

Town of St. Armand  
Regular Board Meeting – 6:30 pm  
Tuesday, May 11, 2021

*These Meeting Minutes were approved by the St. Armand Town Board on July 13, 2021.*

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via a webinar conducted from the Town Hall, Bloomingdale, NY. The webinar meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Superintendent D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.

A quorum of the Board was in attendance.

**TOWN EMPLOYEES PRESENT:**

Highway Superintendent Douglas Snickles, Wastewater Superintendent Stanley Ingison, Town Bookkeeper Donna Bramer and Town Clerk Barbara Darrah.

**EXCUSED:** Water Superintendent David Siskavich, and Code Enforcement Officer Derrick Martineau,

**GUESTS:** Justyna Babcock, Sierra Burke, Aaron Cerbone, Josh Colby, Curt Gervich, Seth Jones, Jillian Kara, Warren McCarthy, Alicia Perry, Anna Reynolds, Sierra Burke, and Jennifer Stanton, Kristyl Vuolo, Heather Wood, and six unidentified callers.

This meeting was held as an in-person and public Webinar and Teleconference. Notice was posted regarding the date and time of the Regular Board Meeting and instructions how to access the meeting via phone or computer.

Supervisor Winemiller called the meeting to order at 6:30 pm. Winemiller asked those in attendance to recite the Pledge of Allegiance. Winemiller then opened the meeting to Jillian Kara and Jennifer Stanton, SUNY Plattsburgh Interns to present the results of the Town-wide Survey completed in April. 91% of individuals who filled out the survey live in the town of St. Armand. 50.8% of respondents have lived in St. Armand for over 21 years, 16.9% have lived in the town for 11-20 years, 15.4% for 6-10 years, 15.4% for less than 10 years, and 1.5% are visitors or seasonal residents. The conclusion of the survey is as follows:

- \* Economic development and housing were the largest concerns for respondents.
- \* Farmers markets and food trucks were the most requested when polling for activities in St. Armand.
- \* New business such as a gas station, convenience store, and a restaurant were highly requested throughout the survey.
- \* Affordable housing and single family homes were the most requested when polling for housing needs.
- \* Comments about political and confederate flags were also mentioned in the survey. These comments correlate with a national trend.

There were no questions following the survey results. The Board thanked both Jillian and Jennifer for their presentation. The complete Town-wide Survey Summary is available for review by making an appointment with the Town Clerk.

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Highway Superintendent Doug Snickles presented the following report to the Town Board.

Town of St. Armand Highway Report for the May 11, 2021 Meeting

- 1) All of the sand has been cleaned up off our roads.
- 2) All plows and sanders are cleaned up and painted and removed from the trucks for the summer.
- 3) We are assisting the County on River Road, getting it ready to pave.
- 4) The County wants to pave our roads in two weeks, so we will be busy getting them ready.
- 5) We had to install culvert on Moose Pond Road that was rotten and packed full of branches from the beavers.
- 6) The new loader will be delivered to the Highway Garage this week.

There were no questions following the Highway Report.

**WATER DEPARTMENT MONTHLY REPORT**

Cory Skiff, Water Technician, submitted the following written report to the Town Board.

Town of St. Armand Water Report for the May 11, 2021 Board Meeting.

4/7/21: Monthly sample sent to lab.

4/7/21: Water break at Ryan Oliver's apartment, 9:00 PM.

4/8/21: Monthly report sent to NYS Health Department.

4/13/21: Water break at 14 School Street.

4/16/21: Quarterly water reading verifications for Barb

There were no questions following the Water Report.

## CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau did not submit a report to the Town Board.

## WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison presented the following report to the Town Board.

### Town of St. Armand Wastewater Department

#### Summary of last month's activities for the May 2021 meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) Have done periodic checks on the Dollar General construction work. I think that the location of their drive entrance is far enough away from the house windows across the street to not have headlights in their windows which will be nice for everyone.
- 9) I had to pick up and remove the deer carcass from inside the lagoon fencing which had died their late last fall probably from a predator.
- 10) Did work with Curtis Lumber to purchase replacement siding along with installation equipment and tools. It is now at the Highway site.
- 11) You probably remember that the St. Paul's church basement kitchen and dining room was flooded with wastewater last fall because of an illegal drain in the kitchen floor so they sealed the drain hole. Of course last fall the clog had somehow cleared itself before anyone had discovered the problem and the wastewater had mostly drained itself back out of the basement when we arrived.
- 12) On Friday afternoon April 30, 2021 the sewer main behind St. Paul's Church started overflowing through MH 4 from it being plugged again and with the basement sealed off the next lowest exit was MH 4, and the overflow was found by Adam Mayville and Snickles Plumbing and Heating. When his toilet would not flush he called Snickles and they found the problem after getting some spill in his trailer home and then found Man Hole #4 starting to overflow beside their home and called me. Davina was able to get Saranac Lake to send their Vac-Com truck to pump the sewer line down and then water jet the main line open enough to flush the line out. There may have been as much as 10 to 12, 5 gallon pails of gravel and grit in that line. I still have not gotten it all removed. When looking for the camera work from the I & I plan; I found they did not look at that section of line all of the newer line that wasn't looked at along with the oldest line with protruding laterals.
- 13) I did get an appointment with Steve Grimm of NYS Rural Water Association for one day of camera work from MH 6 to MH 1a in August 2021 to get a look at this section of line which carries the entire volume of wastewater from that side of the river to the pre-treatment building.
- 14) For any sewage spill the town has to file a NY-Alert notice to the Public and the DEC within 4 hours of us finding out about it; to be followed by a report; within 5 days of the spill; to the DEC of everything we did to stop and clean up the spill and what we are doing so it doesn't happen in the future. I did file those reports and Todd Hodgson helped me with the four-hour report so it would be in on time. Kelly Duval (our DEC engineer) did call me Monday morning to check up on the status of the event which was very nice as they are very short staffed at this moment. They do have one new hire starting soon out of the Ray Brook office so he may take over for Kelly; who works out of the Warrensburg office; soon.
- 15) After talking with Eric of Koester Associates about blower #1 running hot he talked with the manufacture (Kaeser) and they said that it was fine for the blower to run up to 200 or 220 degrees Fahrenheit as long as the air screens were not plugged.
- 16) Craig Smith of 773 St. Regis Ave. was complaining of intermittent sewage smells in his house and said there were a number of others with the same problem so Davina and I went up to see him and found that he had no cap on his "Y" cleanout so it was wide open to the sewer main. We also went to a second house and the owner said that he also had leaks in his household systems that he was working on finding and sealing.
- 17) Nothing is happening with solar panel repair or new panel system construction on site yet.
- 18) Now that we lost Cory as a wastewater operator in training and with Craig and David being less available when we have two people unavailable at once I need to work the weekend shift which is happening this weekend so I will try and take some time off during this week or next week sometime.
- 19) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

There were no questions following the Wastewater Report.

TOWN JUSTICE REPORT

Justice Frank Whitelaw submitted the following written report to the Town Board.

Town Court Report for the May 11, 2021 Town Board Meeting

TOWN COURT REPORT FOR APRIL 2021

Court has resumed in-person proceedings. So far, only a few individuals have appeared for traffic matters.

The mind-numbing backlog of cases has been whittled down to a few traffic tickets and several cases of delinquent fine payments. Several Judgement orders have been filed against those who refuse to respond and there are more to come.

Total fines and surcharges for April 2021: \$3806.00

There were no questions following the Town Justice Report.

RESOLUTIONS # 43 - #45

**\*\*\* This Resolution, # 43 of 2021 was tabled until the June 8th, 2021 Regular Board Meeting \*\*\***

RESOLUTION # 43 OF 2021

TOWN OF ST. ARMAND TOWN BOARD'S  
REQUEST TO RESCIND THE NEW YORK  
STATE FIBER RIGHT OF WAY FEE

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the 2019-2020 New York State budget contained language that enacted a right-of-way use and occupancy fee for any fiber optic cables located in or crossing a state-controlled right of way and authorized the New York State Department of Transportation (DOT) to enter fee bearing permits with fiber optic installers and;

WHEREAS, the 2019-2020 state budget also added Section 7 of the Transportation Corporation Law, allowing the DOT to charge fiber optic corporations installing and operating the utility lines for fair-market use and occupancy of the state right-of-way and;

