

Town of St. Armand
Special Board Meeting – Opening of Bids of H/W Surplus Items 5:30 pm
Regular Board Meeting – 6:30 pm
Tuesday, July 14, 2020

These Meeting Minutes were approved by the St. Armand Town Board on August 11, 2020.

The Special Board Meeting and the Regular Board Meeting of the Town of St. Armand was held on the above date and time at the Town Hall, Bloomingdale, NY.

BOARD MEMBERS PRESENT:

Town Supervisor Davina Winemiller, Deputy Supervisor D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.
A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT:

Town Clerk Barbara Darrah.

EXCUSED: Highway Superintendent Douglas Snickles, Water Superintendent David Siskavich, Code Enforcement Officer Derrick Martineau, and Wastewater Superintendent Stanley Ingison.

GUESTS: Justyna Babcock, Sandy Hayes, Warren McCarthy, and Susan Willette, all from the community.

Notice was posted regarding the dates and times of the Special Board Meeting and the Regular Board Meeting.

Supervisor Winemiller called the Special Board Meeting to order at 5:56 pm and asked those in attendance to please stand for the Pledge of Allegiance.

Davina Winemiller asked Town Clerk Barbara Darrah to read both Public Notices regarding the Surplus Bid and the Special Board Meeting.

Darrah:

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN, that the Undersigned, on behalf of the Town of St. Armand, will accept Sealed bids at the Town Hall until 5:30 PM, on July 14, 2020 for the Surplus Sale of a 2004 International Truck, and a 1995 M-B Broom.

All bids submitted in response to this notice shall be addressed to Barbara Darrah, Town Clerk, P.O. BOX 338, Bloomingdale, NY and be marked "DO NOT OPEN - SEALED BID SURPLUS ITEM(S) clearly on the outside of the envelope.

The bids shall be opened publicly and read aloud on Tuesday, July 14, 2020 at 5:30 P.M. at the Town of St. Armand Town Hall, 1702 NYS Route 3, Bloomingdale, NY 12913.

Please contact the Town Supervisor at (518) 891-3189, Ext. 1 for additional information concerning the bidding. Specifications and standard proposals for the proposed work may be obtained at the above address, or on the County's website at: <https://www.co.essex.ny.us/bidders/publicbids.aspx>.

The Town affirmatively states that in regard to any contract entered into pursuant to these instructions, without regard to race, color, sex, religion, age national origin, disability, sexual preference or Vietnam Era veteran status, disadvantaged and minority or women-owned business enterprises will be afforded equal opportunity to submit bids in response hereto. This was published on: June 27, 2020.

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of St. Armand, Essex County, New York will conduct a SPECIAL BOARD MEETING on Tuesday, July 14, 2020 at 5:30 P.M. at the Town of St. Armand Town Hall, 1702 NYS Route 3, Bloomingdale, NY, 12913, for the purpose of opening and reading aloud all sealed bids received for the Town's Highway Garage Surplus Items.

The public is invited to attend and all parties interested therein may be heard in favor or against any items contained therein. This was published on: June 27, 2020.

Winemiller: (To Darrah) Please open the bids.

Darrah: We have not received any bids.

Winemiller: (To those in attendance): We have not received any bids. May I get a Motion to close the Special Board meeting?

MOTION TO CLOSE THE SPECIAL BOARD MEETING

Deputy Supervisor D. Joseph Bates made a Motion to adjourn the Special Board Meeting. The Motion was seconded by Councilperson Jennifer Fuller. The Special Board Meeting adjourned at 5:58 pm.

REGULAR BOARD MEETING

Winemiller opened the Regular Board Meeting at 6:31 pm. More members from the community entered the Regular Board meeting, therefore Winemiller asked all in attendance to stand for the Pledge of Allegiance.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent submitted the following written report to the Board.

