

Town of St. Armand  
Regular Board Meeting – 6:30 pm  
Tuesday, July 13, 2021

*These Meeting Minutes were approved by the St. Armand Town Board on August 10, 2021.*

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via a webinar conducted from the Town Hall, Bloomingdale, NY. The webinar meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Superintendent D. Joseph Bates, Councilperson Donald Amell, Councilperson Jennifer Fuller, and Councilperson Karl Law.

A quorum of the Board was in attendance.

**TOWN EMPLOYEES PRESENT:**

Highway Superintendent Douglas Snickles, Wastewater Superintendent Stanley Ingison, and Town Clerk Barbara Darrah.

**EXCUSED:** Water Superintendent David Siskavich, and Code Enforcement Officer Derrick Martineau.

**GUESTS:** Kevin Woodruff, Bloomingdale Volunteer Fire Department Chief, James Bullock and Jonathan Ferguson, Essex County IT Department, and Aaron Cerbone, James Bullock, Josh Colby, and Sheridan Swinyer, all from the community.

This meeting was held as an in-person and public Webinar and Teleconference. Notice was posted regarding the date and time of the Regular Board Meeting and instructions how to access the meeting via phone or computer.

Supervisor Winemiller called the meeting to order at 6:30 pm. Winemiller asked those in attendance to recite the Pledge of Allegiance. Winemiller then began the business of the meeting and introduced Kevin Woodruff, Bloomingdale Volunteer Fire Department Chief.

**GUEST SPEAKER:** Kevin Woodruff, Bloomingdale Volunteer Fire Department Chief

Kevin Woodruff, Bloomingdale Volunteer Fire Department Chief, distributed a proposed budget to the St. Armand Town Board for a three-year contract with the Bloomingdale Fire Department, rather than the two-year contract, beginning in 2022. The budget for next year is \$96,500. Out of that, \$15,000 comes out of fundraising. They would like to propose a 3-year contract starting in 2022. The first year increasing by \$5,000, the second year increasing by \$3,000 and final year increasing by \$1,000. Kevin invited anyone to come down to the fire department and see the equipment they have added to the fleet; two new trucks in the last three years, and a new four-wheeler with a rescue-boggan. They have a boat that they have had for five years and use it quite a bit. Some of the expenses they face is mandated by OSHA. Every one of the SCBA has to have a flow test every year. We just had them tested and for twelve air packs, it cost \$5,561.00 and that has to be done annually. We also do a monthly check on them. Also, the bottle is only good for 15 years. They are mid-point right now. In approximately seven years, they will need to be replaced. They cost \$1700.00 each. Another cost is every one of our air pack personnel have to have a physical and a fit test every year. Right now the physicals cost \$75.00 each. We send new members to Urgent Care and that costs \$190.00. The Fire Department is doing what they can to save what they can. Hoses, ladders, and pumps also need to be kept in top condition. Turn out gear has to be replaced every 10 years at a cost of \$4,000 each per OSHA. Right now, they have thirteen people that can go interior, so that would be \$52,000 right there. Every time fire personnel goes into a structure fire, the turn out gear needs to be decontaminated and it has to be sent away to be cleaned. They have started buying a second set of gear to use while the other gear is out. The Bloomingdale Fire Department's manpower is limited. They signed a mutual aid agreement with Saranac Lake, Monday through Friday, 7-5. Kevin is the only driver in Bloomingdale during the day. New members have to train 120 hours training. We don't issue new gear when they first start, but when they start live interior fires, they have to have new gear. The last truck we just bought two years ago, it cost \$450,000, and that was with a demo with no bells and no whistles, and was reduced by \$40,000. After December, there will be a new chief. Kevin asked the group if there were any questions?

Supervisor Winemiller addressed the Board and stated she thought the budget would be okay if this proposal was approved. This request will be considered during the budget work sessions. The Board thanked Kevin for coming in and speaking to the Board and expressed their appreciation for the Bloomingdale Volunteer Fire Department and all it does for the community.

**GUEST SPEAKER:** James Bulluck and Jonathan Ferguson, Essex County IT Department

Winemiller introduced the two guest speakers from Essex County IT Department. James presented the process of obtaining a .gov domain for the Town of St. Armand. The .gov domain is more secure and would protect our emails. Once the Town has a registered .gov domain name, the County will help you develop, design, and manage the Town website. It is one of the services we provide through the shared services grant. Jonathan will address the questions on the website.

Winemiller asked if the County would host the website? Would it be free? Jonathan explained the county does not host; the town would need to go through "Go Daddy", or something like that is really not that expensive. Winemiller explained we pay \$60.00 every three months. If the Town went with Go Daddy, it would cost about \$320.00 for three years. Jonathan offered his help with that.

