

Town of St. Armand  
Tuesday, January 12, 2021  
Regular Board Meeting 6:30 PM

*These Meeting Minutes were approved by the St. Armand Town Board on February 9, 2021.*

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via a webinar conducted from the Town Hall, Bloomingdale, NY. The webinar meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Superintendent D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.  
*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:**

Highway Superintendent Douglas Snickles, Code Enforcement Officer Derrick Martineau, Wastewater Superintendent Stanley Ingison and Town Clerk Barbara Darrah.

**EXCUSED:** Water Superintendent David Siskavich.

**GUESTS:** Josh Colby, Kerry Crowningshield, Cheri Fisher, Joseph Fisher, Adam Mayville, Warrenne McCarthy, Ethan Mikesell, and Stacy Tempestelli, all from the community.

Notice was posted regarding the date and times of the webinar Regular Board Meeting.

Supervisor Winemiller called the meeting to order at 6:30 pm and asked all to recite the Pledge of Allegiance. The meeting then proceeded with the departmental Monthly Reports.

**MONTHLY REPORTS**

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Highway Superintendent Douglas Snickles presented the following report to the Board:

Town of St. Armand Highway Report for the January 12, 2021 Meeting

- 1) There has not been any big snow, but we have been plowing or sanding just about every day.
- 2) We have been helping with the skating rink with the broom, when asked.
- 3) All three platforms for the transfer station are completed. Two of them are put in place, but the third one will have to wait until they move the dumpster.
- 4) We had to do some work on the one-ton plow. Hopefully, this gets us through the winter. It is due to be replaced next year.
- 5) Water really hasn't been running yet, but the Moody Pond project seems to be working right now.
- 6) We can probably start the ceiling upstairs this week if the weather stays good.
- 7) We bought a couple of spare rims for the big trucks so we have an extra tire mounted, if needed.
- 8) All trucks plus the loader were checked out and greased last week.
- 9) We have been organizing and cleaning the parts room.
- 10) The sidewalks are all cleaned and sanded. The snow blower is working great.
- 11) We will start removing more old shelving from the upstairs Town Hall.
- 12) I would like to order the new loader so it could be here for spring.
- 13) The newly-installed heating system doesn't seem to be eliminating the humidity up in the attic of the Highway Garage. It does not seem to blow hot air all the time. We unhooked the exhaust fan because it was taking all of the hot air out of the garage. I am not sure what the solution is.

Winemiller: We did have Seth from J. Hogan come in a couple of times to look at it. Doug, did they get back to you?

Snickles: He was going to schedule a technician come up and verify their system is working. The ceiling is so high; the new heating system isn't doing anything for the humidity upstairs.

Winemiller: I put a call into Matt Raymond, one of the Highway Garage task force members. Matt was going to reach out to Doug and discuss the possibility of installing vents.

Snickles: We are talking about putting two gable ends, one in the front and one in the back, something to knock down the humidity. I don't think there is enough venting to release the humidity that is up there. There are soffit vents at the bottom of the roof and then there is the gable vents, but I don't think that is enough.

Derrick Martineau: With the venting from the soffit to the range vent, do they have proper vent above the insulation so there is good air flow there? If I am here on Friday, I would like to take a look. I might have a couple of ideas.

Snickles: Good.

Winemiller: Does anyone have any questions for Doug?

There were none.

## WATER DEPARTMENT MONTHLY REPORT

Cory Skiff submitted the following written report to the Board.

### Town of St. Armand Water Report for the January 12, 2021 Meeting

12/1/20 – Sent in monthly sample to the lab.

12/23/20 – There was a water break at 70 River Road. The water meter under the house froze and split, causing the reservoir to drop three feet. We lost roughly around 25,000 gallons of treated water. With the help of TDI, Inc., I was able to locate the curb stop and shut the water supply to the house off.

12/28/20 – Sent in the nitrate and lead and copper results to the NYS Department of Health.

12/29/20 – Received the results from the sample taken at Dean Everitt's house. He had a concern about lead in his water. The results were negative.

Winemiller: Does anyone have any questions for Water?

Karl Law: Is the reservoir back up to where it belongs?

Winemiller: Yes.

## CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau presented the following report to the Board:

### Town of St. Armand Code Enforcement Officer Report for the January 12, 2021 Meeting

1. Returned 9 calls and 3 emails.
2. 1 permit was issued
3. Inspections are conducted on ongoing open permits.
4. Gladd court date scheduled for December was canceled due to Covid. Hoping it can be rescheduled in February. I am going to do a full inspection on the property. I believe Mr. Gladd is going to try and get a permit to do some repairs. I need to get in the building to see the inside and outside before I consider any future building permits that are expected. I'm not sure the building could withstand any more work. If my findings are that I can't do a permit, I am going to send a letter to the attorney and the Board requesting that I go forward with a condemnation.
5. I have reviewed the plans for Dollar General. Everything meets and exceeds State and Local codes and I will issue the permit this week.

Warrene McCarthy: Where is the Dollar General going to be located?

Winemiller: I don't have the address in front of me.

Jennifer Fuller: On Route 3 across from my house.

Winemiller: Does anyone have any questions for Derrick? Does anyone have any questions on any building permits? Now is the time.

There were none.

## WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison submitted the following written report to the Board.

### Town of St. Armand Wastewater Department Report for the January 12, 2021 meeting.

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) The Core Climate system computer did die 2 weeks before the end of its end of service day, so it is a good thing that we got it ordered a couple of weeks before that. Joe did come and installed and programmed it last Friday just before the single digit temperatures came in over the weekend. We are lucky that Mother Nature had been kind to us with warmer weather than usual up until then as the control room and generator room heaters were working extra hard to keep the temperatures above freezing in the processing room since the computer could not activate its heater. Some other equipment

has been changed to manual operations until we got the core climate system back in service. Nicely everything is back up and running again now.

9) Architecture, Engineering and Land Surveying, Northeast PLLC (AES) did confirm that the solar system plans did include surge protection for the system, but I have not heard anything further on the status of getting the system back up and running. The system has been two thirds down for 5 months now and may not get back up and running fully until late spring or summer.

10) Highway did construct new loading stands for the transfer station dumpsters and have gotten 2 of the three installed. The third one has limited access making it difficult to install. They were great about resetting the structures so they would be clear of the plow zones if it doesn't get done until spring.

11) As you already know, it appears that we had some kind of a backup in the sewer main in the vicinity of manholes # 3 to # 6 which pushed its way to escape into the basement of the St. Paul's Church through an un-trapped floor drain in the kitchen which flooded the entire floor surface and up the walls a little of all the rooms on that level. They had to bring in a cleaning service to get it all cleaned and deodorized.

12) Just a reminder: This year, 2021, the Town needs to get the new effluent disinfection system engineered and installed by December 31, 2021 so it is ready to go online on May 1, 2022. Remember that the engineering needs to include upgrades and/or repairs to the chemical feed system manhole and the effluent valve vault to stop ground water leakage into each of them. Also keep in mind that phosphorus limits are going to be lowered very soon by the NYSDEC for our plant, so we need to keep working on stopping that change and/or work on engineering methods to remove more phosphorus and have the money to install same and to afford the chemicals if needed.

Winemiller: Stan, I am going to interrupt you for a moment. I did have a meeting this week with Rob Wick, Essex County Planning and Greg Swart from AES. There is a grant that just came out with a zero percent match. We are going to be applying for that very quickly. We are hoping that between the WQUIP grant from DEC and this million-dollar grant that we will be applying for, this will cover the disinfection system and get a head start on the new phosphorus requirement. I will touch on this a little later in the meeting to set up a public hearing.