Town of St. Armand Highway Report for the July 14, 2020 Meeting

- 1) We installed new boards on the Moose Pond bridge.
- 2) We dug out old wood chips at the playground and put new timbers around to hold the new chips.
- 3) All of the normal mowing is done and we started brush hogging and trimming sides of roads.
- 4) The drop basins came in for the Oregon Plains Road project. We will start that once the roads we are preparing for paving are ready.
- 5) We helped the Town of Harrietstown with a couple of jobs.
- 6) The one-ton needs shocks. We can that job in-house.
- 7) We installed several signs on Moody Pond.
- 8) The Youth Field building has been painted.
- 9) We are starting the Moody Pond job this week installing new culvers and raising a section of road.
- 10) We installed a new gate at the Brookside Cemetery.
- 11) We helped Stan with a manhole on School Street.
- 12) We had to pressure wash the bridge on Oregon Plains Road because of some artists painting graffiti.
- 13) Robert and Ben helped Davina mark sections at the Franklin Falls Cemetery.
- 14) We started painting and sealing the Highway Garage floor.

Winemiller: Are there any questions for the Highway Supervisor's report?
There were no questions.

WATER DEPARTMENT MONTHLY REPORT

Winemiller: Water Superintendent David Siskavich has been very busy and did not submit a report. Barb had quite a few meter reading verifications and shut offs. Also, the water tower was struck by lightning, so the telemetry is not working correctly. We had to order some resistors and Dave has been working on that issue. Are there any questions?

Justyna Babcock: Where is the water tower?

Winemiller: It is all the way up Maple Street, where it is called Reservoir Lane. It is a gravity feed system. There is a force main that goes from the water pump house straight up to the reservoir and then it feeds the water tower and that feeds the town.

CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau submitted the following written report to the Board.

Code Enforcement Report for the July 14, 2020 Town Board Meeting

1. Returned 5 calls and 6 emails
2. 3 new permits issued
3. Inspections on ongoing open permits. And still checking sites for compliance with Covid laws to best of my ability.
4. Moose Pond Road update: Due to virus courts are still closed so I do not have vehicles removed yet. More of the debris has been removed from the property.
5. Inspection done on stairs in town hall and work upstairs. Everything looks excellent at this point.

Winemiller: Any questions for Code Enforcement?

Sandy Hayes: When someone gets a building permit, aren't they supposed to be a certain size and posted conspicuously?

Winemiller: Yes, they are. They are printed on a single page of paper and they are supposed to be posted on a window facing the road.

Hayes: There are two projects on River Road that I have not seen any signs on. I don't know if there are permits; one of them is substantial and one of them is minor. They are certainly well over 100 square feet.

Winemiller: Ok, I will let Derrick know. It could be that permits were issued and they just haven't posted them.

Hayes: That's what I was wondering, but they have been ongoing for months.

Winemiller: Just curious, Sandy.....I put my building permit in my window when I had my siding done. Could you see that from the road?

Hayes: These buildings had no windows, so I thought the permits were stapled to the building or something.

Winemiller: If there are no windows, they can post it inside, because they would get ruined in the weather.

Susan Willette: I put mine in my window.

Winemiller: That is the same thing with a demolition permit. The permit is supposed to be posted, but if you are demolishing the building, how can you keep it on the building? You would want to put it someplace safe. I will check with Derrick to make sure they have permits.

WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison submitted the following written report to the Board.

Town of St. Armand Wastewater Report for the July 14, 2020 Board Meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) Early last month I had to enter the polymer injection box to remove a corroded piece of the injection line with Chris's help for the confined space entry. We replaced the parts with stainless steel and plastic parts so hopefully we won't need to do it again.
- 9) I dug up and cut off a dozen stumps from the storm damaged trees in front of the Pre-treatment building and refilled them with soil to better enable mowing the lawns as the summer crew has started to help with that.
- 10) Manion Motors did not want to do the work on blower # 1 and so far I have been unable to find a Kaeser shop in the Plattsburgh area. So, we will probably have to ship it somewhere to be rebuilt.
- 11) I have dug and chiseled out the deteriorated cement brick riser of man hole 13 on School St. with help from the highway department. Then sanded off the asphalt base down to the concrete man hole box and glued on a dozen angled plastic risers and the cast iron man hole cover ring to grade with the road and started to concrete it all in place. I have been held up a little on getting it ready for paving back in with all the intermittent rain storms that have been blowing through. I hope to get it finished soon.
- 12) AES has pretty much finished up the I & I plan work and I am looking forward to seeing it to find out where we are heading from here with working on it.
- 13) I have been working on training Cory and Taylor Munn to do the daily checks and testing for the wastewater systems so they can do that before starting the rest of their education toward becoming certified wastewater operators.
- 14) I started working on the pre-installation stages of getting the parts cut to size and assembled as much as possible before entering the confined space to fully install the valve keys and support rods for them in the clarifier valve box.
- 15) Kelly Duval, our DEC engineer, came and did our annual inspection last week. She said everything looked good and with our extension for the disinfection rule we have a little more time to prepare for that.
- 16) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