WHEREAS, in early 2020 organizations, businesses, legislators and residents of northern New York became aware of the fee because the DOT started charging the fee and;

WHEREAS, in the rural counties of the North Country it's virtually impossible to install fiber optic cables for any distance without utilizing or crossing a state right-of-way and development requirements within the Adirondack Park almost entirely preclude installation of broadband in any location other than an existing state right-of-way and;

WHEREAS, the coronavirus pandemic has caused more people to be working from home and more students to be learning from home, and has increased the use of telemedicine, thus magnifying the need for additional broadband services in unserved and underserved areas so rural residents can engage in everyday activities and;

WHEREAS, Governor Cuomo, in his 2021 State of the State address championed his Connectivity Agenda which includes, among other provisions, enactment of a requirement for affordable internet for low-income families and a series of actions to promote broadband build-out and market competition and;

WHEREAS, the Governor said, "And without affordable broadband, people are not just disconnected, they are disenfranchised. Broadband must be available to everyone, everywhere. And in New York we will make sure it is" and;

WHEREAS, the DOT fiber right-of-way fee is acting as a significant financial deterrent to broadband build-out in rural areas, with some projects already cancelled and others put on hold due to the fact that these fees will cost providers hundreds of thousands, and in some cases, millions of dollars annually, and

NOW, THEREFORE BE IT RESOLVED, that the Town of St. Armand formally opposes the enactment of the DOT right-of-way fees on fiber optic cable and urges the Governor and the New York State Legislature to rescind the right-of-way use and occupancy fees on fiber cable immediately so that the Governor's pledge can be fulfilled and the expansion of the fiber network in the North Country can continue in order to serve critically unserved and underserved areas.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

DATED: May 11, 2021/TABLED

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 44 OF 2021

APPROVAL BY THE TOWN BOARD OF THE TOWN OF ST. ARMAND FOR ADVERTISING REQUEST FOR QUALIFICATIONS FOR A MUNICIPAL PROJECT

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS the Town of St. Armand is ready to advertise for Request for Qualifications (“RFQ”) that being issued by the TOWN OF ST. ARMAND (“the Town”) for ENGINEERING SERVICES for a municipal project. The project will be funded by the New York State Office of Community Renewal (NYS OCR), and

WHEREAS the Town of St. Armand owns and operates a central sewer collection and wastewater treatment system serving the citizens in the former boundary of the Village of Bloomingdale. The sewage collection for the Town consists mainly of gravity sewers, with a few pumping stations and associated force-mains and a main pretreatment station that pumps the collected flow to the Wastewater Treatment Plant (WWTP). The pumping stations serve areas that are unable to traditionally connect to the existing gravity mains due to differences in elevation. The Town operates the collection and treatment system in accordance with New York State Department of Environmental Conservation (NYSDEC) Permit # NY-002-1733. The WWTP is located along River Road, just northwest of Saranac Lake. An investigation and report was conducted to assess the condition of the sewer mains and the amounts of inflow and infiltration (I&I) getting loaded into the system, and

WHEREAS the Town is seeking proposals from engineers to complete design and construction phase services for the replacement of approximately 1,750 LF of sewer main along West Main St. This solicitation will determine the most qualified Engineering Firm to survey, design, secure appropriate permitting, prepare construction documents and provide design-phase services; all of which must follow State and Federal rules and regulations.

THEREFORE, LET IT BE RESOLVED, that the Town Board of the Town of St. Armand hereby states that they approve of such advertising for RFQ for the sewer collection system.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

DATED: May 11, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 45 OF 2021

BOND ANTICIPATION NOTE RESOLUTION DATED THE 11TH DAY OF MAY, 2021, FOR THE ISSUANCE AND SALE OF A NOTE OF THE TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK IN ANTICIPATION OF THE SALE OF SERIAL BONDS NOT TO EXCEED IN THE AGGREGATE THE SUM OF \$68,333.00 INCIDENT TO THE PURCHASE OF A 2021 WESTERN STAR 4700 TRUCK

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand, Essex County, New York has on the 9th day of June, 2020 duly adopted a Resolution authorizing the issuance and sale of serial bonds of the Town of St. Armand in an amount not to exceed in the aggregate the sum of \$102,500.00 for the purchase of a 2021 Western Star 4700 Truck; and