13) I have gotten in trouble for not having my pager with me at all times even though that has gotten me in trouble previously by breaking it or losing it while trying to work with it attached to me. I will try again to keep it with me at all times while being careful not to lose or damage it; but do keep in mind that this can be difficult at times and, as usual, I am being asked to work above my pay level for all I am doing for the township.

14) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

Winemiller: Are there were any questions on the Wastewater report?  
There were none.

## HISTORIAN REPORT

Town Historian Edward Kanze submitted the following written report to the Board Report to the Board:

### Town of St. Armand Historian Report, December 2020

The year 2020 brought history-making changes to St. Armand as the so-called "novel coronavirus," known as Covid-19, fired a pandemic heard around the world. The virus and responses to it were not the only important events of the year, but they were certainly the most dramatic and life-changing.

On March 20, as the virus began to spread in New York and the death toll began to mount, Governor Andrew Cuomo issued guidance on essential services under a New York State "On Pause" executive order.

St. Armand moved quickly to follow state guidelines and to protect the health of its citizens and professional staff. On March 23, Town Supervisor Davina Winemiller issued an order to ensure that only one person work in Town Hall at any time. A single exception was made for Highway Superintendent Doug Snickles and Highway Crew members, who were building a new records storage room upstairs in Town Hall. All entering Town Hall were required to register to help with contact tracing, if needed.

During the year the Town Supervisor acquired an ultraviolet (UV) light for use in disinfecting rooms in town buildings.

Recognizing that history is being made in St. Armand this year, Town Historian posted an invitation on the Bloomingdale Neighborhood Facebook page, encouraging residents to donate Covid-prevention and lockdown-related artifacts to the archives. A donation box was set up inside the front door of Town Hall.

On Nov. 9, Essex County's Dept. of Health contacted Supervisor Winemiller about an Adirondack Daily Enterprise reporter. The reporter, who had tested positive for Covid-19, had spoken to three poll workers in the parking lot of Town Hall on November 3. The reporter did not enter the Town Hall, and the three poll workers quarantined for 14 days.

On Nov. 18, Supervisor Winemiller announced that in the near term, Town board meetings would be held remotely via Webinar, a meeting enabling platform on the internet. The Town Hall would be locked and open to visitors by appointment only.

The Town Historian consulted with local media experts Josh Clement and Andy Flynn about appropriate recording devices for use in conducting living history interviews with St. Armand seniors. Recommendations were made, products were researched, and equipment was purchased for use in recording interviews and meetings. Unfortunately, the acquisition of equipment coincided with the arrival of Covid-19. Interviewing will commence in the future when deemed safe for all parties. Correspondence was conducted with Bryon Tuthill, son of former St. Armand Councilman Frank Tuthill, about interviewing his father about St. Armand history.

The Town Historian made multiple visits to the archives upstairs in the Town Hall and began familiarizing himself with the materials gathered there. He is grateful to his predecessors and to the donors who contributed to the unique collections. He is also grateful to Doug Snickles and the Highway Crew, whose fine work building a new records room makes historical work easier and more pleasant than in the past. The new arrangements will help allow a methodical organization of the archive to proceed.

The Historian responded to research requests, including ones from Howard Riley (seeking old photos of his family farm), David Martin (seeking help identifying figures in a 1933 Bloomingdale School photo that includes his father), and an engineering firm seeking information about a former campground on the St. Armand portion of the shore of Lake Placid. Michele Tucker, curator of the Adirondack Room at the Saranac Lake Free Library, was greatly helpful in digging for information and photographs. The Historian also conducted an informal interview with local history expert Sandy Hayes at his home. The principal topic of discussion was the forested land east of Moose Pond Road now included in the McKenzie Mountain Wilderness Area.

Finally, the Historian devoted about two weeks of solid work in early 2020 researching and writing a short history of the Town of St. Armand. Editorial comments have been sought, and revisions are in progress. The aim is to produce an up-to-date account that will honor the accomplishments of St. Armand women as well as men, as well as the First Peoples (American Indians, Native Americans) who likely visited and inhabited the area we call St. Armand for perhaps 13,000 years. Of course, the European-American settlers who founded Bloomingdale in the early 19th century remain a central part of the story, too. The short history will also include a look at abolitionist Gerrit Smith's efforts to establish a freed slave colony in St. Armand, similar to the one he established and recruited John Brown to oversee in North Elba. Possible uses for the history include distribution via the Town's website and publication as a pamphlet or short book. Benefits of the work include showing the rich and varied history of the Township, which make it an outstanding and agreeable place to live and run a business.

The Town Historian would like to thank the Town Council, the Town Supervisor, Town Clerk Barb Darrah, and all others who contributed to making this challenging year for St. Armand a generally safe and productive one.

Respectfully submitted, Dec. 28, 2020

Ed Kanze  
St. Armand Historian

Winemiller: Are there any questions on the Historian Report?  
There were none.

#### RESOLUTIONS # 1 - # 27

#### RESOLUTION # 1 OF 2021

#### SUPERVISOR'S APPOINTMENTS FOR 2021 FOR THE TOWN OF ST. ARMAND

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, Supervisor Davina Winemiller does hereby accept the following appointments made for the year 2021, retroactive from January 1, 2021 until December 31, 2021:

DEPUTY SUPERVISOR:	- D. Joseph Bates
BUILDING & GROUNDS COMMITTEE:	- Davina Winemiller, Karl Law, Derrick Martineau
HIGHWAY COMMITTEE:	- Davina Winemiller, Donald Amell, Doug Snickles
WATER & SEWER COMMITTEE:	- Davina Winemiller, D. Joseph Bates, David Siskavich, Stan Ingison

- YOUTH RECREATION COMMITTEE: - Davina Winemiller, Jennifer Fuller, Nancy Heath
- BOARD OF ASSESSMENT & REVIEW: - Diane Chase, Ralf Hartman, Ernest Hough,  
Devin James, Stan Ingison
- REGISTRAR of VITAL RECORDS - Barbara J. Darrah
- WATER & SEWER CLERK - Barbara J. Darrah
- DEPUTY TOWN CLERK - Nancy Heath
- DEPUTY REGISTRAR OF VITAL RECORDS - Nancy Heath
- TOWN HISTORIAN - Edward Kanze

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 2 OF 2021 DESIGNATING APPOINTMENTS FOR 2021  
FOR THE TOWN OF ST. ARMAND

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

BE IT RESOLVED that the following Supervisor's appointments for 2021 have been proposed and accepted, retroactive January 1, 2021 until December 31, 2021.