Winemiller: Does anyone have any questions regarding the Wastewater report?

Hayes: I probably missed it one of those months I did not attend, but what is Cory Skiff and Taylor Munn all about?

Winemiller: You know how we have to have seven days a week testing in the Wastewater Treatment Plant and we had a couple of the men that worked for us from the Saranac Lake Treatment Plant leave. Cory Skiff started working in the Water Department as a back-up Water Operator, and he was interested in the Wastewater Treatment Plant, as well. We had advertised for a part-time Water Operator and Wastewater Treatment Operator and Taylor Munn applied, and we hired him. They are both doing the weekend testing for both departments.

Hayes: Do they have to have some sort of DEC certification?

Winemiller: Yes, for water, it is New York State Rural Water certification. Taylor is working on his through Adirondack Correctional Facility. Cory is doing his certification through mail correspondence. They are both doing mail correspondence for the Wastewater certification. The DEC regulates it, but we have to go through other outside companies for the courses

Hayes: Do they get certified by the Department of Health after that?

Winemiller: Department of Health is water, and the Department of Environmental Conservations is sewer.

There were no further questions.

RESOLUTIONS # 45 - # 49 OF 2020

RESOLUTION # 45 OF 2020 and RESOLUTION # 46 OF 2020 were tabled until a later date due to the Town not receiving any bids on the Highway Surplus items.

REQUEST FOR REVIEW AND CHANGE OF APA
POLICY ON AGENCY REVIEW OF PROPOSALS
FOR NEW TELECOMMUNICATIONS TOWERS
AND OTHER TALL STRUCTURES IN THE
ADIRONDACK PARK

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, government’s primary responsibility is to protect the health, safety and welfare of the public, and

WHEREAS, cellular telephone (cell phone) service and emergency telecommunication systems are increasingly critical to the health, safety and welfare of Adirondack residents and visitors, and

WHEREAS, cell phone service and smart phones allow users, including business people and students, to participate in remote meetings and educational classes using Zoom or similar services, and

WHEREAS, cell phones are a crucially important tool used by emergency response personnel, including forest rangers, police, fire and ambulance services to receive reports of incidents, to provide lifesaving instructions to lost or injured people, and to locate them through triangulation or the location feature of their phones, and

WHEREAS, users may send text messages to emergency response personnel, even when signal strength is insufficient for voice communications, and

WHEREAS, life threatening incidents have occurred in the Adirondacks during which the lack of cell phone and emergency radio service have led to delays in response, and to worse outcomes for the people involved, and

WHEREAS, cell phone service has enabled forest rangers to help lost and injured people in the Adirondacks avoid serious injury, and

WHEREAS, radio communication is based on the “line of sight” transmission of radio waves from transmitting antennas to receivers, including cell phones and emergency radio receivers, and

WHEREAS, radio transmissions can only be received within a limited range of the transmitter, with the range depending on transmitter power, antenna radiation pattern, receiver sensitivity, noise level, and presence of obstructions between transmitter and receiver, including trees, buildings, mountains, and other obstructing topography, and

WHEREAS, radio transmitting antennas, outside the Adirondacks, are often sited in locations that avoid obstructions to provide maximum transmission range for radio waves, including cell phone signals and emergency radio transmissions, and

WHEREAS, currently cell phone service is unavailable in many areas of the Adirondacks, and

