

Town of St. Armand
Regular Board Meeting – 6:30 pm
Tuesday, June 8, 2021

These Meeting Minutes were approved by the St. Armand Town Board on July 13, 2021.

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via a webinar conducted from the Town Hall, Bloomingdale, NY. The webinar meeting was advertised and made available to the public.

BOARD MEMBERS PRESENT:

Town Supervisor Davina Winemiller, Deputy Superintendent D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.

A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT:

Wastewater Superintendent Stanley Ingison, Town Justice Francis Whitelaw, Town Bookkeeper Donna Bramer and Town Clerk Barbara Darrah.

EXCUSED: Highway Superintendent Douglas Snickles, Water Superintendent David Siskavich, and Code Enforcement Officer Derrick Martineau.

GUESTS: Aaron Cerbone, Josh Colby, Sandy Hayes, and Warrene McCarthy.

This meeting was held as an in-person and public Webinar and Teleconference. Notice was posted regarding the date and time of the Regular Board Meeting and instructions how to access the meeting via phone or computer.

Supervisor Winemiller called the meeting to order at 6:30 pm. Winemiller asked those in attendance to recite the Pledge of Allegiance. Winemiller then began the business of the meeting, starting with the Departmental Reports.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Doug Snickles submitted the following report to the Town Board.

Town of St. Armand Highway Report for the June 8, 2021 Board Meeting

- 1) All of our roads are paved and shouldered. We still have a lot of patching to do.
- 2) We have been helping Essex County with hauling and flagging.
- 3) We helped Harrietstown with their paving.
- 4) All mowing has been done and we are ready to do it again.
- 5) We all had to go to an eight-hour safety course.
- 6) I had to go to a salt reduction meeting in Elizabethtown.
- 7) We helped the State pick up sand in the Village on Route 3.
- 8) We dug out the swing set area and installed 6x6 and wood chips.
- 9) A couple guys helped Davina clean and organized the basement at the Youth Field.
- 10) We started hanging Hometown Hero Banners
- 11) We started cleaning up all around the highway garage on the back yard.
- 12) We started pulling stumps at the cemetery.

There were no questions following the Highway Report.

WATER DEPARTMENT MONTHLY REPORT

Cory Skiff, Water Technician, submitted the following written report to the Town Board.

Town of St. Armand Water Report for the June 8, 2021 Board Meeting

5/10/21: Monthly sample to lab.
Monthly report to NYS Health department.
Monthly Board Report.
Marked River Road for Dig Safe.

5/17/21: Marked 16 Roosevelt for Dig safe.
Located curb stop at 791 St. Regis Avenue

5/26/21: Fixed water reader at 8 Blue Spruce Way

There were no questions following the Water Report.

CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau did not submit a report to the Town Board.

WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison presented the following report to the Town Board.