WHEREAS, the Town Board of the Town of St. Armand did on the 9th day of June, 2020 pass a Bond Anticipation Note Resolution for the issuance and sale of a note to the Town of St. Armand, Essex County, New York in anticipation of serial bonds not to exceed in the aggregate \$102,500.00 incident to the purchase of a 2021 Western Star 4700 Truck; and

WHEREAS, incident thereto on the 12th day of June, 2020, the Town of St. Armand did issue a bond anticipation note in the principal amount of \$102,500.00 for the purchase of a 2021 Western Star 4700 Truck; and

WHEREAS, on June 11, 2021, the Town of St. Armand will pay the sum of \$34,167.00 on the \$102,500.00 indebtedness leaving a principal indebtedness of \$68,333.00; and

WHEREAS, the Town of St. Armand now desires to issue and sell a Bond Anticipation Note Renewal in the amount of \$68,333.00 in anticipation of the issuance and sale of the aforesaid bond.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of St. Armand, Essex County, New York, as follows:

Section 1. That a Bond Anticipation Note in the sum not to exceed \$68,333.00 shall be issued by the Town of St. Armand, Essex County, New York in anticipation of the issuance and sale of serial bonds of the Town of St. Armand in an amount not to exceed, in the aggregate, the sum of \$68,333.00 heretofore authorized by Resolution duly adopted by the Town Board of the Town of St. Armand entitled ASERIAL BOND RESOLUTION TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK RELATIVE TO THE PURCHASE OF A 2021 WESTERN STAR 4700 TRUCK DATED JUNE 9, 2020" authorizing the issuance and sale of serial bonds of the Town of St. Armand, Essex County, New York, in a sum not to exceed in the aggregate, the sum of \$102,500.00 for the purchase of a 2021 Western Star 4700 Truck; and

Section 2. That said note shall be dated the 11th day of June, 2021, or at such later date as the Supervisor, by her execution thereof, may determine, will bear an interest rate of no greater than 5.0% per annum payable at maturity; will be payable both as to principal and interest in lawful money of the United States of America at the office of the purchaser of said note, or at such other place as the Supervisor may determine; will be signed in the name of the Town of St. Armand by its Supervisor; and will be sealed with the seal of the Town.

Section 3. Said Bond Anticipation Note shall be such terms, form and content as may be prescribed by the Supervisor and the power to so prescribe the same is hereby delegated to the Supervisor.

Section 4. The full faith and credit of the Town of St. Armand, Essex County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on said Bond Anticipation Note. Said Bond Anticipation Note shall be paid from the proceeds derived from the sale of said bonds or may be redeemed, in whole or in part, or renewed as provided by the Local Finance Law of the State of New York.

Section 5. The said Bond Anticipation Note is issued in anticipation of bonds for an assessable improvement.

Section 6. The Supervisor of the Town of St. Armand is hereby authorized to sell such Bond Anticipation Note at private sale at not less than par and accrued interest at a rate not exceeding the rate above specified and the Supervisor is authorized to deliver said Bond Anticipation Note to the purchase upon payment of the purchase price and accrued interest as above specified. The receipt of the Supervisor shall be a full acquittance of the purchaser who shall not be required to see to the application of the purchase money.

Section 7. The Town of St. Armand reserves the right to call and redeem this note at any time prior to maturity upon payment of the principal thereof together with accrued interest.

Section 8. That said Bond Anticipation Note will be a qualified tax exempt obligation pursuant to the appropriate provisions of the Internal Revenue Code as amended and said Note shall bear on the face thereof the following notation: This Note has been designated by the issuer as a qualified tax exempt obligation pursuant to the provisions of Section 265 of the Internal Revenue Code of 1986 as amended.

Section 9. This Resolution shall take effect immediately.