Winemiller explained she received telephone calls from Councilpersons Joe Bates and Karl Law, telling her that her email must have been hacked because she was sending them emails to buy her and send her I-tune gift cards. It wasn't that her email had been hacked, it was scammers looking at our website and getting the emails from the website. James asked if she had Yahoo or Gmail. Gmail for their personal account doesn't really have real security, so someone could start an email client on their computer. Once the Town switched to .gov domain, there are a lot of security features that allow us to stop that. We can block those completely, they cannot send you an email and they would not be allowed to act like they were your address; the server would just ignore them.

Winemiller asked clarification that the cost of everything except for the webhosting, would be free. James responded the domain is free. Google does charge \$50 per email account per year. Office charges a little more depending on how many users you buy. The Town's same email would be able to be used. It is better if you switch to a .gov email, because it is more secure. It is the security issue you are paying for with the Google or Office account.

Town Clerk Barbara Darrah reported that in 2018, during the budget workshops in October, the IT person from Essex County also came and addressed the Town Board in regard to the proposal of getting a .gov domain. At that time, there would be 12 users, plus the County was going to get one, so it was going to cost the Town about \$1300- \$1400 per year plus the web provider. Winemiller asked James to give her a call the next morning, so she and he could figure out what it would actually cost per year. James agreed he would call Winemiller to discuss the cost. Winemiller then invited James and Jonathan to check out the current Town's website at [www.townofstarmand.com](http://www.townofstarmand.com).

There were no other questions for James or Jonathan.

#### HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Doug Snickles submitted the following report to the Town Board.

##### Town of St. Armand Highway Report for the July 13, 2021 Meeting

- 1) We helped the Town of Brighton with their paving.
- 2) We finished as far as we can go on the cemetery with what we have for equipment. We will have to get what we need from the County or rent it.
- 3) All mowing has been done and ready to do again.
- 4) We have been hanging up memorial banners as they show up.
- 5) We installed a driveway culvert up on Roosevelt Lane.
- 6) We are still patching when the weather is cooperating.
- 7) We should be done with the drop ceiling in the upstairs Records room soon.
- 8) We put the brush hog on the Tractor to do the sides of our roads.
- 9) We are helping the County with pulling the shoulders on River Road.

#### WATER DEPARTMENT MONTHLY REPORT

Cory Skiff, Water Technician, submitted the following written report to the Town Board.

##### Town of St. Armand Water Report for the July 13, 2021 Town Board Meeting

- 6/8/21: Sent Monthly sample to lab.  
6/9/21: Replaced outgoing water meter at Treatment Plant  
6/18/21: Shut off water at 1659 State Route 3 and attached a lock to the curb stop.

There were no questions following the Water Report.

#### CODE ENFORCEMENT OFFICER'S MONTHLY REPORT

Code Enforcement Officer Derrick Martineau submitted the following report to the Town Board.

##### Town of St. Armand Code Enforcement Report for the July 13, 2021 Town Board Meeting

1. Permits issued 4
2. Answered 22 calls, 9 emails, 12 site inspections
3. Gladd property is moving forward. They met the requirements to keep moving forward. County is working on securing someone to demo existing structure.

4. Continuing working with Dollar General on new store. And inspections.
5. Continuing inspections
6. Davina and I visited the Kellum property and they have until July 31st to clean up.  
If not, I will issue a summons that day. Also sent a letter reminding Mr. Kellum of this agreement.

## WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison presented the following report to the Town Board.

### Town of St. Armand Wastewater Department Summary of last month's activities for the July 13, 2021 Board Meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) I continue to do periodic checks on the Dollar General construction work. The site is cleared of debris and the steel superstructure is pretty much finished.
- 9) Davina, Cory and I did do a requested inspection of the 47 Prospect Street home to look at danger tree removal and wastewater odors which got into checking property and roadway boundary lines to confirm tree location. I gave some sewer line cleanout advice to the home owner to help remove odors.
- 10) I did a couple days of clarifier backwashing to try and clean out the effluent for better BOD5 and suspended solids levels leaving the plant. It does look like I will have to do some flow changes through the lagoons again this year to try and improve the treatment end results.
- 11) We did have our annual DEC inspection of the plant on July 1st by Kelly Duval who was accompanied by a new engineer trainee for Clinton County and 2 summer interns. We will get the inspection report in another month or two. The DEC is holding off on issuing the new SPDES permit until we get farther along engineering modifications to the operations to be able to meet the new limits.
- 12) Davina and I also met about the newly completed Inflow & Infiltration (I & I) plan done by AES last summer to have me develop a list of the less expensive items that I can continue working on to reduce this problem while we are applying for money to do the sewer main replacements that are the biggest problem to be handled. Last year I did start on the (I & I) plan problems by sealing up a few of the worst man holes and purchasing a few water stop units. By spending \$ 500 on sealing equipment last year we were able to save \$3,700.00 in polymer / coagulant costs this year. Hopefully we can continue to do that each year so we can keep from spending 10 times that much in the future to meet the new phosphorus limits.
- 13) We did get another good sized Balsam Fir tree blown over onto the fence; the third this year which I have started to clear up so we will have some more fence repair work to do along with replacing the windblown section of exterior siding.
- 14) Kevin Cogan and crew did come over the July 4th weekend to get the wastewater plant solar panel repair work started along with checking the third solar panel system for damages. I do not know what they got accomplished yet.
- 15) It appears like we had another Questionable SCADA system programming issue where it had the Verbatim dialer do a call in for a power outage. I will try to get Aqualogics to look into that. As a result, Davina did set up a procedures manual for other workers to be able to reset the system when problems call someone in.
- 16) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

There were no questions following the Wastewater Report.

## TOWN JUSTICE REPORT

Town Justice Francis Whitelaw presented the following report to the Town Board.

### St. Armand Town Court Report for the July 13, 2021 Town Board Meeting

As of this date, the court has converted 14 criminal fines to civil judgements for non-payment. One person has paid and that judgement was vacated. As these judgements are put on record at the county and these people find

it is affecting their credit and ability to apply for credit, it is anticipated that many of these pending fines will be paid.

Total fines and surcharges collected for the month of June 2021: \$2,807.00  
Total collected year-to-date: \$20,297  
Total parking fines for June 2021: \$650

There were no questions following the Town Justice Report.

TAX COLLECTOR REPORT

Tax Collector Nancy Heath submitted the following annual report to the Town Board.

MEMORANDUM

TO: Town of St. Armand Supervisor and Board Members  
FROM: Nancy M. Heath, Tax Collector  
DATE: July 1, 2021  
SUBJECT: 2021 Tax Collection

Our Town of St. Armand 2021 Tax Warrant of \$916,369.07 was met with the final payment to Davina Winemiller, Town Supervisor on March 3, 2021.

Since the County requests that we not hold our funds until the end of April but rather forward them to the county, I sent a check for \$65,000 on March 31, 2021 and a check for \$35,000 on April 14, 2021 to the Essex County Treasurer.

On May 1, 2021, I turned my books into the Essex County Treasurer along with a check for \$20,389.48, which was the remaining balance minus the interest and adjustments.

On June 14, 2021, I cut a check for \$2,782.42 to Davina Winemiller, Town Supervisor, which represents the interest of \$2,780.21 received from the 2021 tax payments and \$2.21 in adjustments.

If anyone has any questions for me, just leave a note on my desk, as I will continue to come into the office to check my mail - or call me at home at 518-891-1258 or my cell at 518-637-1228.

Thank you.

There were no questions following the Tax Collector's Report

RESOLUTIONS # 52 - # 54

RESOLUTION # 52 OF 2021 RESOLUTION TO CREATE A CAPITAL PROJECT FUND FOR THE TOWN HALL GRANT FOR BOOKKEEPING PURPOSES

Councilperson Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS the Town of St. Armand has been awarded a Grant from the Housing Trust Fund Corporation (HTFC) and the NYS Office of Community Renewal (OCR), in the amount of \$233,350.00 as part of the 2020 NYS CDBG Competitive Public Infrastructure Facility and Planning Round for the purpose of Town Hall ADA Accessibility Improvements; and

WHEREAS this is NYS CDBG Project #1103PF110-20, and

WHEREAS the Town of St. Armand has committed matching funds of \$74,500.00 for the Town Hall Improvements, and this matching grant fund has been saved over a number of years and is currently being kept in an interest bearing NY Class Account; and

WHEREAS, the NYS Comptroller advises that all Capital Projects be kept in a separate accounting ledger for transparency and good record keeping, and the Town Board of the Town of St. Armand approves a Budget Amendment from fund A1620.201 to fund HT1620.200 in the amount \$74,500.00.

THEREFORE, LET IT BE RESOLVED by this Resolution, the Town Board of the Town of St. Armand hereby approves the establishment of the above-mentioned Capital Project Account (HT 1620.200) for the Town Hall Grant Funds.