Town of St. Armand Wastewater Department Summary of last month's activities for the June 2021 Board Meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) I continue to do periodic checks on the Dollar General construction work. They have poured footers and are getting ready to pour the footer walls. They did get the stump pile removed and have some steel on site for the building.
- 9) We did have another clog in the town hall sewer lateral and I worked with Snickles Plumbing and Heating to get it opened back up. Our line does have 5 or 6 elbows in it and is 130 feet long. They did get it cleaned out and verified it with the camera. Nicely, it does all look like it is in good shape. We did find wet wipes in the clog so we will try to stop them from being disposed of down the sewer line in the future.
- 10) Casey Field, at 16 Roosevelt Lane, had leaks in both his water and wastewater laterals at his home. David and I worked with Ed Garrow and team to replace sections of both lines and they did a great job getting them both replaced, sealed up and back in service.
- 11) On Friday night or Saturday morning of May 29, 2021 we did get some kind of a power surge which knocked out our 3 major pieces of equipment. The paddle wheel drive and the classifier at the pre-treatment building and the #3 pump at the main plant. They must have all been running or on startup when the surge hit. Nicely, Taylor Munn remembered to write down the information as I had asked him to do and called me so I could come in and reset things. It will take some amount of time but I will train him to do all of these things.
- 12) Craig Smith of 773 St. Regis Ave., was complaining of intermittent sewage smells in his house and said there were a number of others on the street with the same problem so Davina and I went up to see him and found that he had no cap on his "Y" cleanout so it was wide open to the sewer main. We also went to a second house and the owner said that he also had leaks in his household system that he was working on finding and sealing.
- 13) We are still working with Kevin Cogan to get the wastewater plant solar panel repair and new panel system construction underway.
- 14) Davina did put an ad in the paper looking for another weekend/holiday backup operator to cover us at this time.
- 15) I have taken a number of short (1 to 3 hour) on-line training classes in the last couple months to try and catch up on all the missed ones during the 2020 shut down.
- 16) My vaccination will be complete on June 21st, 2021.
- 17) Davina had an inquiry from 834 St. Regis Ave. about sewer smell entering windows from outside. We went to investigate and believe it to be coming from a Vine St. property without village sewer.
- 18) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

There were no questions following the Wastewater Report.

TOWN JUSTICE REPORT

Town Justice Francis Whitelaw presented the following report to the Town Board.

St. Armand Town Court Report June Board Meeting

In-person proceedings have resumed and are going smoothly. Restricting court people to the courtroom is working well.

There is an uptick in parking violation payments, since the town has tasked volunteers to issue tickets.

Effective June 29th, anyone who has an existing suspension of their license for failure to pay their fines, those suspensions are automatically going to be lifted by the DMV. The only teeth that we have in trying to get them to pay, we can convert the traffic fine to a civil judgement with the County Clerk.

Total fines and surcharges collected for the month of May 2021: \$2,133.00

Total collected year-to-date: \$17,490

There is going to be a slow-down due to a mandate by New York State to set up payment schedules and financing for defendants to pay fines. We will have to get an adjusted gross income from the defendant x .02 percent.

There were no questions following the Town Justice Report.

RESOLUTIONS # 43 and # 45 – # 49

***** This Resolution, # 43 of 2021 was tabled until the June 8th, 2021 Regular Board Meeting *****

RESOLUTION # 43 OF 2021

TOWN OF ST. ARMAND TOWN BOARD’S
REQUEST TO RESCIND THE NEW YORK
STATE FIBER RIGHT OF WAY FEE

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the 2019-2020 New York State budget contained language that enacted a right-of-way use and occupancy fee for any fiber optic cables located in or crossing a state-controlled right of way and authorized the New York State Department of Transportation (DOT) to enter fee bearing permits with fiber optic installers and;

WHEREAS, the 2019-2020 state budget also added Section 7 of the Transportation Corporation Law, allowing the DOT to charge fiber optic corporations installing and operating the utility lines for fair-market use and occupancy of the state right-of-way and;

WHEREAS, in early 2020 organizations, businesses, legislators and residents of northern New York became aware of the fee because the DOT started charging the fee and;

WHEREAS, in the rural counties of the North Country it’s virtually impossible to install fiber optic cables for any distance without utilizing or crossing a state right-of-way and development requirements within the Adirondack Park almost entirely preclude installation of broadband in any location other than an existing state right-of-way and;

WHEREAS, the coronavirus pandemic has caused more people to be working from home and more students to be learning from home, and has increased the use of telemedicine, thus magnifying the need for additional broadband services in unserved and underserved areas so rural residents can engage in everyday activities and;

WHEREAS, Governor Cuomo, in his 2021 State of the State address championed his Connectivity Agenda which includes, among other provisions, enactment of a requirement for affordable internet for low-income families and a series of actions to promote broadband build-out and market competition and;

WHEREAS, the Governor said, “And without affordable broadband, people are not just disconnected, they are disenfranchised. Broadband must be available to everyone, everywhere. And in New York we will make sure it is” and;

