rules & Regulations", now

THEREFORE, LET IT BE RESOLVED, that the St. Armand Town Board agrees to accept the Rules and Regulations set forth in the document entitled Franklin Falls/Union Cemetery Rules & Regulations, and

BE IT FURTHER RESOLVED, that the price of a Regular lot (5' x 10') shall be \$150.00; the price of a Double lot (10' x 10') shall be \$300.00 and the price of a Family lot (10' x 20') is \$600.00. A Regular lot is for a single person, a Double lot is for two people, and a Family lot is for four persons.

BE IT FURTHER RESOLVED, that upon the passing of Resolution # 102 of 2019, the Rules and Regulations for the Town of St. Armand's Franklin Falls/Union Cemetery will become effective.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller AYE
Deputy Supervisor D. Joseph Bates AYE
Councilperson Donald Amell AYE
Councilperson Jennifer Fuller AYE
Councilperson Karl Law AYE

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for December 2019 were presented for the Board's approval as follows:

Trust and Agency Fund Vouchers # 25 - # 31 in the amount of \$ 1,690.37
General Vouchers # 329 - # 362 in the amount of \$ 26,728.51
Highway Vouchers # 196 - # 218 in the amount of \$ 34,055.79
Highway Outside Vouchers - None
Water and Sewer Vouchers # 176 - # 194 in the amount of \$ 89,912.28
"B" Fund Voucher - # 11 in the amount of \$ 721.00
Rockledge Water District Vouchers - None

Councilperson Jennifer Fuller made the Motion to approve payment of this month's bills; the Motion was seconded by Councilperson Donald Amell. A Roll Call Vote was as follows:

Supervisor Davina Winemiller AYE
Deputy Supervisor D. Joseph Bates AYE
Councilperson Donald Amell AYE
Councilperson Jennifer Fuller AYE
Councilperson Karl Law AYE

All in favor. Motion carried.

Dated: December 10, 2019

Barbara J. Darrah
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor’s Monthly Report for November 2019. Deputy Supervisor D. Joseph Bates made the Motion to approve the Supervisor’s Report for November 2019. The Motion was seconded by Councilperson Karl Law. All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE PREVIOUS MONTH’S MINUTES

Councilperson Donald Amell made the Motion to approve the Regular Board Meeting Minutes of November 7, 2019. The Motion was seconded by Councilperson Jennifer Fuller. The Board also approved a request for an extension in preparing the Budget Work Session minutes from October 16 and October 23, 2019. All in favor. Motion carried.

TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of November 2019:

There were (5) Dog Licenses for November 2019:

Spayed Females (2) and Neutered Males (3)	\$ 35.00
Unneutered Male (1)	\$ 14.00
 Certified copy of Marriage Certificate	 \$ 10.00
Certified Death Certificate (10) copies – Gorr	\$ 100.00
Total Revenue Earned	\$ 159.00

Paid to Town Supervisor: \$ 151.00 Paid to NYS Agriculture & Markets: \$ 8.00

WATER AND SEWER BILLING MONTHLY REPORT

The total Re-levy was \$21,511.83 for unpaid balances. There were \$1,163.83 in credit balances. 15 customers have credit balances. So, if you take \$21,511.83, subtract \$1,163.83, the Total Receivables for 2019 is \$ 20,348.00. No payments can be accepted, and no bills can be prepared until the January 2020 billing because we are closed out for 2019.

OLD BUSINESS

Winemiller reported the issue of the Highway Garage Damage will be discussed in Executive Session at the end of this meeting.

Winemiller: The I&I Study is going very well. I do have an update for you on the income survey. As of today, we have received 129 surveys which is a 47% response date. I did mail out a second round of surveys on December 5th. I mailed 95 second surveys to current sewer users and 11 surveys to unsewered streets, with a total of 109 surveys mailed out. We do need 63 more surveys in order to meet the bare minimum requirement.

McCarthy: I just have a question about the damage claim on the Highway Garage. Are you going to report what is going on in the Executive Session tonight at the next meeting?

Winemiller: I may be able to report on that issue at the next meeting. It’s possible that I can. It depends.

