

Town of St. Armand  
Regular Board Meeting – 6:30 pm  
Tuesday, August 11, 2020

*These Meeting Minutes were approved by the St. Armand Town Board on September 15, 2020.*

The Regular Board Meeting of the Town of St. Armand was held on the above date and time at the Town Hall, Bloomingdale, NY.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Supervisor D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.

A quorum of the Board was in attendance.

**TOWN EMPLOYEES PRESENT:**

Town Clerk Barbara Darrah.

**EXCUSED:** Highway Superintendent Douglas Snickles, Water Superintendent David Siskavich, Code Enforcement Officer Derrick Martineau, and Wastewater Superintendent Stanley Ingison.

**GUESTS:** Matt Simpson of the Adirondack Association of Towns and Villages, and Scott Gibson, Sandy Hayes and Warrenne McCarthy, all from the community.

Notice was posted regarding the dates and times of the Regular Board Meeting.

Supervisor Winemiller called the meeting to order at 6:30 pm and asked those attending to please stand for the Pledge of Allegiance

Supervisor Winemiller introduced guest speaker Matt Simpson, from the Adirondack Association of Towns and Villages.

Matt Simpson: I just love taking an opportunity to visit the area. My son just graduated from Paul Smiths College yesterday, and driving here we took the long way through Lake Clear and Brighton. This is a great opportunity to reach out and meet everyone. I met Davina

The Adirondack Association of Towns and Villages has been working very hard on several issues. One of them is solid Broadband infrastructure. It was a huge issue prior to COVID, but now with COVID, we are learning how much bigger this issue is, with distance learning, Tele-med, etc. We need to be on the fast track to connect everyone. We are actually working on an article that will be in the next issues of the magazine New York Association of Towns highlighting all the things we have learned since COVID. The governor has done a great job of appropriating \$550,000,000 on designation money for Broadband for all, but we have a lot of work to do on that.

We have three really important Adirondack Constitutional Amendments that we have been working on and we desperately need 1<sup>st</sup> passage on them this year. One of them is the Cathead Mountain Tower. It is a public safety tele-communications tower on top of a mountain in Hamilton County. We have been working with environmental groups on land swaps, and there are some that feel that some should not benefit in any way from that. It is critical as it is a State Police tele-communications tower. The only way to maintain and service that, is it can only be serviced by helicopter, it costs up to \$20,000 each time they go up there. The current infrastructure is down quite often. It is powered by solar panels and propane, which has to be flown in. We really need road access to it, to improve that situation of Public Safety.

Another amendment is Camp Gabriels. It really needs to be taken out of the Forest Preserve, what's left. There are buildings there that will cost millions of dollars to remove. There is an aquifer there for water which there was discussion of possibility of a public drinking water supply or maybe a private company would want to come in and utilize that water. There was a buyer, but because of the dispute of Forest Preserve or not, the sale fell through. The plan that is in place is not a good plan. We need to have a good plan and take it out of the Forest Preserve. Most of the assets and recreational opportunities are separated from the parcel that is left.

The third amendment we are working on is ORDA amendments. ORDA has planned continually evolving expansions and there was an issue arising with the number of trees that were cut that conflicts with the State constitutional wilderness plan. The only way to rectify and avoid a law suit is a constitutional amendment to define what their mission is and what they can do in the future. ORDA and these facilities are very important to our economy. We are pushing to have all three constitutions passed as one.

We are working on workforce housing (affordable housing), properties that young families can afford to move here and work and provide for their families. Part of the problem is the infrastructure needs wastewater, clean drinking water, etc., and the NYS State regulatory burdens put upon these infrastructures. There is not enough grant dollars being appropriated to meet the mandates that are arising in the wastewater treatment facilities, and the Towns have to put up bonding, a huge amount, and the municipalities don't have enough users to actually afford that bonding. It needs to be part of the economic development initiative.

Winemiller: Does anyone have any questions?