WHEREAS, the DOT fiber right-of-way fee is acting as a significant financial deterrent to broadband build-out in rural areas, with some projects already cancelled and others put on hold due to the fact that these fees will cost providers hundreds of thousands, and in some cases, millions of dollars annually, and

NOW, THEREFORE BE IT RESOLVED, that the Town of St. Armand formally opposes the enactment of the DOT right-of-way fees on fiber optic cable and urges the Governor and the New York State Legislature to rescind the right-of-way use and occupancy fees on fiber cable immediately so that the Governor’s pledge can be fulfilled and the expansion of the fiber network in the North Country can continue in order to serve critically unserved and underserved areas.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: June 8, 2021

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 45 OF 2021

RESOLUTION AUTHORIZING THE OBSERVANCE OF
JUNETEENTH AS AN OFFICIAL HOLIDAY FOR ESSEX
COUNTY EMPLOYEES IN CALENDAR YEAR 2021

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, Governor Andrew M. Cuomo signed into law legislation (S.8598/A.10628) designating Juneteenth as an official public holiday in New York State. The new law celebrates Juneteenth, a day which commemorates the end to slavery and celebrates Black and African American freedom and achievements, while encouraging continuous self-development and respect for all cultures, and

WHEREAS, Governor Cuomo issued an Executive Order recognizing Juneteenth as a holiday for New York State employees, and

WHEREAS, Essex County acknowledges the significance and importance of such day, and

WHEREAS, Essex County is currently in contract renewals for both the General CSEA unit and the Sheriff's CSEA Unit, and

WHEREAS, given the status of both contracts, the observance of Juneteenth as an official holiday shall be limited to the current calendar year of 2021, and

WHEREAS, any extension of the holiday benefit beyond 2021 shall become part of the upcoming contract negotiations for both bargaining units, and

WHEREAS, Juneteenth is officially June 19, 2021 which in this calendar year falls on a Saturday, thereby making June 18, 2021 as the designated holiday for the purpose of contract application.

THEREFORE, LET IT BE RESOLVED Juneteenth for 2021 shall be treated as a "holiday, other than thanksgiving, Christmas and New Year's Day" for the purposes of determining benefits, and employees shall be entitled to the following;

a) Equivalent comp time for all hours work on the holiday, or for all hours worked on the day designated as the holiday.

b) Shall be paid at their normal hourly rate for all hours worked on the holiday or such designated holiday.

This Resolution was duly seconded by Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: June 8, 2021

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 46 OF 2021

TOWN OF ST. ARMAND TOWN BOARD
AUTHORIZATION TO SURPLUS 343 TONS OF
HIGHWAY DEPARTMENT TREATED SALT

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand agrees that the discontinuance of the NYS DOT Snow & Ice Contract has created a surplus of treated salt on order which must be delivered by August 31, 2021 or the Town will be charged \$11.00 per ton per month for a storage fee from Cargill, and,

WHEREAS, the Town Board agrees that it will be most cost effective to surplus the treated salt rather than store it, and,

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand hereby authorizes placement of 343 tons of treated salt as Surplus. The cost to the Town of St. Armand per ton of the treated salt is \$89.45. The Town Board approves a mini bid and/or the online bid auction site known as Auctions International which serves many municipalities in our area in hopes of receiving bids for the salt, and the money received will be deposited into the Highway Department Fund.