Winemiller: The Moody Pond parking issue: I emailed you all the pictures of the Moody Pond parking issue. I contacted John Sweeny and emailed Mayor Rabideau. I did speak to John Sweeney, Village Manager. The mayor did not respond to me. I did attend the Village meeting on November 28th. The next day, John Sweeney called me and we discussed what can be done. A couple of the other landowners there had contacted me and they wanted us to do something. They are tired of it. I had another contact that stated people did not park there to hike Mount Baker, but rather it was elderly who parked there to walk around Moody Pond. I did discuss the possibility of a Local Law with Dan Tedford, our Essex County attorney. At this point that is what he is recommending that we do. We can issue tickets answerable to the Town Court here in the Town of St. Armand.

If people get tickets there, they would have to pay a fine.

Amell: Who would enforce it?

Winemiller: The judge.

Amell: Who would issue the tickets?

Winemiller: I did talk to Dan Tedford about that and we can make it that the Town Supervisor or their designee can issue parking tickets. Just like in Lake Placid; they hire people to issue parking tickets. I don’t think we

would need to hire someone, but maybe on a heavy weekend or if we get a call and someone says, “Hey, someone is parked in my driveway”, I could go down there and issue parking tickets and it would help alleviate the problem there. I don’t want people to not use Mt. Baker. I don’t want people to not walk around Moody Pond. That is not what I am saying at all. But when people are parking in people’s driveways and blocking the road, we have to be able to do something. The Village of Saranac Lake, the Town of North Elba and the Town of St. Armand all converge right there. They cannot figure out if the Village of Saranac Lake Police, NYS State Police..... I think it’s State Police on our side, Village Police on the other side.....

Darrah: I believe it’s the Essex County Sheriff on our side.

Winemiller: So, we would have to have the Essex County Sheriff from Elizabethtown come up and issue parking tickets or tow vehicles, and they do not have the staff to do that. But, if we had a local law, we could enforce it ourselves. And I am just throwing it out there. I don’t have a draft to give you tonight. I don’t know what the other solution is. The landowners who have had people park in their yard have had them towed but then they get confronted by the irate person and that could be a dangerous situation.

Snickles: Is there any land up there to put a parking lot in?

Winemiller: There isn’t any vacant land around there to do so.

D. Joseph Bates: The only way that it can be alleviated is to change the trailhead and move the trailhead off of McKenzie Pond and you would have to get DEC involved. It would take very little cutting to access Baker, Haystack and McKenzie from the old Black Fly softball field. You are not going to stop people from parking because you have your walkers.

Winemiller: There is acceptable parking on the St. Armand side for about 12 cars. I’m not saying to take that away. I’m saying no parking where there isn’t acceptable parking and people are still parking there. I love your idea, Joe, that would alleviate a lot of problems. So, do you (the Board) want me to continue forward with the possibility of adopting a local law for that? I think it’s the best solution.

D. Joseph Bates: Yes, let’s start on it.

Winemiller: Start on it and see where we go. It is unfortunate. With the University Games coming in 2023, I guarantee we will be dealing with this more. It is a huge issue.

Winemiller: I am continuing work for the NYSERDA Solar Panel Grant. The new proposal is due on December 20th and it is 98% complete. By December 20^h, it will be submitted.

Winemiller: North Elba Rockledge water user update. The Town of St. Armand has to hold a Public Hearing And then we have to adopt a Resolution granting North Elba permission to bill those four units in Rockledge and then North Elba has to have a Public Hearing and then adopt their own Resolution to get those people on the tax rolls. Do we want to hold a Public Hearing?

Darrah: Why don’t we just hold it on the 14th? That is the date of the Regular Board Meeting. We could hold it at 6:15 pm.

The Board agreed to January 14th at 6:15 pm for the Public Hearing.

Winemiller: Before you all leave today if you (the Board) could walk down and look at the second floor access to see the idea of putting a lift in that area.

Winemiller: I met with the APA in mid-November at the Trudeau property for Brookside Cemetery extension. I did have to do a full jurisdictional inquiry application.

Winemiller: I did speak to Derrick about the possibility of doing the unsafe building local law. He thought that was a really good idea. I did distribute the example of the law. Basically, if there is a structure that is dilapidated and condemned, and the homeowner hasn’t removed it, then the Town can do so, and charge the homeowner for that. Do you (the Board) want me to continue on that path?

The Board agreed to go ahead with that.

NEW BUSINESS

Winemiller: The bid documents came in for the fuel, gas and diesel.