Scott Gibson: The affordable housing issue is definitely an issue around here. Not only affordable housing; there is a serious lack of jobs, other than service industry-based jobs, which unfortunately are driven by people who come in and buy high-priced second homes. You have care-taker positions, pest control, etc. Has anybody looked at Broadband as far as bringing in tele-com centers, help-desk centers, etc., that could be easily be taught or trained at the community colleges in the area and kind of put some of those type of businesses in some of these vacant buildings around town?

Matt Simpson: That is a great idea. The issues we are finding out is the capacity in the areas that have broadband, considered served, now are dealing with capacity issues, where they can't handle the amount of data that is going over the current structure. It is a different issue all across the Adirondacks. I was speaking today with someone from Queensbury, where you would think would have awesome broadband capability, our ZOOM videos are freezing up during certain times of day, when there is more use, even data structures in populated areas are not meeting the capacity needs. In 2019, in the NYS budget, there was a fee on broadband fiber only installed in the NYS right of ways. Those funds were dedicated to go the bridge and highway fund. I don't know why the funds went to the highway; as taxpayers, we own that right of way. NYS is hitting the broadband companies really hard with the State right of way fees. That was an issue in Warren County and we discussed it with the Board of Supervisors. Our organization wrote a letter to the Governor that something has to change. It is a dis-incentive for economic growth.

Sandy Hayes: Is Gabriels classified now as wild forest?

Matt Simpson: I don't have a map with me. The section we are talking about is the part with the buildings and structures. That would go into the Forest Preserve if this constitutional amendment doesn't pass. That would be decided in the classification process with the APA. But, it has buildings on it, so I don't think it would be wild forest. They would probably call for the destruction and removal of the buildings to classify it as wild forest.

Sandy: So, you are trying to keep it from being classified as any category of DEC forest so it can be used for public use?

Simpson: Right now, there is no benefit to anybody. The State is not going to rehab those buildings. There isn't a public use there. So, it would be advantageous to not have that property in the Forest Preserve under State control and maybe opened up to private development. I know with the University World games coming up, that is going to bring in a need for a lot of housing, I know that property was looked at for that.

Winemiller: Anyone else have any other questions for Matt?

There were no other questions.

The Board thanked Matt for his presentation.

Davina Winemiller invited Scott Gibson to present his request for an adjustment on his 3<sup>rd</sup> quarter Water and Sewer bill which was estimated for two people. He was renting the billed property and the reader was inoperable. The rental company contacted the Water and Sewer clerk, stating they will replace the meter and or reader for the new tenants. The Board approved the adjustment.

## HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Douglas Snickles submitted the following written report to the Board.

### Town of St. Armand Highway Report for the August 11, 2020 Meeting

- 1) We finished brush hogging sides of all our roads.
- 2) We helped Harrietstown and Brighton with their paving.
- 3) We did our paving which included Moody Pond and part of Vista Drive.
- 4) We put some millings on the shoulder of Moody Pond.
- 5) We started patching roads around town.
- 6) The Highway Garage floor is all painted and sealed.
- 7) We had to put a new lock on at the Transfer Station building.
- 8) We did a concrete pad for new heating system at the Town Highway Garage.
- 9) We put new shocks on the one-ton and serviced it.
- 10) The Highway pick-up and the excavator have been serviced.
- 11) Cory changed both air tanks on the water truck, as they were rotten.
- 12) We changed a piece of plexiglass on the playground equipment.

Winemiller: Are there any questions for the Highway Supervisor's report?

There were no questions.

## WATER DEPARTMENT MONTHLY REPORT

There was no Water Report submitted for the month of August.

## CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau submitted the following written report to the Board.

### Code Enforcement Report for the August 11, 2020 Town Board Meeting

1. Returned 8 calls and 7 emails
2. 3 new permits issued
3. Inspections are ongoing on open permits. And, I am still checking sites for compliance with Covid laws to best of my ability.
4. Moose Pond Road update: Davina and I went to look at the site and property lines for a separate issue. While we were there we met with owner and together and are working to get everything removed. I have contacted one tow company. They showed interest but are not available for few days due to family issues. If anyone knows of a company that may be willing to pick up vehicles for scrap, any help would be great.
5. Gladd property is in attorney's hands. I did receive an email from a neighbor looking to purchase the property if possible when legal issues are done.

## WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison submitted the following written report to the Board.

### Summary of last month's activities for the August 2020 meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) After getting the polymer injection system back up and running in June the flow rate finally got low enough so we could meet regulations without the polymer so I shut down the system and cleaned it out by water flushing it followed by a mineral oil cleaning so hopefully the tubing remains usable for a number of years.
- 9) After talking with Koester Associates they said that they would do the work of replacing the bearings and seals on site for \$2,036 which included the materials, labor, start up, testing, travel time and expense along with putting it back into service. I believe this to be a very good price.
- 10) I did complete getting the replacement riser system installed on man hole 13 on School St. Within a couple days the Highway Dept. did get it paved back over. The bad news is after a couple weeks of wait time we are still getting a large amount of sand coming into the Pre-treatment Plant so I will have to start searching for another leak.
- 11) Last month we got test results back saying we had exceeded our SPDES maximum discharge level of 30 mg/l for BOD5 with 38 mg/l. This was very unexpected as I didn't see anything out of the usual with the effluent. After talking with Todd Hodgson, our County engineer, we decided to change the plant operation to another one of the modes set up for with the newly engineered upgrades to the plant; namely the extended aeration mode to see if we could solve this problem. On July 28th we switched over to this mode of operation in hopes of getting the effluent to a higher quality before our next testing cycle. Jennifer Weeks the plant design engineer is on board to answer any questions if needed.
- 12) Tim Woodruff called to say that he and his wife again smelled odors at their property line and said it was coming from our wet well vent. Todd Hodgson did come to check for problems with the system and we found that at some point probably in one of the storms with power outages the Core Climate systems equipment computers got altered and there was no longer a negative pressure in the operations room so the vent was releasing gases instead of drawing air in. So we corrected the problem and will see if it removes the odors.
- 13) While Todd was back checking on the status of the new WWTP operations mode change we spent time looking into the blower room ventilation issues. This has been going on for 3 years now with a number of people looking into fixing the problems and think we have found what we hope is the final problem. I ordered the replacement part and hope to get it installed soon.
- 14) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

Winemiller: Are there any questions on the Wastewater Report?

There were no further questions.

## RESOLUTIONS # 50 - # 55 OF 2020

RESOLUTION # 50 OF 2020

STANDARD WORK DAY AND REPORTING  
FOR EMPLOYEES RS 2418

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand approves the Standard Work Day for Employees for the New York State Retirement System, Form RS 2418

Standard Work Day and Reporting Resolution

BE IT RESLOVED, that the Town of St. Armand, Location Code 30278, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hours/day)
Accountant	6
Clerk to the Supervisor	8
Court Clerk	6
HEO / MEO	8
Laborer	7
Recreation / Ice Rink Attendant	6
Sewer / Water Assistant	6
Transfer Station Attendant	8
Water Meter Reader	6

On this 11th day of August, 2020

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(Signature of Town Clerk)

Date Enacted: August 11, 2020

I, Barbara J. Darrah, Town Clerk of the governing board of the Town of St. Armand, of the State of New York, do hereby certify that this is the Town's initial Resolution and passed by such board, at a legally convened meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of such members were present at such meeting and 5 of such members voted in favor of the Resolution.

This Resolution was duly seconded by Councilperson Jennifer Fuller, and adopted by Roll Call Vote as follows:

- Supervisor Davina Winemiller            AYE
- Deputy Supervisor D. Joseph Bates    AYE
- Councilperson Donald Amell            AYE
- Councilperson Jennifer Fuller        AYE
- Councilperson Karl Law                AYE

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: August 11, 2020

RESOLUTION # 51 OF 2020

STANDARD WORK DAY AND REPORTING FOR  
FOR ELECTED AND APPOINTED OFFICIALS RS 2417-A

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand approve the Standard Work Day and Reporting figures for Elected and Appointed Officials for the New York State Retirement System, Form RS2417-A.