This Resolution was seconded by Councilperson Jennifer Fuller and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: June 8, 2021

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 47 OF 2021

TOWN OF ST. ARMAND TOWN BOARD
AUTHORIZATION TO APPLY FOR A GRANT
APPLICATION ON BEHALF OF THE TOWN

TO REQUEST STATE FUNDING FOR THE
PURPOSE OF HIRING A PROFESSIONAL
CONSULTANT TO UNDERTAKE AND UPDATE
THE 1977 COMPREHENSIVE PLAN AND FOR THE
TOWN SUPERVISOR TO EXECUTE ALL NECESSARY
DOCUMENTS RELATING TO THE NYS
DEPARTMENT OF STATE 2021 SMART GROWTH
COMPREHENSIVE PLANNING GRANT PROGRAM
APPLICATION

Deputy Supervisor D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the New York State Department of State has made grant funds available in 2021 through the Smart Growth Comprehensive Planning Grant Program, which provides grant funds on a competitive basis to eligible villages, towns, cities, counties, regional planning entities, and non-profit organizations, to advance the preparation of municipal comprehensive plans to establish land use policies which support smart growth and clean energy principles for the community; and

WHEREAS, the Town of St. Armand is proposing to undertake a comprehensive planning process that will update the community's existing Comprehensive Plan, which was written in 1977, in order to assess current land use policies and establish new policies that more accurately reflect the community's current conditions, opportunities and goals for smart growth development and clean energy principles; and

WHEREAS, the Town of St. Armand intends to submit a grant application for funding in an amount not to exceed \$100,000, with a local match requirement not to exceed 10% of the total grant request, to the NYS Department of State Smart Growth Comprehensive Planning Grant Program.

THEREFORE, BE IT RESOLVED, the St. Armand Town Board hereby authorizes the submission of a grant application on behalf of the Town of St. Armand, including provision of the required local match, to request State funding for the purposes of hiring a professional consultant to coordinate a community-based planning process and prepare an updated Comprehensive Plan that will guide appropriate development in the Town of St. Armand; and

BE IT FURTHER RESOLVED, that if awarded, the Town Supervisor of the Town of St. Armand is hereby authorized to execute all necessary documents relating to the NYS Department of State 2021 Smart Growth Comprehensive Planning Grant Program application.

This Resolution was duly seconded by Councilperson Karl Law and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: June 8, 2021

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 48 OF 2021

TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION
TO SUBMIT GRANT APPLICATION FOR THE NYS DEC 2021
WATER QUALITY IMPROVEMENT PROJECT TO
CONSTRUCT A PERMANENT STRUCTURE FOR
SALT STORAGE

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the New York State Department of Environmental Conservation has made grant funds available in 2021 through the Water Quality Improvement Project program, which provides grant funds on a competitive, statewide reimbursement program open to local governments and non-profit corporations to implement projects that directly address documented water quality impairments, improve aquatic habitat, or protect a drinking source, including projects to construct a permanent structure to cover a salt or a salt/sand mixture storage pile; and

WHEREAS, the Town of St. Armand intends to submit a grant application for funding in an amount not to exceed \$500,000, with a local match requirement not to exceed 50% of the total award amount, to the NYS Department of Environmental Conservation 2021 Water Quality Improvement Project program for the purposes of constructing a permanent salt storage structure.

THEREFORE, BE IT RESOLVED, the St. Armand Town Board hereby authorizes the submission of a grant application on behalf of the Town of St. Armand, including provision of the required local match, to request NYS DEC WQIP grant funding; and

BE IT FURTHER RESOLVED, that if awarded, the Town Supervisor of the Town of St. Armand is hereby authorized to execute all necessary documents relating to the NYS DEC Water Quality Improvement Project grant application.

This Resolution was duly seconded by Deputy Supervisor D. Joseph Bates and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: June 8, 2021

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 49 OF 2021 TOWN BOARD AUTHORIZATION FOR TOWN SUPERVISOR TO SIGN GRANT DOCUMENTS FROM NYS CDBG PROJECT # 1103PF110-20 GRANT AGREEMENT, TOWN HALL 2ND FLOOR RENOVATIONS

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, a Resolution of the Town Board of the Town of St. Armand is necessary to execute a Grant Agreement with the NYS Community Development Block Grant (CDBG), and

WHEREAS, the grant agreement and other documents must be signed by the Chief Elected Official (CEO).