This Resolution was duly seconded by Councilperson Jennifer Fuller, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

DATED: May 11, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

#### MOTION TO PAY MONTHLY BILLS

Payment vouchers for the month of May were presented to the Board for approval and Roll Call Vote as follows:

General Vouchers # 141 - # 164 in the amount of \$ 11,076.71  
 Trust and Agency Fund Vouchers # 25 - # 28 in the amount of \$ 1,380.57  
 Highway Vouchers # 66 - # 76 in the amount of \$ 7,331.09  
 Water and Sewer Vouchers # 60 - # 70 in the amount of \$ 5,442.57  
 I&I Voucher #1 – in the amount of \$ 5,687.21  
 Highway Outside Vouchers – None  
 “B” Fund Vouchers – None  
 Rockledge Water District Vouchers – None

Deputy Supervisor D. Joseph Bates made the Motion to approve payment of this month’s bills; the Motion was seconded by Councilperson Jennifer Fuller. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

All in favor. Motion carried.

Dated: May 11, 2021

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 Barbara J. Darrah  
 St. Armand Town Clerk

**MONTHLY REPORT FROM THE SUPERVISOR**

Supervisor Winemiller presented the Supervisor’s Monthly Report for April 2021 to the Board. Councilperson Donald Amell made the Motion to approve the Supervisor’s Monthly Report; the Motions was seconded by Councilperson Karl Law. All in favor. Motion carried.

**REVIEW AND MOTION TO APPROVE PREVIOUS MONTH’S MINUTES**

Deputy Supervisor D. Joseph Bates made the Motion to approve the Regular Board Meeting Minutes of April 13, 2021. The Motion was seconded by Councilperson Jennifer Fuller. All in favor. Motion carried.

**TOWN CLERK’S MONTHLY REPORT**

Town Clerk Barbara Darrah gave the following report for the month of April 2021:

There were (7) Dog Licenses for April 2021:		
Spayed Females (5)	Neutered Male (1)	\$ 42.00
Unneutered Male (1)		\$ 14.00
Certified Death Certificates (5)		\$ 50.00
	Total Revenue Earned	\$ 106.00

Paid to: Town Supervisor: \$ 47.00 General Fund \$50.00 B Fund NYS Agriculture & Markets: \$ 9.00

**WATER AND SEWER BILLING MONTHLY REPORT**

Barbara Darrah reported as of this date, the Water and Sewer Receivables balance is \$ 52,658.62. The due date for the remainder of the bills is Wednesday, May 18<sup>th</sup>. The Executive Order from Governor Cuomo continues with no late fees and no water shut-offs is still in effect.

**OLD BUSINESS**

Gladd Property – The property has been cleaned up per the Board’s requirements. Winemiller took photos on May 1<sup>st</sup> and emailed the photos to the Board. Bruce Misarski stated everything is moving forward. Craig Michaels did appear before the Judge on the Civil matter and an adjournment was granted for the outcome in the fall.

Hometown Hero Banner Program - Six banners came in and were displayed in the Town Hall so the Board could see what they looked like. Applications are pending mail-out. They are ordered in groups of five. As long as

the person lived in the Town of St. Armand, they qualify for a Hometown Hero banner. For the Veteran's Memorial, the person has to have been drafted or enlisted from the Town of St. Armand.

Local Law Draft – Smoking – The Smoking Local Law draft was presented to the Board for their review. This will be put on the agenda for next month to determine if we move forward with it.

Old Local Laws from Village of Bloomingdale – A timeframe was set for the Board members to come into the Town Hall the week of the 17<sup>th</sup> and the 21<sup>st</sup>, to review the Local Law books and review the Old Local Laws from the Village of Bloomingdale in order to determine if there are any changes for incorporation into the current Town of St. Armand Local Laws.

Posting of old Dump property – Last month posting of the old dump property was discussed regarding the danger of glass, metal, etc. On April 29<sup>th</sup>, the Highway crew and Winemiller posted three-quarters of the old dump property and will complete the remainder of about 400' tomorrow morning.

Solar Farms Discussion – The Board discussed zoning to include Solar Farms. Even with zoning, the Board cannot say a business cannot come in. The Board can dictate what the facade, size, parking, etc. must be. Simple zoning can be accomplished. Zoning has been discussed by the Town for years. An attorney had come in from the Albany area, and recommended against zoning, and the Nuisance Abatement Law was enacted instead. The Board agreed a formation of a committee was necessary to keep it as minor as possible. Winemiller stated she would prepare a plan and present it next month.