Designating appointments are:

- |                               |                          |
|-------------------------------|--------------------------|
| ATTORNEYS FOR THE TOWN        | - Matthew Norfolk        |
|                               | - Daniel Tedford         |
|                               | - Dan Manning            |
|                               | - Douglas Goodfriend     |
|                               | - Matthew Fuller (Sewer) |
| CODE ENFORCEMENT OFFICER      | - Derrick Martineau      |
| DEPUTY HIGHWAY SUPERINTENDENT | - Cory Skiff             |
| HEALTH OFFICER                | - Raymond Scollins       |
| RECREATION SUPERVISOR         | - Davina Winemiller      |

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 3 OF 2021 DESIGNATING OFFICIAL BANKS

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

BE IT RESOLVED that the following banks are designated to be the official banks to deposit money for the Town of St. Armand during the year 2021:

NBT Bank



THEREFORE, BE IT RESOLVED, that the Town Board acknowledges and hereby authorizes Davina Winemiller, Town Supervisor, to continue having signature authorization for Checking and Savings accounts at NBT BANK,

AND BE IT FURTHER RESOLVED, Deputy Supervisor D. Joseph Bates is designated to have secondary signature authorization when required.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 7 OF 2021

TOWN OF ST. ARMAND AUTHORIZATION FOR  
SIGNATURES FOR BANK ACCOUNTS HELD AT  
COMMUNITY BANK, SARANAC LAKE, NY

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, The Town of St. Armand checking accounts are held at Community Bank,  
46 Broadway, Saranac Lake, NY, and

THEREFORE, BE IT RESOLVED, that the Town Board acknowledges and hereby authorizes Town Supervisor Davina Winemiller to continue having signature authorization for Checking accounts at COMMUNITY BANK,

AND BE IT FURTHER RESOLVED, Deputy Supervisor D. Joseph Bates is designated to have secondary signature authorization when required.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 8 OF 2021

OFFICIAL MILEAGE ALLOWANCE  
FOR 2021

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that the Town Officials and Employees be compensated at \$0.56 per mile for the use of their personal vehicles in the performance of their official duties from January 1, 2021 until December 31, 2021. This mileage compensation rate is hereby verified at the Essex County level.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

PROCUREMENT POLICIES AND PROCEDURES  
FOR  
THE TOWN OF ST. ARMAND

IT IS HEREBY RESOLVED BY, the Town Board of the Town of St. Armand, Essex County, State of New York that to conform with the requirements of General Municipal Law, Section 104-b, Procurement Policies and Procedures, and

IT IS FURTHER RESOLVED, that goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interests of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption. To further these objectives, the governing board is adopting internal policies and procedures governing all procurement of goods and services which are not required to be procured pursuant to the competitive bidding requirements of General Municipal Law, Section 103 or of any other general, special or local law, as follows:

I. Procedures for determining whether procurements are subject to bidding:

The procedures for determining whether a procurement of goods and services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

A. Procedure: All procurement must be examined and categorized as follows:

1. GML Section 104-b Non-competitive Bidding:

- a). Purchase under \$20,000.00.
- b). Contract for public work below \$20,000.00.
- c). Articles manufactured in a New York State correctional facility (Corrections Law Section 184, 186).
- d). Purchases from agencies for the blind or severely handicapped (State Finance Law Section 175-b).
- e). Purchases under a County contract (GML Section 103(3)). 10002
- f). Purchases under a State contract (GML Section 104).
- g). Emergency purchases (GML Section 103(4)).
- h). Sole source purchases (GML Section 104-b).
- i). Professional Services (GML Section 104-b).
- j). True leases (GML Section 104-b).
- k). Insurance (GML Section 104-b).
- l). Second-hand equipment from another government (GML Section 103(6)).

2. GML Section 104-b - Competitive Bidding:

- a). Purchase contract of \$20,000.00 or more.
- b). Contracts for public work of \$20,000.00 or more.

3. Other Analysis:

- a). Purchases should be evaluated to determine whether, over the course of the fiscal year, the Town of St. Armand will spend in excess of the competitive bidding thresholds for the same or similar items or services. Prior years budgetary appropriations should be referred to for this information and compared with current projections.
- b). Reference to the statute (GML Section 104) should be made for all purchases cited in II-A-1 above, (except II-A-1(a,b) in which a non- bidding determination is made).

B. Documentation - Determination that a purchase is not subject to competitive bidding requirements shall be documented as follows, and kept with the records of the purchase:

- 1. Copies or notations of all written indicia of dollar amounts.
- 2. Notation of all verbal indicia of dollar amounts.
- 3. Where appropriate, reference to prior years' budgetary purchase amount information.
- 4. For all items determined not to be subject to competitive bidding for reasons other than dollar amount, a written notation of the facts justifying the particular category of exception must be made.
- 5. If full compliance with these documentation requirements is not practical, a note of explanation shall be made and placed with the purchase records.

C. The methods of procurement to be used are as follows:

- For purchases or public works under \$250.00 – no quote needed
- For purchases or public works between \$251.00 to \$1,000.00 – two or more verbal quotes needed
- For purchases or public works between \$1,001.00 to \$2,000.00 – two or more written quotes needed
- For purchases or public works between \$2,001 to \$9,999.00 – three or more written quotes needed
- For emergency purchases or public works under \$5,000.00 – at the discretion of the Town Supervisor
- For emergency purchases or public works between \$5,001.00 to \$20,000.00 – two verbal quotes needed
- For insurance plans or policies, annually – two written quotes needed
- For second-hand equipment purchases

D. Statutory Exceptions from These Policies and Procedures:

Except for procurement made pursuant to General Municipal Law, Section 103(3) (through county contracts), or section 104 (through state contract), State Finance Law, Section 175-b (from agencies for the blind or severely handicapped), Correction Law, Section 186 (articles manufactured in correctional institutions), alternative proposals or quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations or any other method or procurement which furthers the purposes of General Municipal Law, Section 104-b.

THEREFORE, BE IT RESOLVED, that the Town Board of St. Armand does hereby adopt the Procurement Policy and Procedures pursuant to Section 104 B of the General Municipal Law, effective January 1, 2021 to December 31, 2021.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 10 OF 2021

ADOPTION OF THE INVESTMENT POLICY FOR THE TOWN OF ST. ARMAND'S FUNDS

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand adopts the following Investment Policy for Town Funds:

INVESTMENT POLICY FOR THE TOWN OF ST. ARMAND

IT IS HEREBY RESOLVED BY the Town Board of the Town of St. Armand, County of Essex, State of New York that to conform with all applicable federal, state and legal requirements; to insure the safety and prudent investment of tax payer funds; and to provide sufficient liquidity to meet all operating requirements, and

IT IS HEREBY RESOLVED THAT the authority for administration of the investment program is delegated to the Supervisor, who should establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information, and regulate the activities of subordinate employees. All participants in the investment process shall seek to act responsibly, as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town of St. Armand to govern effectively, and

IT IS FURTHER RESOLVED that it is the policy of the Town of St. Armand to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling, and

IT IS FURTHER RESOLVED that the policy for the Town of St. Armand for all moneys collected by any officer or employee of the Town is to be transferred to the appropriate Town official within two days for deposit, or, within the time period specified by law, and

IT IS FURTHER RESOLVED that the Supervisor is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations, and

IT IS FURTHER RESOLVED by the Town Board that the designation of depositories authorized for the deposit of monies up to the legally permissible maximum amounts are; any such bank or trust company authorized by law to do business in, and having offices in the State of New York, and

IT IS FURTHER RESOLVED that in accordance with the provisions of General Municipal Law Section 10, all deposits of the Town of St. Armand, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance shall be secured:

a collateralizing of Deposits.

1. By a pledge of "eligible securities" with an aggregate "market value" as provided by General Municipal Law Section 10, equal to the aggregate amount of deposits from the categories designated in Section C., Permitted Investments of this policy, or
2. By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the Town for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements, or
3. By an eligible surety bond payable to the Town for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

**B. Safekeeping and Collateralization.**

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Town, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town of St. Armand or its custodial bank. The custodian agreement shall provide that securities held by the bank or trust company, or agent of and custodian for the Town will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Town a perfected interest in the securities.

**C. Permitted Investments.**

As authorized by General Municipal Law Section 11, the Town of St. Armand authorizes the Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

1. Special time deposit accounts,
2. Certificates of Deposit,

All investment obligations shall be payable or redeemable at the option of the Town of St. Armand within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided.