This Resolution was duly seconded by Councilperson Jennifer Fuller, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller AYE  
Deputy Supervisor D. Joseph Bates AYE  
Councilperson Donald Amell AYE  
Councilperson Jennifer Fuller AYE  
Councilperson Karl Law AYE

Barbara J. Darrah  
St. Armand Town Clerk

\*\*\*\* RESOLUTION # 53 OF 2021 WAS TABLED UNTIL AFTER THE PUBLIC HEARING TO BE HELD ON AUGUST 5, 2021 \*\*\*\*

RESOLUTION # 53 OF 2021

RESOLUTION REGARDING SEQR  
DETERMINATION FOR THE  
REDISTRICTING OF THE TOWN OF  
ST. ARMAND WATER & SEWER DISTRICT

, who moved its adoption, offered the following Resolution:

WHEREAS the Town of St. Armand Water & Sewer District area must be updated to reflect existing water and sewer infrastructure and new upgrades to the current system; and

WHEREAS the New York State Department of Environmental Conservation requires all changes to existing infrastructure adhere to the SEQR regulations, and

WHEREAS the Town of St. Armand Water & Sewer District is committed to making upgrades and improvements over the next several decades to the current existing water and sewer infrastructure; and

WHEREAS based upon the criteria from the Official Compilation of Codes, Rules and Regulations of the State of New York Title 6. Department of Environmental Conservation Chapter VI, General Regulations Part 617. State Environmental Quality Review, and

WHEREAS the St. Armand Water & Sewer Redistricting project is considered at Type II action, with the following excerpts taken from the Offices Compilation for SEQR:

(a) Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies. (b) Each agency may adopt its own list of Type II actions to supplement the actions in subdivision (c) of this section. No agency is bound by an action on another agency's Type II list. The fact that an action is identified as a Type II action in an agency's procedures does not mean that it must be treated as a Type II action by any other involved agency not identifying it as a Type II action in its procedures. An agency that identifies an action as not requiring any determination or procedure under this Part is not an involved agency. Each of the actions on an agency Type II list must:

(1) in no case, have a significant adverse impact on the environment based on the criteria contained in section 617.7(c) of this Part; and

(2) not be a Type I action as defined in section 617.4 of this Part.

(c) The following actions are not subject to review under this Part:

(1) maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;

(3) retrofit of an existing structure and its appurtenant areas to incorporate green infrastructure;

(13) extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions or in connection with any action on this list;

THEREFORE, LET IT BE RESOLVED by this Resolution, the Town Board of the Town of St. Armand hereby states that the St. Armand Water & Sewer Redistricting Project will have no environmental impact and is therefore a TYPE II ACTION.

This Resolution was duly seconded by  
follows:

and adopted by Roll Call Vote as

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: July 13, 2021

Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 54 OF 2021

TOWN OF ST. ARMAND'S  
SMOKING AND VAPING BAN ON

TOWN PROPERTY CONSIDERED  
COMMUNITY SPACE

Councilperson D. Joseph Bates, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand believes that Veterans Memorial Park, 1688 NYS Route 3 and the Youth Field, 15 Roosevelt Lane, Bloomingdale NY, are community spaces where everyone is invited to gather and congregate, and

WHEREAS, the Town Board of the Town of St. Armand believes that these community spaces should be kept free of polluted air and debris for the health and safety of all visitors and residents, and

WHEREAS, the Town Board of the Town of St. Armand believes that these community spaces should be welcoming to all individuals, and

WHEREAS, the Town Board of the Town of St. Armand condemns any type of smoking on these two properties.

NOW AND THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby bans all forms of smoking and vaping on these two community spaces, and

BE IT FURTHER RESOLVED that the Town of St. Armand will consider banning any individual from either of the two aforementioned properties for repeated offenses of smoking or vaping on those premises.

This Resolution was duly seconded by Councilperson Jennifer Fuller, and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

Dated: July 13, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

Payment vouchers for the month of July were presented to the Board for approval and Roll Call Vote as follows:

General Vouchers # 199 - # 241 in the amount of \$ 14,376.33  
Trust and Agency Fund Vouchers # 33 - # 39 in the amount of \$ 4,228.56  
Highway Vouchers # 91 - # 106 in the amount of \$ 131,969.62  
Highway Outside Voucher's # 3 - # 5 in the amount of \$ 5,735.12  
Water and Sewer Vouchers # 87 - # 105 in the amount of \$ 5,290.34  
"B" Fund Vouchers # 6 - # 7 in the amount of \$ 306.18  
Rockledge Water District Voucher # 2 in the amount of \$ 18.17  
Fire Protection Voucher # 5 in the amount of \$ 1,065.18

Councilperson Donald Amell made the Motion to approve payment of this month's bills; the Motion was seconded by Councilperson Karl Law. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor D. Joseph Bates	AYE
Councilperson Donald Amell	AYE
Councilperson Jennifer Fuller	AYE
Councilperson Karl Law	AYE

All in favor. Motion carried.