Transfer Station Attendant – Sam Branch submitted his notice; his last day will be May 29<sup>th</sup>. Help wanted notices resulted in no applicants. If anyone knows someone who might be interested, it pays \$14.50 and the hours are 7:45 am – 4:15 pm. Several options were discussed with no outcome.

Water and Sewer Redistricting & Rockledge Water District – A Special Board Meeting date was set for Monday, June 7<sup>th</sup>, 2021 at 5:30 for a work session on these topics.

Youth Task Force – Bloomingdale Block Party – Progress is being made. There are 72 booth spaces. Envelopes with applications were mailed out to local not-for-profits.

## NEW BUSINESS

FEMA Essex County Flood Report Webinar – Derrick Martineau and Davina Winemiller attended on April 28<sup>th</sup>.

Highway Garage Snow Guards Estimate – Dean Montroy submitted a quote of \$2,000 for installation of snow guards on the Highway Garage roof. Quotes were requested from several other companies with no results. A lift costs approximately \$2,000. Winemiller asked for a Motion to approve Dean Montroy's estimate for the work. Motion to approve: Councilperson Karl Law. Second: Deputy Supervisor D. Joseph Bates. All in favor. Motion carried.

Playground Safety & Inspections Webinar – Winemiller attended a playground safety inspection webinar put on by NYMIR on April 28<sup>th</sup>. Upgrades and repairs need to be done to the playground at the Youth field. Costs will be minimal.

Summer Youth Worker (Cemetery) – An ad has been created for summer lawns and ground workers. Ben Munn was rehired and one will be for assisting Cy Ellsworth in the cemetery. Winemiller requested a Motion to approve the summer help ad. Motion to approve: Deputy Supervisor D. Joseph Bates. Second: Councilperson Jennifer Fuller. All in favor. Motion carried.

Use of Facilities Application (Update) – NYMIR Representative did not like our current Use of Facilities application and they recommended the updated application which was presented to the Board at this meeting. The Town Board reviewed and approved the updated application for future use.

Youth Field Electricity – Winemiller showed a map of the Youth Field to the Town Board, indicating reported outlets on the Youth Field which kept popping during the winter. John Schwartz, Doug Snickles and Winemiller went to the Youth field and none of the outlets were working. Schwartz opened the boxes and the inner area of the boxes were wet. With what the field is used for and what we need it to do, Winemiller indicated where stand-alone posts need to be fixed due to safety issues. Most of the costs will be materials, which will run approximately \$6,400 and the total including materials will be approximately \$9,000. \$5,021 is remaining from the Youth Field donation received about 10 years ago. There is \$2,000 in the Youth Building savings account, and there is \$7,000 remaining after the purchase of new bleachers. To the good, a mistake was made in the General A fund budget in 2021. The budget reported \$1300 for the year earned for the AT&T Cell Tower lease, however, it is actually \$1300 per month. Winemiller asked for a Motion to approve the repair of the Youth Field outlets. Winemiller reported that the Highway crew can dig the trenches and assist in pulling the wire. The Board stated the following: The Motion to approve is based upon John Schwartz's verbal estimate being under \$9,000 for the purpose of ordering the materials in time. The Board requested the written estimate be provided via email to them as soon as possible. Motion to approve: Deputy Supervisor D. Joseph Bates. Second: Karl Law. All in favor. Motion carried.

Use of Facility Request – A request was discussed for upper preschool children ages 3,4,5 to play soccer on the Youth Field for the months of May and June. Covid Protocol would be in place. The need for Group Insurance was also discussed. The times would be between 4:00 and 6:00 pm, a couple of days per week. Winemiller stated the schedules would need to be coordinated with the Boosters. The Board agreed that insurance would be needed and each parent would need to fill out a hold harmless form.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Winemiller: Do we have any questions, comments or concerns at this time?

There were no further questions, comments or concerns.

MOTION TO ADJOURN REGULAR BOARD MEETING:

Deputy Supervisor D. Joseph Bates made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Jennifer Fuller. The Regular Board Meeting adjourned at 8:21 p.m.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Public Hearing and the Regular Board Meeting held on the above-referenced date.

Dated: May 11, 2021

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Barbara J. Darrah  
St. Armand Town Clerk