WHEREAS, Adirondack local governments believe that the unavailability of cell and emergency radio service in many areas of the Adirondacks is the foreseeable result of the fact that the towers supporting the antennas for those services have been required by the APA policy on towers to be “substantially invisible”, and consequently substantially lower than such towers elsewhere in New York State, and at, or very near, the height of obstructing tree canopies, and below the height of surrounding topography, which reduces the range of the radio waves, and

WHEREAS, the “substantial invisibility” standard is fundamentally incompatible with optimum essential cell phone and emergency radio service for Adirondack residents and visitors, and

WHEREAS, the Covid-19 pandemic has shown the importance of cell service and the internet, which have become indispensable for distance learning and telemedicine vital to residents and visitors attempting to work from home and school children and college students attempting to continue their education by learning at home with technology, and

WHEREAS, the Review Board believes that the APA’s current “tower policy” results in cell carriers settling for lower towers than they would build outside the Adirondacks, because they are aware of the limited maximum height the agency will require to approve their permits, and

WHEREAS, the lower towers result in shorter transmission range, which negatively affects public health, safety, welfare, education, and the economy, and

WHEREAS, the Review Board firmly believes that, with careful planning and siting, APA staff is capable of balancing protection of the views shed with the cellular needs of residents and visitors, and

WHEREAS, the Review Board believes that the APA cell tower policy should be amended to allow and encourage improved cell phone and emergency radio communications, while recognizing the need to protect the Adirondack’s resources, and

WHEREAS, the current definition of “substantial invisibility” requires that towers not be “readily apparent” as to size, composition or color and that the structures will, to the maximum extent practicable, blend with the background vegetation, other structures or other landscape features as seen from all significant potential public viewing points, and

WHEREAS, the Review Board believes that “not readily apparent” is a more reasonable standard considering the pressing need for improved cell service.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Review Board respectfully requests that the APA review and modify its tower policy and adopt “not readily apparent” as the new standard, and also add the following incentives and exceptions for specific sites:

- encourage vertical collocation of carrier’s antennas, by offering a height incentive of 10 to 15 feet above the tree height to encourage vertical collocation and reduce the proliferation of towers horizontally collocated with other towers, which would have the added benefit of reducing carrier’s costs, and
- offer general permits for cell carrier antennas on existing tall structures such as water towers, hotels, ski lift towers, inside church steeples and on government buildings, provided they meet certain specified conditions, and
- allow cell carrier antennas of some height, such as 20 feet above existing structures within the APA Hamlet classification, and
- offer a height bonus of 10 to 20 feet above the tree canopy for new towers serving currently unserved areas, in recognition of the pressing need vividly illustrated by Covid-19 restrictions on meetings, and
- add a requirement to its policy that staff and commissioners ask cell tower applicants for information, including a map, showing how a higher tower would expand coverage and benefit residents and travelers, which would enable APA commissioners to weigh the visibility cost against the public benefit.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: July 14, 2020

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 48 OF 2020

RECOMMENDATIONS FOR ACTIONS TO
STRENGTHEN THE CLEAN DRAINED AND DRY
AQUATIC INVASIVE SPECIES (AIS) SPREAD
PREVENTION LAW

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, in 2019, local government, lake associations, and environmental groups met with Senator Todd Kaminsky to discuss the Adirondack Council’s proposal for an Adirondack-wide mandatory boat inspection and wash program to prevent the introduction of aquatic Invasive species, and

WHEREAS, local governments know that the Lake George mandatory boat inspection and boat wash program was the result of a coordinated effort by the Lake George Park Commission, local governments and environmental groups, and that coordinated effort has not yet happened in support of an Adirondack-wide mandatory program, and

WHEREAS, Lake George is unique because it is governed by the Lake George Park Commission, which is the only lake specific regulatory body in New York State and, was, therefore, in a position to adopt enforceable regulations requiring that trailered power boats be inspected and washed, if not clean drained and dry, and

WHEREAS, Dave Wick, the Park Commission’s executive director spoke at dozens of meetings throughout the Lake George region and was able to achieve universal support and buy-in for the program, and

WHEREAS, that advocacy effort has not yet happened regarding the proposal for an Adirondack-wide mandatory program, and