D. Joseph Bates: Are we going State contract or are we going out to bid?

Winemiller: We would go out to bid because the State contract does not have the questions that we wanted answered. For example, what is your response time for emergencies, what is your rate for emergencies? It has no kind of maintenance. If you go with the State contract all you are doing is saying, “We are buying fuel from you. We’re not getting any service with that. I think it would be better for our town to go with bids.

Right now, the bids would be received by February 10th by 4:00 pm, and be read on February 11th at 12:00 noon. Is everyone okay with that?

The Board agreed to go ahead with the bid process.

Winemiller: A man from NYSERDA stopped in a week or two ago and walked around the town hall and the youth building and looked at all the florescent lighting in both buildings. He was going to submit for us to get a grant to have the florescent lighting to LED if not for free, at least 80% covered.

Winemiller: I had a call from a citizen who was interested in purchasing the dump property up West Main street, McKenzie Way, Basil Way. It is about 16 acres and the Town has owned it a very long time. Sandy, would you like to talk about it?

Sandy Hayes: Originally, the property was owned by Carrie Swinyer who owned Basil Johnson's property. Carrie Swinyer apparently sold 16 acres to the Village of Bloomingdale for a village dump. Then after he sold them the 16 acres, there was no way to get there. It was landlocked. There was no right of way sold. Then, he sold a right of way to the village so there could be access. The right of way goes to the dump, but the right of way was built on the wrong side of the property. The Downs family owned where the road went. In the 50's, the State made the Village close the dump. The village needed a place for the dump, so Dad sold the land where the present transfer station is to his secretary and then she sold it to the Village. That is when that dump got closed. There were a lot of old cars up there. Who knows what is in the ground up there. Joyce never wanted to sell it, because of the risk. I know the person that wants it, he has a home up there.

Winemiller: I personally don't feel comfortable selling that. Even if he says he only wants it for the right of way, if he passes away in ten years and his kids might want it to build and put a well in, it is very risky. The Board agreed to not sell the property.

Winemiller: Anna Reynolds contacted me and asked me if we would like an unpaid free intern for the purpose of conducting investigations, basic assessments for comprehensive planning, community-wide surveys, strengths/weaknesses opportunities, resource inventories, public meetings and workshops. There is an intern who is interested, and I am meeting with her on Friday. The Board agreed to the intern.

Winemiller: I had a meeting with the Winter Carnival's tournament coordinator Emily Doyle, the contact for Casey McHugh Memorial Pond Hockey Tournament. We sat down and talked about what their ideas were and what they needed. Meanwhile, I have been working for months with our insurance company and our attorney. I was able to meet all of the needs by drafting a contract agreement and outlining what they would need to provide for us as far as insurance requirements and having each participant sign the hold-harmless clause for St. Armand. By drafting all of this ahead of time, everything was approved by our attorney and our insurance company. I gave Emily everything yesterday and hopefully we will be able to host that tournament this year.

Don Amell: Jeff Cotter's concerns on the size has been addressed.

Winemiller: Yes. Jeff and I met with Josh Woodruff down at the youth building a month or so ago and talked about what is acceptable to them. At first, Emily asked for three. I said Jeff feels two and the strip is what we can do and she agreed they could make that work.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Winemiller opened the floor to the audience.

Sandy Hayes: I want to thank the Town for what they are doing for the Town of Franklin, especially Doug (Snickles). One of the questions I asked Lauren about how hard it was going to be to come up with an inventory. Do we have anything like that?

Winemiller: We do. We have an absolute accurate inventory on each of our departments. Erica is working on updating right now.

Bates: It probably wouldn't hurt to have pictures, either.

Winemiller: That's a good idea. I am going to make a note to get pictures.

MOTION FOR EXECUTIVE SESSION:

Supervisor Winemiller requested a motion to move into Executive Session. The purpose of the Executive Session was to discuss Litigation and Personnel.

Deputy Supervisor D. Joseph Bates made the motion to go into Executive Session. The motion was seconded by Councilperson Karl Law and the Executive Session began at 8:09 pm.

MOTION TO END EXECUTIVE SESSION:

Councilperson Karl Law made a Motion to end the Executive Session. The Motion was seconded by Deputy Supervisor D. Joseph Bates and the Executive session ended at 8:36 pm.

MOTION TO ADJOURN:

Deputy Supervisor D. Joseph Bates made a Motion to Adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Donald Amell and the Regular Board Meeting adjourned at 8:37 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

Barbara J. Darrah
St. Armand Town Clerk

Dated: December 10, 2019