**D. Authorized financial institutions.**

The Town of St. Armand should maintain a list of financial institutions approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution. All financial institutions with which the Town conducts business must be credit worthy. Banks shall provide their most recent consolidated Report of Condition (Call Report) at the request of the Town Supervisor. The Supervisor is responsible for evaluating the financial position and maintaining a listing of proposed depositories, and custodians. Such listings shall be evaluated at least annually.

BE IT RESOLVED that the Town Board of St. Armand does hereby adopt the Investment Policy renewed effective January 1, 2021 until December 31, 2021.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

**\* The following Resolution, # 11 of 2021 was tabled until the January 26th, 2021 Special Board Meeting \***

RESOLUTION # 11 OF 2021

**TOWN OF ST. ARMAND’S ACKNOWLEDGEMENT OF  
AUDIT CONDUCTED ON TOWN SUPERVISOR’S  
YEAR-END REPORT**

, who moved its adoption, offered the following Resolution:

WHEREAS, The Office of the State Comptroller requires that the town and village supervisors annually provide their year-end report to their respective town and village auditing Board, and that such report be examined or audited and that fact be entered into the minutes of the Board’s proceedings, and

WHEREAS, the Supervisors Report includes initiatives to improve accountability and controls over all Town finances and records, and

WHEREAS, among the initiatives is increased monitoring of town and village board compliance with the NYS Comptroller’s direction,

THEREFORE, BE IT RESOLVED, that the Town Board acknowledges an audit of the Town Supervisor’s report for the Town of St. Armand for 2020 was completed during the month of January 2021, and

BE IT FURTHER RESOLVED, that no issues or discrepancies were found.

This Resolution was duly seconded by \_\_\_\_\_ and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 26, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 12 OF 2021

**TOWN OF ST. ARMAND TOWN BOARD’S  
ACKNOWLEDGEMENT OF AUDIT  
CONDUCTED ON TOWN JUSTICE  
FUNDS AND RECORDS**

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, The Uniform Justice Court Act requires that the town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board’s proceedings, and

WHEREAS, the Unified Court System’s Action Plan for the Justice Courts includes initiatives to improve accountability and controls over Justice Court finances and records, and

WHEREAS, among the initiatives is increased monitoring of town and village board compliance with Section 2019-a,

THEREFORE, BE IT RESOLVED, that the Town Board acknowledges an audit of the Justice Court Fund for the Town of St. Armand for 2020 was completed during the month of January 2021, and

BE IT FURTHER RESOLVED, that no issues or discrepancies were found.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 13 OF 2021

TOWN OF ST. ARMAND TOWN BOARD'S  
ACKNOWLEDGEMENT OF AUDIT  
CONDUCTED ON TOWN CLERK'S  
YEAR END REPORT

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, The Office of the State Comptroller requires that the town and village Clerks annually provide their year-end report to their respective town and village auditing Board, and that such report be examined or audited and that fact be entered into the minutes of the Board's proceedings, and

WHEREAS, the Town Clerk's Report includes accountability over all Town Clerk finances and records, and

WHEREAS, among the initiatives is increased monitoring of town and village board compliance with the NYS Comptroller's direction,

THEREFORE, BE IT RESOLVED, that the Town Board acknowledges an audit of the Town Clerk's Report for the Town of St. Armand for 2020 was completed during the month of January 2021, and

BE IT FURTHER RESOLVED, that no issues or discrepancies were found.

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 14 OF 2021

TOWN OF ST. ARMAND'S REPRESENTATIVE  
FOR COUNTY YOUTH COMMISSION AND  
PLANNING COMMITTEE

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, The New York State Office of Children and Family Services Executive Law 420, Article 16, requires the yearly appointment/reappointment of a person to act as a representative on the County Youth Board/Planning Committee take place, and

WHEREAS, also in Executive Law 420, Article 15, a municipality receiving office of Children and Family Services Funds must appoint a Youth Commission,

NOW THEREFORE, BE IT RESOLVED, that the Town of St. Armand appoints

Town Supervisor Davina Winemiller

To act as the Official Representative for the Town of St. Armand on the Essex County Youth Board/Planning Committee and that:

Deputy Supervisor D. Joseph Bates shall act as her alternate, and

BE IT FURTHER RESOLVED, that the Town Board of the Town of St. Armand appoints the following to serve on the Youth Commission for the Town of St. Armand:

Jennifer Fuller, 1795 NYS Route 3, Bloomingdale, NY 12913, jengonzo5@hotmail.com  
518-637-3827

Nancy Heath, PO Box 181, Bloomingdale, NY 12913, starmandtax@yahoo.com, 518-891-1258

AND, all of the above-named individuals are employed by the Town of St. Armand, and

ALSO, BE IT FURTHER RESOLVED that the Town Board of the Town of St. Armand authorizes the Director of the Essex County Youth Bureau to sign amendments of no increase/no decrease in State Aid for said municipality, and that the Director of the Youth Bureau has agreed to return copies of the amendments to the municipality, and

BE IT FURTHER RESOLVED that the Clerk of this Board shall submit a copy of this Resolution to the Essex County Youth Bureau, Essex County Government Center, Elizabethtown, NY 12932.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 15 OF 2021

TOWN OF ST. ARMAND  
YOUTH COMMISSION FUNDS

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand has decided to partner their youth service program(s) with the Town of Harrietstown, and

WHEREAS, the Town Board of the Town of St. Armand has approved the appointment of its Youth Commission members, and

WHEREAS, the Youth Commission has been authorized to expend enough funds to cover the 50/50 match required by the New York State Office of Children and Family Services,

THEREFORE, BE IT RESOLVED that the Town of St. Armand Town Board hereby approves the 2021 application and authorizes the Youth Commission to expend enough funds for the 2021 youth services program(s), and

BE IT FURTHER RESOLVED, that the Town Clerk send a copy of this Resolution to the Essex County Youth Bureau, 7533 Court Street, Elizabethtown, NY 12932.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 16 OF 2021

TOWN OF ST. ARMAND  
LEASE OF POLL SITE

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS by Resolution of the Town Board of the Town of St. Armand does hereby duly authorize Town Supervisor Davina Winemiller to execute the Contract with the Essex County Board of Elections for the purpose of leasing the Town Hall as a poll site, in consideration of \$1.00 per election event, for the calendar year 2021.

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE

Councilperson Donald Amell            AYE  
Councilperson Jennifer Fuller        AYE  
Councilperson Karl Law                AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 17 OF 2021

TOWN OF ST. ARMAND 2021 CONTRACT  
WITH ADIRONDACK REGIONAL AIRPORT

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS by Resolution of the Town of St. Armand, the Town Board hereby duly authorizes Town Supervisor Davina Winemiller to execute the Contract agreement with Adirondack Regional Airport for services to begin January 1, 2021 through December 31, 2021, and

THEREFORE, BE IT RESOLVED THAT the total sum of \$2500.00 for such 2021 contract is to be paid to the Adirondack Regional Airport no later than February 1, 2021.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller            AYE  
Deputy Supervisor D. Joseph Bates        AYE  
Councilperson Donald Amell                AYE  
Councilperson Jennifer Fuller              AYE  
Councilperson Karl Law                      AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 18 OF 2021

TOWN OF ST. ARMAND 2021 CONTRACT  
WITH NORTH COUNTRY LIFE FLIGHT

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, by Resolution of the Town of St. Armand, the Town Board hereby duly authorizes Town Supervisor Davina Winemiller to execute the Contract agreement with North Country Life Flight, for services to begin January 1, 2021 through December 31, 2021.