WHEREAS, local governments and the Fund for Lake George stepped up and pledged to pay half the cost (\$350,000) of the Lake George mandatory program each year, and

WHEREAS, local governments and environmental groups also created a Memorandum of Understanding (MOU) in support of the Lake George mandatory program, which was signed by Warren County and most of the towns around Lake George, and

WHEREAS, local governments, lake associations and environmental groups also lobbied state government in support of the Lake George mandatory program, and

WHEREAS, there has been no such pledge of financial support, or MOUs for an Adirondack-wide mandatory program, and

WHEREAS, local governments and the Fund for Lake George, working with the SAVE Lake George group, created a second MOU in support of a voluntary Adirondack wide boat wash program, which was signed by the APA, DEC the Lake George Park Commission, numerous towns, counties, lake associations and environmental groups - a total of more than 53 in all, and

WHEREAS, Governor Cuomo cited this unprecedented agreement in a press release in March 2015 (See Governor Cuomo Announces Agreement to Prevent Spread of Aquatic Invasive Species in the Adirondacks). and

WHEREAS, there has been no such broad expression of support for an Adirondack-wide mandatory program, and

WHEREAS, in summary, none of the steps taken to create a successful Lake George mandatory boat inspection and boat wash program on Lake George have been taken in support of the proposal for an Adirondack-wide mandatory program, and

WHEREAS, fortunately, there is a better alternative, by increasing the effectiveness of current Environmental Conservation Law Section 9-1710 entitled Aquatic invasive species; spread prevention, which provides that:

“No person shall launch a watercraft or floating dock unless it can be demonstrated that reasonable precautions such as removal of any visible plant or animal matter, washing, draining or drying as defined by the department pursuant to rules and regulations, have been taken”, and

WHEREAS, unfortunately there has been no enforcement of that law,

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Review Board recommends that DEC take the following additional actions to increase the effectiveness of that law:

- Begin enforcing the law, and
- Add the requirements of the spread prevention law to the curriculum of the boater safety class, that all boat operators in New York will be required to take next year, and
- Rejuvenate the group that signed the 2015 Memorandum of Understanding and request sign-on to a new MOU in support of the current spread prevention law, and
- Engage prisms throughout the state to educate the public on the requirements of the law and to provide outreach to user groups and marine trades businesses, and
- Provide signage on the requirements of the law at the many informal boat launches throughout the Adirondacks, and
- Review the DEC comprehensive aquatic invasive species plan to ensure that it is consistent with the intent of the spread prevention law and that it is implemented, and
- Seek the support of major business groups, such as the New York State Business Council and the Marine Trades Association, and
- Seek the support of sportsmen’s groups such as the New York State conservation Council, and
- Build on the success of the original Adirondack Park Invasive Plant Program Advisory Group, and
- Provide inspection and decontamination facilities for boat washing upon retrieval of boats from major AIS source waters in New York State to prevent the spread of AIS to other water bodies, including those in the Adirondacks, and
- Seek the support of non-resident anglers fishing in New York waters and publicize their support, and
- Seek the support of the private sector and publicize its support, and
- Work with the Adirondack Lakes Alliance and marine trade groups to tag frozen boats and thereby remove them from the lines of boats that require decontamination at boat launches and inspection sites, and
- Advance education for visitors through online portals for vacation rentals like VRBO, Airbnb and other private sector lodging and rental resources.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE

Dated: July 14, 2020

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 49 OF 2020

THE TOWN OF ST. ARMAND STATEMENT
ON THE COMDEMNATION OF RACISM

Town Supervisor Davina Winemiller, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand believes in the Constitutional rights of Equality, Freedom and Liberty for all people regardless of their race, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability or genetic information, and

WHEREAS, the Town of St. Armand has a long history of patriotism and anti-racism, sending the most soldiers to fight against the Confederacy in the Civil War, per capita than all other Towns in Essex County; further, there are many Civil War Veterans that are buried in Brookside Cemetery, Franklin Falls Cemetery and Goodspeed Cemetery, and

WHEREAS, prior to and during the Civil War Era, the Townspeople protected escaped slaves who settled in the Town of St. Armand and several of these freed individuals are buried in Brookside Cemetery, and

WHEREAS, racist graffiti were recently found in the Town of St. Armand, and

WHEREAS, the Town of St. Armand will not tolerate racism and bigotry of any kind, and condemns any form of hate and bigotry, and

WHEREAS, the Town of St. Armand strives to be a community of welcoming and tolerance, and citizens who respect all people, regardless of race, religion, sexual orientation, national origin or disability.