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

BE IT RESOLVED, that the Town of St. Armand hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Supervisor of this body:

Appointed Officials	Name	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (Based on Record of Activities)
Water Superintendent	David Siskavich	8	04/11/20 - 12/31/21	N	Not submitted
Sewer Superintendent	Stanley Ingison	8	03/01/16 - 12/31/20	N	23.61
Assessor	Donna Bramer	6	10/01/13 - 09/30/19	N	5.33
Code Enforcement Officer	Derrick Martineau	6	09/26/18 - 12/31/21	N	4.62
<b>Elected Officials</b>					
Receiver of Taxes	Nancy Heath	6	01/01/18 - 12/31/21	N	10.28
Highway Superintendent	Douglas Snickles	8	01/01/18 - 12/31/21	N	20
Town Supervisor	Davina Wiinemiller	8	01/01/20 - 12/31/23	N	23.49
Town Councilperson	Karl Law	6	01/01/20 - 12/31/23	N	Not submitted

On this 11th day of August, 2020

Date Enacted: August 11, 2020

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(Signature of Town Clerk)

I, Barbara J. Darrah, Town Clerk of the governing board of the Town of St. Armand, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting, held on December 12, 2017, on file as part of the minutes of such meeting and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of such members were present at such meeting and 5 of such members voted in favor of the Resolution.

This Resolution was duly seconded by Councilperson Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: August 11, 2020

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION #52 OF 2020

AUTHORIZATION OF TOWN BOARD TO USE  
AUCTIONS INTERNATIONAL ONLINE BID SITE  
TO MARKET HIGHWAY GARAGE SURPLUS OF  
2004 INTERNATIONAL AND M-B BROOM

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand agrees that one vehicle and one piece of equipment from the Town's Highway Garage has passed their useful life, and

WHEREAS, the Town Board agrees that the repairs to such equipment would not be cost effective, and

WHEREAS, the original Public Notice and ad placed with the Essex County bid site and held on July 14, 2020 resulted in zero bids being received by the Town,

THEREFORE, LET IT BE RESOLVED that the Town Board hereby authorizes placement of the Highway Garage Surplus equipment consisting of the 2004 International and the M-B Highway Broom to be placed with the online bid auction site known as Auctions International which serves many municipalities in our area in hopes of receiving bids for these pieces of equipment and the money received will be deposited into the Highway Department Equipment fund.

This Resolution was seconded by Councilperson Donald Amell, and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
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Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: August 11, 2020

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 53 OF 2020

TOWN OF ST. ARMAND TOWN BOARD APPROVAL  
AND AUTHORIZATION FOR CHANGE IN CURRENT  
TEAMSTERS LOCAL 687 UNION ARTICLES OF  
AGREEMENT, ARTICLE # 25

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand has a current Agreement with the Teamsters Union 687, 14 Elm Street, Potsdam, NY 13676, known as the “Articles of Agreement”, and

WHEREAS, the current Article #25, entitled “Safety Shoes” states the Town will provide up to \$150.00 on a yearly basis for reimbursement to the employees for the purchase of OSHA required Hard Toe/Steel Toe boots, with a receipt. Employees will either use a Town Tax Exempt form when purchasing shoes or will not be reimbursed for the taxes of their purchase, and

WHEREAS, the Teamsters Local 687 Union is asking for Article # 25 to be changed to state, “The Town of St. Armand shall provide up to \$200.00 on a yearly basis for reimbursement to the employees for the purchase of OSHA required Hart Toe/Steel Toe boots and/or work clothing, with a receipt. Employees will either use a Town Tax Exempt form when purchasing shoes/clothing or will not be reimbursed for the taxes of their purchase.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby approves the above change in Article #25 of the current Teamster Local 687 Union Agreement and authorizes Town Supervisor Davina Winemiller to sign the new Memorandum of Understanding containing the approved change.

This Resolution motion failed by Roll Call Vote as follows, citing the current Union Contract to stand until scheduled Union Contract negotiations take place in 2021.