THEREFORE, LET IT BE RESOLVED that the Town Board authorizes Town Supervisor Davina Winemiller to execute grant Agreements with NYS CDBG PROJECT # 1103PF110-20 and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of St. Armand’s obligations under the CDBG Grant Agreement.

This Resolution was duly seconded by Councilperson Jennifer Fuller and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: June 8, 20201

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

Payment vouchers for the month of June were presented to the Board for approval and Roll Call Vote as follows:

- General Vouchers # 165 - # 198 in the amount of \$ 50,167.06
- Trust and Agency Fund Vouchers # 29 - # 32 in the amount of \$ 1,385.03
- Highway Vouchers # 77 - # 90 in the amount of \$ 43,988.85
- Highway Outside Voucher # 2 in the amount of \$56,407.21
- Water and Sewer Vouchers # 71 - # 88 in the amount of \$ 7,951.76
- “B” Fund Vouchers – None
- I&I Vouchers – None
- Rockledge Water District Vouchers – None

Deputy Supervisor D. Joseph Bates made the Motion to approve payment of this month’s bills; the Motion was seconded by Councilperson Jennifer Fuller. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

All in favor. Motion carried.

Dated: June 8, 2021

Barbara J. Darrah
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor’s Monthly Report for May 2021 to the Board. Councilperson Donald Amell made the Motion to approve the Supervisor’s Monthly Report. The Motion was seconded by Councilperson Karl Law. All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE PREVIOUS MONTH’S MINUTES

An extension was requested for the May 11, 2021 Board Meeting Minutes until the July 13, 2021 Meeting. The Town Board approved the extension. Deputy Supervisor D. Joseph Bates made the Motion to approve an extension for the May 11, 2021 Board Meeting Minutes. The Motion was seconded by Jennifer Fuller. All in favor. Motion carried.

TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of May 2021:

There were (2) Dog Licenses for May 2021:

Spayed Females (2)	\$ 14.00
Marriage License (1)	\$ 40.00
Certified Death Certificates (6)	\$ 60.00
Cemetery Plot Sale (1)	\$ 150.00
Total Revenue Earned	\$ 264.00

Paid to: Town Supervisor: \$ 179.50 General \$60.00 B Fund NYS Agric. & Mkts.: \$ 2.00 NYS DOH \$22.50

WATER AND SEWER BILLING MONTHLY REPORT

Barbara Darrah reported as of this date, the Water and Sewer Receivables balance is \$ 24,447.52. The 3rd quarter readings will take place the week of June 23rd – June 30th and the billing will be prepared mid-July.

OLD BUSINESS

Hiring Two Transfer Station Attendants and Summer Lawns & Grounds person – We did receive two applicants for the Transfer Station Attendants: Parker Ormerod and Mick Changelo. They have begun working. We also

hired Gabe Fortune to work at Brookside Cemetery with Cy Ellsworth. There is a ton of work to do at the Cemetery extension.

Highway Garage Snow Guards Update – Dean Montroy has ordered the special metal brackets, and once received, he will begin the work.

Local Law Junk Vehicles from Village of Bloomingdale - There was only one Local Law that stated the “Village of Bloomingdale”, so that was the only law that needed to be updated. The updated draft was included in the Town Board packets, and next month at the July Board Meeting, a Public Hearing date will be set.

Posting of old Dump Property Update - The old Dump Property is completely posted for “No Trespassing”, Dangerous Property and caution tape is up.

Local Law Draft – Smoking Update – Winemiller spoke to Dan Manning and he did not have any Local Law in his coffers. Winemiller asked the Board if they wanted to do a Local Law or make a “Rule”. The Board agreed that a “Rule” passed as a Resolution and posted on the Town website would be sufficient.