NOW AND THEREFORE, the Town of St. Armand hereby RESOLVES to condemn any such racist actions to include vandalism and graffiti within the Town of St. Armand, and

BE IT FURTHER RESOLVED that the Town of St. Armand will continue to stand for and promote Equality, Justice, Liberty and Freedom for all people, forevermore.

This Resolution was duly seconded by Unanimous Motion and was adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: July 14, 2020

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

Payment vouchers for the month of July were presented to the Board for approval and Roll Call Vote as follows:

- General Vouchers # 184 - # 224 in the amount of \$ 24,520.39
- Trust and Agency Fund Vouchers # 40 - # 49 in the amount of \$ 4,448.76
- Highway Vouchers # 94 - # 119 in the amount of \$ 287,169.62
- Water and Sewer Vouchers # 84 - # 104 in the amount of \$ 14,506.03
- Rockledge Water District Vouchers – None
- “B” Fund Vouchers # 5 - # 6 in the amount of \$ 386.18
- Fire Protection Voucher # 3 in the amount of \$ 40,000.00
- I & I Fund Voucher # 6 in the amount of \$ 2,340.00

Deputy Supervisor D. Joseph Bates made the Motion to approve payment of this month’s bills; the Motion was seconded by Councilperson Karl Law. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE

Councilperson Donald Amell AYE
Councilperson Jennifer Fuller AYE
Councilperson Karl Law AYE

All in favor. Motion carried.

Dated: July 14, 2020

Barbara J. Darrah
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor's Monthly Report for June 2020 to the Board. Councilperson Donald Amell made the Motion to approve the Supervisor's Monthly Report; the Motion was seconded by Councilperson Jennifer Fuller. All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE PREVIOUS MONTH'S MINUTES

Deputy Supervisor D. Joseph Bates made the Motion to approve the Regular Board Meeting Minutes of June 9, 2020, and the Special Board Meeting Minutes of June 23, 2020. The Motion was seconded by Councilperson Jennifer Fuller. All in favor. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of June 2020:

There were four (4) Dog Licenses for June 2020:

Spayed Females (2)	\$ 14.00
Neutered Males (2)	\$ 14.00
Marriage License (1)	\$ 40.00
	Total Revenue Earned \$ 68.00

Paid to Town Supervisor: \$ 41.50 Paid to NYS Agriculture & Markets: \$ 4.00 Paid to NYS DOH: \$ 22.50

WATER AND SEWER BILLING MONTHLY REPORT

Barbara Darrah reported, as of this date, the Water and Sewer Receivables balance is \$ 93,861.99. This balance includes the new billing (3rd quarter) meter readings entered. There will be a little bit of difference to the final billing due to the reading verification corrections and the pool fill adjustments still to be made. The due date for the new bills is August 18, 2020.

Winemiller: Does anyone have any questions for Barb?

There were no questions.

OLD BUSINESS

Winemiller: Brookside Cemetery: I have the most wonderful news. The Black's and the Trudeau's have signed the documentation for the Town of St. Armand to own Brookside Cemetery Extension. We are just waiting for it to be filed, but everything has been signed, so for all intents and purposes, we now own it. How many years has it been, Sandy; since 2002? I had been reading some of the history in the minute books, and I think I saw where Sandy introduced the idea back in 2002.

Hayes: A long time.

Babcock: What does that mean for the town?

Winemiller: The Trudeau family donated 1.07 acres to the back end of Brookside Cemetery so that we could extend the cemetery out. We anticipate it will take two to three summers of excavating, etc., to get it cultivated for purchases of plots. I have a tree removal contract from Eric Fahl to come in and do the logging for free and take the trees. It will not cost the Town anything but I did tell him we would pay the insurance fee of \$35.00 to add the Town on to his insurance.