Supervisor Davina Winemiller	NAY
Deputy Supervisor D. Joseph Bates	NAY
Councilperson Donald Amell	NAY
Councilperson Jennifer Fuller	NAY
Councilperson Karl Law	NAY

Dated: August 11, 2020

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 54 OF 2020

RESOLUTION ESTABLISHING THE “HIGHWAY  
CONSTRUCTION AND REPAVING RESERVE FUND  
OF THE TOWN OF ST. ARMAND UNDER SECTION  
6-C OF THE GENERAL MUNICIPAL LAW”

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

The Town of St. Armand, duly convened in a regular session, does hereby resolve as follows:

SECTION 1. RESOLVED that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Highway Construction and Repaving Reserve Fund.” The purpose of this Reserve Fund is to accumulate monies to finance the costs of capital improvements to the highways within the Town of St. Armand, including but not limited to construction, reconstruction, acquisition of property, engineering, permitting, ancillary equipment, and materials as required.

SECTION 2. Such fund is to be known as the “Highway Construction and Repaving Reserve Fund of the Town of St. Armand.”

SECTION 3. The Town Supervisor is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Supervisor may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, consistent with the investment policy of the Town of St. Armand. Any interest earned or capital gains realized on the monies so

deposited or invested shall accrue to and become part of the Reserve Fund. The Supervisor shall account for the Reserve Fund in a manner which maintains the separate identity of the cash and investments of the Reserve Fund.

SECTION 4. Out of the surplus monies of said district now on hand for the year 2020 and not otherwise appropriated, the sum of \$ 50,000.00 being the same is hereby appropriated for this Reserve Fund and the Supervisor is hereby authorized, empowered and directed to transfer from surplus monies of said district the sum of \$ 50,000.00 to the fund.

SECTION 5. Such additional sums as may hereafter be appropriated shall become part of the fund.

SECTION 6. The monies in the fund shall be deposited in a separate account.

SECTION 7. Except as otherwise provided by Section 6-c of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditures shall be made from the Reserve Fund without the approval of this governing board and without such additional actions or proceedings as may be required by Section 6-c of the General Municipal including permissive referendum, if required by law.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted upon a Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: August 11, 2020

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 55 OF 2020

RESOLUTION ESTABLISHING THE “HIGHWAY EQUIPMENT RESERVE FUND OF THE TOWN OF ST. ARMAND UNDER SECTION 6-C OF THE GENERAL MUNICIPAL LAW”

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

The Town of St. Armand, duly convened in a regular session, does hereby resolve as follows:

SECTION 1. RESOLVED that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Highway Equipment Reserve Fund.” The purpose of this Reserve Fund is to accumulate monies to finance the costs of a type of equipment. The type of equipment to be financed from the Reserve Fund is such equipment as is related to and required for the maintenance and construction of highways within the Town of St. Armand.

SECTION 2. Such fund is to be known as the “Highway Equipment Reserve Fund of the Town of St. Armand.”

SECTION 3. The Town Supervisor is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Supervisor may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, consistent with the investment policy of the Town of St. Armand. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund. The Supervisor shall account for the

Reserve Fund in a manner which maintains the separate identity of the cash and investments of the Reserve Fund.

SECTION 4. Out of the surplus monies of said district now on hand for the year 2020 and not otherwise appropriated, the sum of \$ 12,650.00 for the loader, and \$12,650.00 for the broom being the same is hereby appropriated for this Reserve Fund and the Supervisor is hereby authorized, empowered and directed to transfer from surplus monies of said district the sum of \$ 25,300.00 to the fund.

SECTION 5. Such additional sums as may hereafter be appropriated shall become part of the fund.

SECTION 6. The monies in the fund shall be deposited in a separate account.

SECTION 7. Except as otherwise provided by Section 6-c of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditures shall be made from the Reserve Fund without the approval of this governing board and without such additional

actions or proceedings as may be required by Section 6-c of the General Municipal including permissive referendum, if required by law.