THEREFORE, BE IT RESOLVED that the sum of \$500.00 for such 2021 contract is to be paid to North Country Life Flight no later than March 1, 2021.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller            AYE  
Deputy Supervisor D. Joseph Bates        AYE  
Councilperson Donald Amell                AYE  
Councilperson Jennifer Fuller              AYE  
Councilperson Karl Law                      AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 19 OF 2021

AUTHORIZATION TO SIGN AGREEMENT  
BETWEEN THE TOWN OF ST. ARMAND  
AND THE SARANAC LAKE VOLUNTEER  
RESCUE SQUAD, INC. FOR 2021

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS, a Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Davina Winemiller to execute the 2021 Agreement with the Saranac Lake Volunteer Rescue Squad, and

WHEREAS the Saranac Lake Volunteer Rescue Squad provides the services of medical care and transportation via ambulance for injured and sick individuals within the borders of the Town of St. Armand, and

WHEREAS the Town Board for the Town of St. Armand agrees to the provisions set within the Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc., and the Town agrees to pay an amount of \$31,374.00 for such services from January 1, 2021 to December 31, 2021, payable no later than April 1, 2021.

NOW THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand shall abide by the Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 20 OF 2021

2021 COMMERCIAL AGREEMENT WITH  
ALBANY LIFT COMPANY FOR ANNUAL  
MAINTENANCE OF HANDICAP ACCESS  
LIFT IN THE ST. ARMAND TOWN HALL

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, a Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Davina Winemiller to execute an Annual Maintenance Agreement for the Handicap Access Lift for 2021, and

WHEREAS, the Handicap Access Lift requires annual inspection and maintenance by law and possible repair, and

WHEREAS, the Albany Lift Company, located in Latham, NY, is the company who would provide such inspections, maintenance, and possible repair, and

THEREFORE, the Town Board of the Town of St. Armand chose Option One of the Albany Lift Company's Commercial Annual Preventative Maintenance Agreement which includes (1) Visit, checking all safety switches, controls, safety devices, wiring, connections, mechanical and electrical components, and all mounting fasteners, lubricating gears, rollers, bearings, pivots and hinges. Minor adjustments may be made if needed, and test and operation and recommend repairs or replacement parts for a cost of \$195.00 per visit.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 21 OF 2021

AUTHORIZATION FOR ST. ARMAND TOWN  
SUPERVISOR TO SIGN 2021 ESSEX COUNTY  
AGREEMENT FOR MAINTENANCE OF  
COUNTY ROADS

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Agreement for Maintenance of County Roads between the parties Essex County and the Contractor (Town of St. Armand) constitutes the entire agreement between the parties, and there are no other agreements, either written or oral, between the parties pertaining to the work/services or the funds encompassed by this agreement, and

WHEREAS, the Contract price is set forth in Appendix B annexed hereto and made a part hereof, and

WHEREAS, the Contract term of this agreement is from January 1, 2021 through December 31, 2021, and

WHEREAS, the parties hereto agree that the following terms and conditions are included in, a part of, and incorporated into this agreement: Insurance Requirements – Appendix C, and Essex County Standard Clauses – Appendix D, and

WHEREAS, in the event that there is a conflict between Essex County’s Insurance Requirements and Essex County’s Standard Clauses and any Contractor’s proposal, the terms and conditions of the Essex County Insurance Requirements and Essex County Standard Clauses shall super-cede and apply.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand authorizes Town Supervisor Davina Winemiller to execute and sign the Agreement for Maintenance of Essex County Roads in the Town of St. Armand for the contract term beginning January 1, 2021 and expiring on December 31, 2021.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 22 OF 2021

AUTHORIZATION FOR ST. ARMAND TOWN SUPERVISOR TO SIGN 2021 ESSEX COUNTY AGREEMENT FOR SNOW AND ICE ON COUNTY ROADS

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Agreement for Control of Snow and Ice on County Roads between the parties of Essex County and the Contractor (Town of St. Armand) constitutes the entire agreement between the parties, and there are no other agreements, either written or oral, between the parties pertaining to the work/services or the funds encompassed by this agreement, and

WHEREAS, the Contract price is set forth in Appendix B annexed hereto and made a part hereof, and

WHEREAS, the parties hereto agree that the following terms and conditions are included in, a part of, and incorporated into this agreement: Insurance Requirements – Appendix C, and Essex County Standard Clauses – Appendix D, and

WHEREAS, in the event that there is a conflict between Essex County’s Insurance Requirements and Essex County’s Standard Clauses and any Contractor’s proposal, the terms and conditions of the Essex County Insurance Requirements and Essex County Standard Clauses shall super-cede and apply.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand authorizes Town Supervisor Davina Winemiller to execute and sign the Agreement for Control of Ice on Essex County Roads in the Town of St. Armand for the contract term beginning January 1, 2021 and expiring on December 31, 2021.

BE IT FURTHER RESOLVED, the total compensation to be paid by the County to the Town during the year 2021 shall be \$63,972.19, with said sum to be paid in three installments: \$21,324.06 on the first day of March, \$21,324.06 on the first day of June and \$21,324.07 on the first day of September, 2021.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 23 OF 2021

AUTHORIZATION TO SIGN FIRE CONTRACT  
BETWEEN THE TOWN OF ST. ARMAND AND  
THE TOWN OF NORTH ELBA

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, by Resolution, the Town Board of the Town of St. Armand hereby duly authorizes Supervisor Davina Winemiller to execute the Fire Protection Services Contract agreement with the Town of North Elba, North Elba Park District dated January 1, 2021 to December 31, 2021, and renewable annually up until December 31, 2024.

THEREFORE, BE IT RESOLVED that the total sum of \$6,355.42. for 2021 is to be paid to the North Elba Park Fire District no later than March 1, 2021.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 24 OF 2021

TOWN OF ST. ARMAND SENIOR CITIZENS  
AND PERSONS WITH DISABILITIES EXEMPTION  
FOR THE 2021 ASSESSMENT ROLL.

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the COVID-19 Emergency Eviction and Foreclosure Prevention Act A11181/S9114 was signed into law by Governor Andrew M. Cuomo on December 28, 2020, and

WHEREAS, in Subpart D of Act A11181/S9114 a provision is included that covers the Senior Citizens and persons with disabilities exemptions for the 2021 assessment roll, and

WHEREAS, the Act requires:

- a. Local governments to carry over Senior Citizens' Homeowner Exemption and Disabled Homeowner exemption from the 2020 assessment roll to the 2021 assessment roll at the same levels, and
- b. Requires localities to provide renewal applications, via electronic or postal mail, for those individuals who may be eligible for a large exemption in 2021, and
- c. Allows localities to specify procedures by which local assessors may require renewal applications by recipients believed to no longer qualify for the exemption in 2021, and
- d. Bars any requirement that a recipient be required to personally appear to file a renewal, if a renewal is required, and

WHEREAS, it is the opinion and order of the State that the law itself is enough to grant Senior Citizens and persons with disabilities the automatic renewal of these exemption for 2021, with the only exception being where the governing body of the assessor may request an application where he or she has reason to believe that the applicant may have changed his or her primary residence, added an additional owner to the deed, transferred the property to a new owner or died.

WHEREAS, this law only impacts exemption renewals. The process for first-time applicants remains the same. Subpart D of this Act takes effect immediately and shall expire May 1, 2021. This Act shall be deemed to have been in full effect on and after March 7, 2020.

THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby adheres to all items of Subpart D of Act A11181/S9114.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 25 OF 2021

TOWN OF ST. ARMAND TOWN BOARD  
AUTHORIZATION TO PLACE ORDER FOR  
PURCHASE OF JOHN DEERE 544 P WHEEL  
LOADER FOR HIGHWAY DEPARATMENT

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Highway Superintendent Douglas Snickles submitted a request to the St. Armand Town Board for a new John Deere Loader during the Budget Work Sessions in planning for the 2021 budget, and

WHEREAS, the full price of the new John Deere loader is \$162,636.20, and

WHEREAS, Nortrax, Inc., is giving a trade-in price of \$45,000.00 for the current value of the Highway department's 2011 John Deere loader, and

WHEREAS, the Town Board of the Town of St. Armand does hereby approve the purchase of a new loader that meets the Highway Superintendent's required specifications.

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand hereby authorizes Town Supervisor Davina Winemiller to enter into a purchase agreement with Nortrax, Inc. for a new John Deere loader for the final purchase price of \$117,636.20, payable within 30 days.

This Resolution was duly seconded by Councilperson Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 26 OF 2021

TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION TO  
CLOSE THE OLD JUSTICE CHECKING ACCOUNT, OPEN TWO  
NEW JUSTICE CHECKING ACCOUNTS AND AUTHORIZATION  
OF SIGNATURES FOR THE NEW CHECKING ACCOUNT HELD  
AT NBT BANK

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, The Town of St. Armand Justice checking account is held with NBT Bank, 209 Lake Flower Avenue, Saranac Lake, NY, and

WHEREAS, Judge Dean Dietrich was appointed by the 4th Judicial Court to serve as the Town of St. Armand's Justice effective June 19, 2020 at 12:01 am, through December 31, 2020, and the St. Armand Town Board acknowledged and hereby authorized Judge Dean Dietrich, previous Town Justice, to have signature authorization for the Justice checking account at NBT BANK effective June 18, 2020, and

WHEREAS, Judge Francis Whitelaw was elected as St. Armand Town Justice on November 3, 2020, and whose term will run from January 1, 2021 at 12:01 am until December 31, 2024.

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of St. Armand hereby authorizes the previous Justice checking account ending in # 7100409350 at NBT Bank to be closed and the affiliated checks #'s 1210 - 1350 be destroyed, and two new NBT checking accounts, account numbers 7100551483 and 7100551491 be opened for Town Justice Whitelaw.

BE IT FURTHER RESOLVED that the Town Board of the Town of St. Armand hereby authorizes Judge Francis Whitelaw to have signature authorization for the new Justice checking accounts at NBT Bank and Town Supervisor Davina Winemiller to have secondary signature authorization effective January 1, 2021.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 27 OF 2021

PUBLIC HEARING AUTHORIZATION FOR  
CDBG PUBLIC FACILITIES GRANT FOR  
HANDICAP LIFT AND 2ND FLOOR  
RENOVATIONS

Councilperson Jennifer Fuller, who moved its adoption, offered the following Resolution:

WHEREAS the Town of St. Armand is in need of grant funding for a Handicap Lift access to the 2nd Floor of the Town Hall, also known as 2nd Floor Renovations with Handicap Lift Access, and

WHEREAS, a Public Hearing is the initial step in the application process.

NOW, THEREFORE, LET IT BE RESOLVED that the Town of St. Armand Town Board shall meet and hold a public hearing via webinar through the St. Armand Town Hall, 1703 NYS Route 3, Bloomingdale, NY at

January 26, 2021 at 6:00 pm

BE IT FURTHER RESOLVED, the St. Armand Town Board further directs the St. Armand Town Clerk to publish, post and otherwise advertise Notice of Public Hearing webinar concerning said CDBG grant in the Adirondack Daily Enterprise, the Town of St. Armand website, the Town of St. Armand Facebook page, the Bloomingdale Neighborhood Facebook Group, and the marquis at the Bloomingdale Fire House and the Town Hall marquis located outside the front of the Town Hall building.

This Resolutions was duly seconded by Councilperson Karl Law and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 28 OF 2021

STANDARD WORK DAY AND REPORTING FOR  
ELECTED AND APPOINTED OFFICIALS RS 2417-A

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand approving the Standard Work Day and Reporting figures for Elected and Appointed Officials for the New York State Retirement System, Form RS2417-A was completed on August 11, 2020, however errors in the reported dates and amounts were

discovered, and this RESOLUTION # 28 of 2021, hereby supersedes RESOLUTION # 51 of 2020, dated August 11, 2020.

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

BE IT RESOLVED, that the Town of St. Armand hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Supervisor of this body:

Name	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (Based on Record of Activities)	Column3
David Siskavich	8	04/11/20 - 12/31/21	N	Tier 1	
Stanley Ingison	8	03/01/16 - 12/31/20	N	23.35	
Donna Bramer	6	10/01/19-09/30/25	N	8.45	
Derrick Martineau	6	09/26/18-12/31/21	N	4.62	
Nancy Heath	6	01/01/18-12/31/21	N	10.28	
Douglas Snickles	8	01/01/18-12/31/21	N	20	
Davina Winemiller	8	01/01/20 - 12/31/21	N	22.68	
Karl Law	6	01/01/20 - 12/31/23	N	Not submitted	

On this 12th day of January, 2021

Date Enacted: January 12, 2021

\_\_\_\_\_  
(Signature of Town Clerk)

I, Barbara J. Darrah, Town Clerk of the governing board of the Town of St. Armand, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting, held on December 12, 2017, on file as part of the minutes of such meeting and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of such members were present at such meeting and 5 of such members voted in favor of the Resolution.

This Resolution was duly seconded by Councilperson Donald Amell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: January 12, 2021

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for January 2021 were presented for the Board's approval as follows:

General Vouchers # 1 - # 37 in the amount of \$ 49,742.76  
Trust and Agency Fund Vouchers # 1 - # 7 in the amount of \$ 3,184.99  
Highway Vouchers # 1 - # 18 in the amount of \$ 55,585.16

Highway Outside Vouchers - None  
Water and Sewer Vouchers # 1 - # 15 in the amount of \$ 10,359.18  
B Fund Vouchers # 1- # 2 in the amount of \$ 706.18  
I&I Fund Vouchers - None  
Rockledge Water District Vouchers – None

Councilperson Karl Law made the Motion to approve payment of this month's bills; the Motion was seconded by Councilperson Jennifer Fuller. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

All in favor. Motion carried.

Dated: January 12, 2021

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Barbara J. Darrah,  
St. Armand Town Clerk

#### MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor's Monthly Report for December 2020. Councilperson Donald Amell made the Motion to approve November's Supervisor's Report. The Motion was seconded by Councilperson Karl Law. All in favor. Motion carried.

#### REVIEW AND MOTION TO APPROVE PREVIOUS MONTH'S MINUTES

Deputy Supervisor D. Joseph Bates made the Motion to approve the Regular Board Meeting Minutes of December 8, 2020 and the Special Board Meeting Minutes of December 15, 2020. The Motion was seconded by Councilperson Jennifer Fuller. All in favor. Motion carried.

#### TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of December 2020:

There were (2) Dog Licenses for December 2020. 1 FS, 1MN	\$ 14.00
There were (3) Certified Death Certificates (Columbe)	\$ 30.00
Total Revenue Earned	\$ 44.00

Paid to Town Supervisor: \$ 12.00 Paid to B Fund: \$ 30.00 Paid to NYS Agriculture & Markets: \$ 2.00

#### WATER AND SEWER BILLING MONTHLY REPORT:

The Town's Water and Sewer reley amount for 2020 was \$22,244.94. The Reley report was submitted to the Essex County Office of Real Property on November 17, 2020 and the Water and Sewer Receivables program was closed out at zero. The next billing cycle will take place in January 2021. The 1<sup>st</sup> quarter bills are expected to be mailed out on January 19<sup>th</sup>, with a due date of February 18, 2021.