Hayes: What are we doing with the chips?

Winemiller: We are going to add some chips to the playground. We are also going to use them as fill, in case we need them. For the most part, the chips are going to stay there in case we need them for fill. Is the Board okay with this contract with Mr. Fahl?

Board: All were in agreement.

Winemiller: The DOT passing lane: I received a letter from the DOT regarding the speed reduction area and a passing lane in the exact same spot as you enter Bloomingdale from Saranac Lake. I had sent them an email many moons ago asking them to remove the passing lane because it didn't make any sense to have a passing lane in a speed reduction zone. I got a letter back (from DOT) that said the line of sight was good and the number of accidents in the area was reviewed and it does not warrant changing it. I sent them a very strongly worded letter requesting they take a second look. I have not received a response yet.

Winemiller: Income Survey Update: Now, I have probably the best news I could possibly share: the town has received enough Income Surveys and we have met the requirements for EFC for hardship.

Warrene McCarthy: Thank you so much, Davina, for all your hard work.

Winemiller: Thank you. That has been a tough one. We finally got it and the levels are good. We will be pressing forward with that EFC hardship grant; probably not this year because of COVID. The grant funds have all been wiped out, but hopefully next year.

Winemiller: Judge's bench: I think all of you have seen the Judge's bench is completed. Doug and I have been working on a plan for upstairs. I am hoping to have a plan to show you for the budget planning this fall, to move the Judge and Code Enforcement upstairs. I just need a little more time to get my numbers together.

Winemiller: Second Floor Update: John Schwartz came in to install the 2nd floor stairwell lights and needed something additional, and he will be back in within the next couple of weeks to complete the job.

Winemiller: I am working on the Water and Sewer redistricting maps. They are almost finalized.

NEW BUSINESS

Winemiller: I received a quote from Adirondack Alarms for an alarm system for fire in the Town Hall. If there were a fire or carbon monoxide, it would call and alert us to a problem. The quote was for \$3,985.00 and we can wait until the budget work sessions to discuss.

D. Joseph Bates: Plus and additional \$865.00 for security equipment.

Winemiller: I didn't know if we needed that. We don't have much vandalism. I was thinking more of a notification of a fire, because it could be hours before a fire is detected. We have the money in the budget now to do it or we could wait until the budget work sessions to discuss.

Amell: Is Adirondack Alarms the alarm company that we have currently?

Winemiller: Yes.

Amell: I think we should wait for the budget.

Karl Law: I do, too, because we don't know what we are going to run into with COVID 19.

The Board agreed to wait until budget work sessions to discuss this.

Winemiller: Auctions International: Once we had listed the two surplus items for sale on the County auction site, I received a call from Auctions International. It is a municipal approved bidding system, but it is more widely advertised. Basically, how we listed the Highway surplus was on the County website. I think we should relist our items on this site. Other towns in our county use this site. It is legal per the Comptroller's requirements. I think we would have a much bigger audience. I would like to list our surplus items with them. Could I ask for a motion to approve using this site to list our surplus items?

Jennifer Fuller: I will make the Motion to relist.

Karl Law: I will second the Motion.

All in Favor: AYE.

Winemiller: Motion carries.

Winemiller: Department of Army: I received a letter from the Department of the Army. Basically, it was just about public information and social distancing. It is an environmental assessment for missions and training at Fort Drum.

The Board agreed the Town did not need to do anything in regard to this.

Winemiller: Disc Golf at the Youth Field. Basically, we get \$5,000 from the County for youth programs and if we don't spend that, we can either donate it or give it back to the County. I called Cam Moody, Vanessa Columbe and Dayna Whitson, to see if they would be interested in working a disc golf program. I prepared documents, IE: Rules and Regulations, Hold Harmless agreements, COVID questionnaire for this activity. We would need to purchase the disc catchers and sets of (3) discs. Cam Moody could not participate, but Vanessa and Dayna agreed. They will be responsible for disinfecting the equipment and the bathroom, shack door handles, screening, etc.