This Resolution was duly seconded by Councilperson Karl Law and adopted upon a Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: August 11, 2020

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Barbara J. Darrah  
St. Armand Town Clerk

#### MOTION TO PAY MONTHLY BILLS

Payment vouchers for the month of August were presented to the Board for approval and Roll Call Vote as follows:

General Vouchers # 225 - # 260 in the amount of \$ 11,278.97  
Trust and Agency Fund Vouchers # 50 - # 55 in the amount of \$ 1,295.36  
Highway Vouchers # 120 - # 137 in the amount of \$ 8,250.47  
Water and Sewer Vouchers # 105 - # 117 in the amount of \$ 3,056.87  
Rockledge Water District Vouchers – None  
“B” Fund Vouchers – None  
Fire Protection Voucher # 5 in the amount of \$ 7,061.79  
I & I Fund Vouchers - None

Councilperson Karl Law made the Motion to approve payment of this month’s bills; the Motion was seconded by Councilperson Jennifer Fuller. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

All in favor. Motion carried.

Dated: August 11, 2020

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Barbara J. Darrah  
St. Armand Town Clerk

#### MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller explained typo errors were discovered in the Supervisor’s Monthly Report General Fund for June 2020. Winemiller reported the General Fund Receipts year-to-date amount originally read as \$560,651. In actuality, it should have been \$466,012. In addition, the General Fund Receipts for the month of June, originally read as \$121,81. The actual amount is \$27,174.00. These errors have been corrected and the revised

copy of the report was placed in the Board’s packets. Winemiller asked for a Motion to accept the corrected Supervisors Report for June 2020. Councilperson Karl Law made the Motion to approve the corrected Supervisor’s Monthly Report for June 2020. The Motion was seconded by Councilperson Donald Amell. All approved. Motion carried.

Supervisor Winemiller then presented the Supervisor’s Monthly Report for July 2020 to the Board and asked for a Motion to accept July’s Report. Deputy Supervisor D. Joseph Bates made the Motion to approve the Supervisor’s Monthly Report for July 2020; the Motion was seconded by Councilperson Jennifer Fuller. All in favor. Motion carried.

#### REVIEW AND MOTION TO APPROVE PREVIOUS MONTH’S MINUTES

Deputy Supervisor D. Joseph Bates made the Motion to approve the Special Board Meeting Minutes and the Regular Board Meeting Minutes of July 14, 2020. The Motion was seconded by Councilperson Karl Law. All in favor. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of July 2020:

There were four (10) Dog Licenses for July 2020:

Spayed Females (8)	\$ 56.00
Neutered Males (2)	\$ 14.00
Death Certificates (5) Woods	\$ 50.00
Total Revenue Earned	\$ 120.00

Paid to Town Supervisor: \$ 110.00 Paid to NYS Agriculture & Markets: \$ 10.00

WATER AND SEWER BILLING MONTHLY REPORT

Barbara Darrah reported, as of this date, the Water and Sewer Receivables balance is \$ 67,135.09, with approximately \$6500.00 payments still to be applied. This balance includes the new billing (3<sup>rd</sup> quarter) meter readings entered.

Barbara distributed the NYS Governor's Executive Order to the Board, continuing utility directives through September 4, 2020. The Board agreed that late fees or water turn-offs would not be applied for the 3<sup>rd</sup> quarter per the directives. Landlords were sent notification letters regarding tenants past due water and sewer balances.

Winemiller: Does anyone have any questions for Barb?

There were no questions.

OLD BUSINESS

Winemiller: Brookside Cemetery Benches and Sign update: We have found a company in Plattsburgh that is willing to etch on the granite stone from the Highway garage. Cy Ellsworth has built stone benches before and he will build the benches. We are sending the granite stone to Plattsburgh for cutting to size. I don't have a quote yet, but it will be pennies in comparison to previous quotes. We are also doing a sign for the Brookside Cemetery extension out of that stone, too, which Cy will do as well.

Winemiller: Roger Oliver Memorial Bench and Sign update: Roger's memorial stone is included in the information provided above regarding the cemetery benches and signs.

Winemiller: Second Floor Sheet Rocking update: The first coat of tape and mud on. They just have to do the second coat and sand and paint, so hopefully that will be done next week.

Winemiller: Second Floor Stairwell Lights update: The lights are on the wall. John Schwartz has to do some adjustments to the battery back-up lights.

Winemiller: Transfer Station Attendant update: Barb, did we get any applicants for the Transfer Station attendant?