#### OLD BUSINESS:

Winemiller: Cure Cottage Development Assessment Lawsuit: I have heard nothing more. I have not heard if it is moving forward or if they have dropped it. I have not received anything from the court with a court date; I just wanted to give you an update that I have not heard anything.

Winemiller: Gladd Property Update: Derrick filled us in in regard to this issue earlier in this meeting.

Winemiller: Winter Skating Program Update: The program has started. It has been incredibly popular this year. We are taking several COVID precautions: Everyone is required to wear a mask, we have tape set up in the

building marking 6' apart; it has been reported to me that parents are bringing lawn chairs and sitting outside so there are not too many people in the building.

There were no questions on old business.

## NEW BUSINESS

Winemiller: Website Email Spoofs: Some of you have received spoof emails. They are getting our email addresses from our website. They are using our email addresses to send emails. I talked to Hillary about it and she is looking into a way to change it. I wanted to let you know she is working on that.

Winemiller: Lake Placid Land Conservancy – Echo Bay: They have contacted us. Basically, what they are trying to do is have NYS purchase the Echo Bay property on Lake Placid. It will change our tax base in St. Armand. I only want to touch on this today and bring your attention to this and let you know more information will be forthcoming and we will talk about this in February at our next meeting. They basically are looking for a Resolution from us stating that the Town of St. Armand agrees with this, and we want this to move forward and become state land. I just don't know if that is in our best interest. More information will be forthcoming. Does anyone have any questions?

Karl Law: Thank you for the update.

Winemiller: Moody Pond Parking Tickets – Appoint (2): I wanted to talk to the Board tonight about appointing two people to help us give out parking tickets at Moody Pond. There are two retired gentlemen who live right there. They are both willing and would like to volunteer to do the job. They don't really want money. I am not sure if they can volunteer to do it. I have a call into our insurance agent about that. But regardless, I need some help with this. Last summer I went 53 days without a day off because of writing those parking tickets. These two gentlemen live right there and can be at the area in under 30 seconds and can help police the parking there. I would like the Board's permission to appoint these two gentlemen to issue parking tickets at Moody Pond. Either we would pay them a very minimal amount or they would be volunteers; however, we have to do it so that we can have them protected under our insurance umbrella.

Donald Amell: So you are talking about making them Constables? Is that what you are suggesting?

Winemiller: No. No. They would basically be like a meter maid.

Jennifer Fuller: Would there be any type of conflict of interest there?

Amell: Of course there would. Where I am going with it, Davina..... it sounds like we are suggesting a new position, in fact, two positions. What I am getting at is what exactly are we calling that position and we would have to go through the process of a Resolution.

Winemiller: How about we put this on the agenda on January 26<sup>th</sup>.

Amell: Have you talked to the attorney, Dan Manning?

Winemiller: I have not, but I can. I would certainly do that. And, I will put it on the agenda for February 9<sup>th</sup>. The Board agreed.

Winemiller: Solar Farm Local Law: I emailed a draft of the Solar Local Law, regarding Solar farms. The only reason we would enact this local law is to protect our farm land. Board members have you had a chance to review what I sent?

Karl Law: Yes.

Winemiller: How do you all feel about moving forward with this Local Law?

Amell: Don't we have to have a Public Hearing on this?

Winemiller: Absolutely.

Amell: To that end, I think we should reach out to any farmers we have that have farmland around here and get their input. I think the APA could help you get an idea of what farmlands are in our area. Even if means a special invitation to those folks to attend the Public Hearing, I would like to talk to those folks at the Public Hearing before we make a decision.

Winemiller: Why don't we put this back on the agenda for February 9<sup>th</sup>, and I will see if I can get some feedback from some local farmers and we can talk about it again on February 9<sup>th</sup>.

The Board agreed.

Winemiller: St. Armand's Youth Task Force – Ice Rink: The next thing I want to talk to you about is an idea that I had and I met with the St. Armand Youth Task Force because this is something the Youth Task Force would fundraise for, but I wanted to talk to the Town Board and see what you all think. What I am proposing is creating a building on the Youth ice skating rink property. The building would be an unheated, pole barn-type shelter, 4 metal walls, 200 feet long by 80 feet wide. It would have an ice hockey rink and a big oval for ice skating in the winter, and in the summertime the ice hockey rink would become a basketball court, and the ice skating oval could become a roller blading rink. It would have seating all the way around it and a concrete floor with drains. (At this point, Davina displayed several visual pictures and google earth on the webinar screen). As you can see, it is close to the Youth Building as it exists now, directly behind the firehouse. It would not interfere with the ball fields or any of the baseball games. I am proposing this building would have sliding barn doors and it would be locked unless there were activities going on. We could have evening hours in the summer

for basketball and roller blading. The Youth Task Force loves the idea and they are willing to fundraise to earn enough money to install this building. We will have more details on the building.....

Adam Mayville: Where would parking be for the baseball games?

Winemiller: There is a parking lot up by Andrew Fawcett's, and then we also have parking on the side next to the Firehouse, so there is parking available right now.

Amell: I wouldn't count on that parking up by Fawcett's. Because of the insurance possibility issues....that's still up in the air, too but that is a completely separate topic.

Winemiller: You are correct Don; the Fire Department does own that parking lot....but the insurance company told us we should stop working on it....but they did not tell us we have to block it off for parking. You are right, we don't own it and we don't know. I think the chances are slim to none that they would block it off so no one could park there. But, you are right. We don't know.

Amell: And, I wouldn't count on the other lot you are indicating.... that really isn't a parking area. The Fire Department has agreements with National Grid, Tree Services, etc. Has this idea been bounced this off the Fire Department about this? That would be a good starting point to discuss it with them. And maybe the Booster Club for that matter? They are a strong investor in things pertaining to the ball field.

Winemiller: Can you expound on that, Don, a little bit?

Amell: Just a notion, if nothing else, courtesy. There are a lot of players besides us on this kind of a notion. If the day does come and the Fire Department wants to do fund raising, that area is a big part of that, and has been for decades. I would at least discuss it with them, and the Booster Club, too.

Winemiller: I can set up a meeting with Kevin and ask him to bring it up at their next meeting and I can talk to the Boosters, as well. But I guess I want to hear from the Board. How do you all feel about this?

Karl Law: I think it could be a great addition to the park.

Winemiller: I think so, too. What do you think, Joe?

D. Joseph Bates: Who is going to man it in the summertime for the basketball? Is someone from the Youth Commission going to be able to man that?

Winemiller: We would do an evening program, like we did the disc golf last year. During the day, we are going to work with the Town of Harrietstown. Something like this, I could see a lot more teenagers involved in something like this. We would create an evening program very similar to what we do with the ice rink right now.

Bates: I am with Don. If the fire department and the Boosters are okay with this and the task force is going to fund raise for it, I don't really have a problem with it. As long as everyone is good with it, then I am good with it.

Jennifer Fuller: I'm good with it.

Winemiller: Don, are you okay with it, as long as everyone else is okay with this?

Amell: Again, I would like to digest the idea a little more. I 'm not really sure that is the best spot for it, what you've got boxed in there.

Winemiller: What are you thinking?

Amell: I don't know what I am thinking. This is too new. I'd like more than five minutes to think it over. I'd like to digest it.