Babcock: I think it's a good idea.

Karl Law: We have the funds.

Winemiller: We have the funds, so let's spend it. Can I get a Motion to approve?

D. Joseph Bates: I will make the Motion

Jennifer Fuller: I will second the Motion.

Winemiller: All in Favor?

Town Board: AYE.

Winemiller: Motion carries.

Winemiller: Saranac Lake Community Solar: I was contacted by ANCA (Nancy Bernstein) and Saranac Lake is building a community solar garden. The Town of St. Armand was invited to participate. We can't do it for all of our accounts. It has to be a residential-type account usage. So, there are only two accounts that we could use;

the Town Hall and the Youth Building. Basically, it's an opportunity to have a 10% reduction in your electric bill. There is no risk to it. The best thing that could happen is there is up to a 10% reduction in our light bill. There is no cost to us.

Winemiller: Can I get a Motion to approve?

Karl Law: I will make the Motion.

Jennifer Fuller: I will second the Motion.

Winemiller: All in Favor?

Town Board: AYE.

Winemiller: Motion carries.

Winemiller: St. Armand Town Court: Our new Judge and new Court Clerk have been in to get settled and the new checking account has been set up. Judge Dietrich announced the new Town Court hours will be held at 10:00 am on the 1st and 3rd Friday of each month. It will no longer be held on Wednesday evenings.

Winemiller: Letter from the Town of Franklin: We received a letter of appreciation from the Town of Franklin for our assistance during their recovery from their Highway garage fire this winter.

Winemiller: Transfer Station Attendant: One of our transfer station attendants has moved from the area, so we need to advertise the vacancy for back-up for Chris Spicer, our primary Transfer Station attendant. If anyone knows of anyone who is looking for a small part-time job, please let me know.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Winemiller: Does anyone have any questions or concerns?

Susan Willette: So, are the courts open now, or no?

Darrah: The sign on the Town Justice's door says the next court session is July 17th.

Winemiller: The criminal cases will begin on August 6th.

Willette: And, what about Code Enforcement?

Winemiller: Those types of cases would be August 6th. Now, it may take some time after August 6th, to get those cases on the Court docket.

Willette: I have been waiting 20 years. I can wait a little longer.

Winemiller: Are there any more questions?

Hayes: Yes. Where is the candy? (Usually in a jar on the table).

Darrah: We would have to spray it with sanitizer, Sandy. I didn't think you would like that.

McCarthy: I have been asked to ask two questions: One is about the dog poop that is all over town; if the Town would put it a receptacle?

Winemiller: I know what you are talking about, Warrenne. This was mentioned on Facebook. Someone wanted us to put a trash can at the Four Corners. In theory, this would be a great idea. In practice, I feel (and I am not speaking for the Board), I am just kind of talking. We have a garbage can at the Ball Field. The garbage can was tipped over, dumped out, jumped on, animals got in it, people would bring their household garbage and put it in there, etc. This past year, someone had put a mattress on the River Road with a note, "Pick up Town of St. Armand". People bring tires when the Transfer Station is closed, and they leave the tires outside the gate on the road. Not everybody in the Town owns a dog. If the Town puts something out there, everybody is paying for whatever we put out there.

Babcock: Signs could be put up.

Winemiller: We could put up some signs. I am not opposed to that. I will look into some signs.

Bates: You would have to put them down low, so the dogs could read them.

McCarthy: The second question is: Some playground equipment has been taken out. The teeter totter and the merry-go-round.....

Winemiller: The teeter totter and the merry-go-round were taken out years ago, maybe in the 90's. The only thing the Town has changed recently is adding more chips to the playground area.

Winemiller: Are there any other questions from anyone else?

MOTION TO ADJOURN REGULAR BOARD MEETING:

Deputy Supervisor D. Joseph Bates made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Jennifer Fuller. The Regular Board Meeting adjourned at 7:26 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Public Hearing and the Regular Board Meeting held on the above-referenced date.

Dated: July 14, 2020

Barbara J. Darrah
St. Armand Town Clerk