Darrah: We did not receive any applicants for the Transfer Station Attendant.

Winemiller: If anyone knows of anyone who might be willing to cover if Spicer needs the day off, please let me know.

Winemiller: Water and Sewer Redistricting update: Barb and I worked on it and we are working with Essex County mappers. I believe we will have the maps ready to present next month.

NEW BUSINESS

Winemiller: Atlantic Underwater: We have the bid from Atlantic Underwater to do the anodes and the cleaning of the tank. The total was \$7,275.00. We do have that amount and we should do it. If we let them know, we can probably have it done this year. Can I have a Motion to approve this quote?

D. Joseph Bates: I will make the Motion to approve.

Winemiller: Can I get a second?

Donald Amell: I will second.

Winemiller: All approved?

Board: AYE

Winemiller: All approved. Motion carries.

Winemiller: Auctions International: I wanted to give you a handout on Auctions International. Basically, it is stating they are exclusive and don't want us submitting the bids to other entities. There are no fees. The buyer pays the fees.

Winemiller: Change to Teamsters Union Agreement: We already addressed this during the Resolutions.

Winemiller: Error in the June 2020 Supervisor's Monthly Report: This was addressed in the Supervisor's Report above.

Winemiller: National Grid Proposes COVID Relief: Winemiller distributed notification from National Grid proposing up to \$50,000,000.00 in COVID Relief for upstate New York residents.

Winemiller: Youth Field vandalism: We had vandalism at the Youth Field. There is a bubble window where the ladder and slide is. A piece of rebar was broking off the bike rack and was used to break the bubble window on the slide. Christopher Willette noticed it and the Highway crew pulled out the remainder of the broken plexiglass. Superior Glass in Malone handles plexiglass. I went there on Friday and purchased a flat piece of plexiglass for repair. I did put in a police report for vandalism because I did not want this to continue happening. Is the Youth Building next? Are the vending machines at risk? I did email Adirondack Alarms to look into the cost of getting cameras installed at the Youth Field. Last week, the plexiglass was not broken on Thursday, at 8:30 pm, and it was discovered vandalized on Monday around 8:00 am

Amell: We had that discussion when Charlie was Supervisor because of vandalism at the Youth Building a while ago.

Bates: I can check and see if those cameras we had are still available. There is power at the building?

Winemiller: Yes. And, we own those light poles.

Amell: I remember those quotes were high.

Winemiller: It might be something we want to look into.

#### QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Winemiller: Does anyone have any questions or concerns?

Sandy Hayes: What is the St. Armand Wastewater Department Comprehensive Improvement and Repair Program that is on Stan's report every single month?

Winemiller: When I took over for Dean there was discussion amongst the Board regarding the recurring problems and issues that happened at the Wastewater Treatment plant. This plan was created using a 3-ring binder to catalog what the issues are, what has been done, has it been fixed, who have we contacted, etc., to follow up and finalize to try and get all these kinks worked out.

Hayes: Hasn't this been 3,4, 5 months? Does it take that long?

Winemiller: Yes. There are a lot of little issues and a lot of them have been done.

Bates: It is probably an on-going thing that is never going to change; we are always going to have that.

Winemiller: We will always be adding to it.

Hayes: I didn't know if it was just a standard checklist.

Winemiller: Are there any other questions?

There were no other questions.

#### MOTION TO MOVE INTO EXECUTIVE SESSION:

Councilperson Donald Amell made a Motion to enter into Executive Session for Personnel matters.

The Motion was seconded by Deputy Supervisor D. Joseph Bates. The Board entered Executive Session at 7:41 pm.

#### MOTION TO END EXECUTIVE SESSION:

Deputy Supervisor D. Joseph Bates made a Motion to end the Executive Session. The Motion was seconded by Councilperson Karl Law. The Executive Session ended at 8:30 pm.

#### MOTION TO ADJOURN REGULAR BOARD MEETING:

Deputy Supervisor D. Joseph Bates made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Karl Law. The Regular Board Meeting adjourned at 8:31 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Public Hearing and the Regular Board Meeting held on the above-referenced date.

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: August 11, 2020