Solar Farms/Zoning - Winemiller stated the Board needs to decide if the Town is going to enact zoning for the Town of St. Armand. The zoning doesn't have to be by street area or anything like that, it can be Town-wide. Winemiller stated a letter would be submitted to the Adirondack Daily Enterprise advising the Town is seeking volunteers who would be willing to sit on a zoning board. In some towns, the Town Board ends up being the zoning board but that is only if you can't get anyone to sit on the zoning board. There needs to be five members. The main issue brought to Winemiller has been the lack of "façade" of buildings being constructed, with Air B&B's being mentioned as well. The Board agreed to review a draft that Winemiller would prepare and present at the July Board meeting.

Youth Field Electrical Work - Winemiller emailed John Schwartz's estimate coming in at \$8,978.43 to the Board.

CED Twinstare had the necessary materials for the Youth Field. We are going to be scheduling that installation hopefully next month.

Wastewater Operator – The advertisement did not produce any applicants. Winemiller stated she will call around to local towns. Donna Bramer brought up the form she had assisted Barbara Darrah with regarding our operators that was sent to the County. Barbara stated that was for the County to coordinate training opportunities.

Use of Youth Field Application Update - Winemiller stated the Use of facilities application from Sierra Burke is in the Board packets. She did obtain the liability insurance and the Town of St. Armand was listed as an additional insured. We need to approve her use of the Field. Sierra did not ask for a key to the Youth Building to use the building, therefore we will not need to open the building for her. Sierra did coordinate the request for use with the Boosters schedule. Winemiller requested a Motion to approve this application. Motion to approve: Councilperson Karl Law. Second: Councilperson Jennifer Fuller. All in favor. Motion carried.

NEW BUSINESS

NYMIR Response - NYMIR completed their annual inspection. They wanted wood chips under the swing set the Youth Field. Ollie Burgess donated the wood chips. They wanted each vehicle in the Highway Garage to have a clipboard and have the vehicle inspected every time the vehicle is brought out, in addition to two monthly inspections. The clipboards have been placed for compliance. In addition, the Highway crew attended the eight-hour safety course required by NYMIR.

Rockledge Water and Sewer Letter – A Special Board Meeting was held on June 7, 2021, at 5:30 pm regarding the Rockledge Water District and the St. Armand Water District. A letter was drafted for the Rockledge residents and put before the Town Board for review. The Board agreed the letter strongly encouraged those residents to attend the Special Board meeting set for June 30th.

St. Armand Redistricting of Lateral Lines - Winemiller reported that if we expanded the St. Armand Water District, she was able to find more information: The first thing is CDBG does pay if the homeowner is within 51% median household income, CDBG will pay 100%. When we do grants, we always have matching grant funds or Work Force Account. For homeowners or property owners that are above 51% medium household income, the Town can use the Work Force Account to do those lateral installations and have it come off the top of the match for the Grant. Winemiller continued if there is a different line configuration, it would be covered.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

Warrene McCarthy: Is the AT&T Cell Tower up yet?

Winemiller: If they are not done now, they should be soon. Hopefully, by the end of the Summer, it will be up and running. I will email them tomorrow, and respond to you tomorrow, Warrene.

There were no further questions or comments.

MOTION FOR EXECUTIVE SESSION

Winemiller asked for a Motion to enter into Executive Session for the purpose of possible litigation.

Deputy Supervisor D. Joseph Bates made the Motion to enter into Executive Session. The Motion was seconded by Councilperson Jennifer Fuller. The Executive Session began at 7:25 pm.

MOTION TO END EXECUTIVE SESSION

Councilperson Karl Law made the Motion to end the Executive Session. The Motion was seconded by Deputy Supervisor D. Joseph Bates. The Executive Session ended at 7:46 pm.

MOTION TO ADJOURN REGULAR BOARD MEETING:

Deputy Supervisor D. Joseph Bates made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Jennifer Fuller. The Regular Board Meeting adjourned at 7:47 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting held on the above-referenced date.

Dated: June 8, 2021

Barbara J. Darrah
St. Armand Town Clerk