Winemiller: I understand. I've been working on this for a while. I am going to let it lay, and I will talk to the Fire Department and the Boosters and I will report back at the January 26<sup>th</sup> or the February 9<sup>th</sup> meeting as to what I find out.

Winemiller: St. Paul's Church Sewer Back-up: This item was previously discussed in Stan Ingison's Wastewater Report.

Winemiller: UV Light Sanitizer for Youth Building: We purchased a tabletop UV light sanitizer disinfectant lamp for the Youth Building. It kills all the germs in a 20x20 room after 30 minutes. This is just a small, non-commercial space device. It is the same type of thing the County uses for their rooms.

#### QUESTION OR CONCERNS FROM GUESTS AND STAFF:

Supervisor Winemiller asked if there were any questions or concerns from guests or staff?

Ethan Mikesell: I just wanted to let you guys know that I have been hearing a lot of chatter about the Dollar General in the Hex and Hop tap room. Several people have asked if there was a way they could talk about it or if there was a notice? I didn't know how that worked but I just wanted to ask.

Winemiller: Sure. No problem. Let me just clarify the Town of St. Armand does not have any zoning. If we had zoning laws, we certainly would have had to have a public hearing regarding the Dollar General. As it were, we weren't even sure exactly what was happening until we received a copy of their building permit application. I would say about a year ago I was contacted by an attorney asking about our zoning laws. The attorney did not say they represented the Dollar General or not, and I did not ask. I responded in writing that the Town of St. Armand has no zoning. They had put in a jurisdictional inquiry form at the APA and a copy of that was sent to me and I had to sign off on it that the Town of St. Armand has no zoning. According to Derrick, their APA permit was approved, and they submitted their building permit documents to Derrick. Derrick issued the building permit. I agree if we had zoning, there would have been a public hearing, but since we don't have zoning, we don't have to have a public hearing.

Mikesell: Thanks. I was just trying to figure out what to tell people that have questions. There is no zoning, so a business entity is allowed to move forward as long as they meet code. I will pass that along. I wanted clarification since so many people were asking about it. If a whole bunch of people want to approach the Town, is there a way for them to do that, or no?

Winemiller: Well, people can approach the Town. I don't know if I can answer their questions because Dollar General never contacted the Town of St. Armand Board. They never asked to speak with us. They never requested a meeting. They just went forward with their application. I can try to answer any questions. Derrick, (to Derrick Martineau) are you still here?

Derrick Martineau: I am. It is just as you had said, Davina. And, I have the same situation in a couple of places that don't have planning and zoning. We just follow APA guidelines. Once there is a non-jurisdictional letter or an APA permit given to us, then we just move forward with the project. As far as holding any public hearings, that would fall into play when you have the zoning and planning in place. Then everybody within 500 feet of the area where the building is going in would be notified that there is going to be a public hearing and you can come in and give your thoughts for the Board to consider. Then the Board would just go ahead and vote whether yes it can go there or not, again, in this case without zoning, that step is not in the process. I certainly think if people wanted to come and speak to the Board at a meeting, they have the right to do that. At this point, I do not know what that would do for them. There is really not a lot that can be done. All their plans and everything are spot on. If people have worries about let's say lighting, traffic, that kind of thing, I can say the APA does put restrictions on the lighting. It's not going to be this LED flashing light kind of thing. They can't have any of that. If people have concerns about that, I can always try and negotiate with them to use a little softer lighting. I have done that in the past. Those kinds of things can be worked on. Depending on where the building is located, anything like that, they have to go through NYS Department of Transportation or the County, depending on where the road is, to get permitting for their driveways. All of that type of stuff is looked into as far as safety of people pulling in and out and that kind of thing.

Cheri Fisher: Davina, may I speak?

Winemiller: Okay Cheri. Go ahead.

Fisher: First of all, my internet keeps going in and out, so I might not finish this, but I just want to say that my name is Cheri Fisher. I have been a resident of the Town of St. Armand for 25 years. We currently live at 1787 NYS Route 3. I would like to voice my objection to the building of the Dollar General directly across from our home. I am concerned about the loading and unloading of the trucks at all hours of the day. I am concerned about the lighting requirements for the building and how that will affect my household. I am concerned about every single headlight from every single car that comes out of there shining into my living room and my bedroom windows. I am concerned about possible damage to my property. Will there be fencing supplied to protect surrounding properties? I am concerned about loitering and vandalism to my property and surrounding properties. And lastly, I am very concerned about my property value and the sale of my home if I so choose. I am regretful that I was not informed of this by the Town of St. Armand prior to this meeting and reluctantly had to rely on word of mouth from some of my friends. I am very disappointed.

Winemiller: Cheri, are you still there?

Fisher: Yes, I am.

Winemiller: I just wanted to touch on the zoning question a little bit. The zoning issue for the Town of St. Armand has been popping up for approximately 25 years. When I began working for the Town in 2012, there was some discussion about doing zoning in 2014. I personally worked on drawing up some zoning plans at that time. In 2015, the Town Board decided not to do zoning and instead had passed the Nuisance Abatement Law. So, that kind of hits in a little bit with that, not necessarily on building. The zoning issue is not new. I don't know if the Town Board wants to discuss doing any kind of zoning in the future. If that's where the Town wants to go, we can certainly look into that. At this time there is no zoning. There is no public hearing. We followed the law that we have, which is the Uniform Building Code and the Adirondack Park Agency Jurisdictional Inquiry form that was submitted. Does any Board member want to expound on that?

Jennifer Fuller: I have a question, Derrick. Do you know is the building going to be facing the road? Do you know what the set up looks like?

Martineau: There is actually an extra set of plans at the Town Hall for everyone to look at, so that everybody can come in and look at them (including the public). You can see how every wall is going to be built. Again, I would really be willing to sit down and talk with them and address some of the issues that Mrs. Fisher has to see if we can try and help her out with some of that, to try and help her not have to endure some of the things she is concerned about.

Winemiller: Cheri, would you like to set up a time with Derrick? Derrick has office hours on Fridays. Derrick, this week is 1-4 pm. Do you know what time your appointment is at the Gladd property?

Martineau: I don't. I am waiting to hear from them.

Fisher: I would be willing to meet with you, Derrick, but unfortunately, this Friday I will be out of town. But next Friday I will be here.

Martineau: Sure. I would love to do that, and then I can show you the plans and we can go over some of your concerns and try and soften some things up for you.

Fisher: That's all right. I will talk with Derrick about it.

Winemiller: Cheri, I have your phone number, so I will text you Derrick's phone number and then you two can set up a time on the 22<sup>nd</sup> to review the plans.

Fisher: Thank you.

Martineau: Perfect.

Winemiller: Does anyone have any other questions for Derrick about the Dollar General?

There were no other questions.

Warrene McCarthy: Another great meeting, Davina.

Winemiller: Thank you.

MOTION TO ENTER INTO EXECUTIVE SESSION:

Councilperson Karl Law made the Motion to enter into Executive Session for a discussion on possible litigation. The Motion was seconded by Councilperson Donald Amell. The Executive Session began at 8:18 pm.

MOTION TO END EXECUTIVE SESSION:

Deputy Supervisor D. Joseph Bates made a Motion to end the Executive Session. The Motion was seconded by Councilperson Jennifer Fuller. The Executive Session ended at 8:52 pm.

MOTION TO ADJOURN REGULAR BOARD MEETING

Deputy Supervisor D. Joseph Bates made a Motion to Adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Karl Law and the Regular Board Meeting adjourned at 8:53 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: January 12, 2021