Dated: July 13, 2021

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Barbara J. Darrah  
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor's Monthly Report for June 2021 to the Board. Councilperson Jennifer Fuller made the Motion to approve the Supervisor's Monthly Report. The Motion was seconded by Deputy Supervisor D. Joseph Bates. All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE PREVIOUS MONTH'S MINUTES

Deputy Supervisor D. Joseph Bates made the Motion to approve the Regular Board Meeting Minutes of May 11 and June 8, 2021 and the Special Board Meeting Minutes of June 7 and June 20, 2021. The Motion was seconded by Councilperson Karl Law. All in favor. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of June 2021:

There were (5) Dog Licenses for June 2021:	
Spayed Females (4) and (1) Neutered Male	\$ 35.00
Marriage License (1)	\$ 40.00
Total Revenue Earned	\$ 75.00

Paid to: Town Supervisor: \$ 30 General \$17.50 B Fund NYS Agric. & Mkts.: \$ 5.00 NYS DOH \$22.50

WATER AND SEWER BILLING MONTHLY REPORT

Barbara Darrah reported as of this date, the Water and Sewer Receivables balance is \$ 93,126.76. This amount includes the 3<sup>rd</sup> quarter preliminary billing amount of \$76,859.94. 3<sup>rd</sup> quarter bills will be sent out on July 19, 2021, with a due date of August 18, 2021. Seven pool fill adjustments were prepared for the Board's approval.

OLD BUSINESS

The Special Board Meeting for the Opening of the Salt Bids will be conducted on July 29<sup>th</sup>, 2021, at 5:30 pm.

The Town Board determined the Public Hearing for the revised Junk Law on Thursday, August 5, 2021 at 5:30 pm.

Redistricting: There was discussion to clarify the Redistricting wording. Winemiller asked if the Board agreed that the handout was what they wanted to state. Donald Amell stated the Board did not "move" to adopt new water and sewer district boundaries. Rather, he said, the wording should state "the Town Board has considered adopting new updated water and sewer district boundaries". The Board agreed that was correct. Winemiller asked to hold a Public Hearing to introduce the changes. Don Amell suggested that letters be sent to the public to introduce the proposed changes and inform them of the Public Hearing. Discussion ensued as to which customers would be affected and receive the letter. The Public Hearing for the proposed Sewer Redistricting will be held immediately following the revised Junk Law on August 5<sup>th</sup>, 2021, at the Town Highway Garage. There were no other comments on the redistricting.

Winemiller reported she sent information and communications to the Rockledge residents. The Town Board determined the Special Board Meeting for the 2nd Rockledge Water District Meeting will be scheduled on Thursday, August 12<sup>th</sup>, beginning at 5:30 pm. at the Town Highway Garage.

Zoning:

Winemiller asked the Town Board if the Town wants to consider zoning or not?

Karl Law felt the facade aspect is what the Town would be looking for in regard for compliance in zoning.

Winemiller and the Board agreed to put off the discussion of zoning in earnest until January 2022.

Winemiller distributed the map of Redistricting that was done by Andrew in Essex County. The lines with the darker outline follows the water district. Andrew removed the water and sewer dots. Winemiller had asked him to show the meets and bounds. It will be discussed further in the Sewer Ordinance Update and the proposed revisions to the Water and Sewer Redistricting Public Hearing on August 5<sup>th</sup>, 2021 at 5:30 pm.

Wastewater Operator Applicant:

Winemiller reported there have received zero applicants for a wastewater backup person. Winemiller reported she emailed Lake Placid and Saranac Lake that we were looking for someone. She will put it on our website that we are looking.

NEW BUSINESS

Winemiller presented the St. Armand Veteran's Memorial Park Task Force request for flower beds at the Memorial site. We currently have fifty Home Town Hero banners. The more banners that hang, the more interest seems to keep increasing in the entire project. Winemiller announced that Ollie Burgess from Specialty Wood Products has committed to designing and donating all of the lumber for the 20 X 20 feet pergola for free. Winemiller asked for a Motion from the Board to approve a request for a flower bed for the St. Armand Veterans Memorial Park, not to exceed \$6,000 from the ROOST funds to install two-tiered flower beds create 45' long in the back, 30' long on the sides, 18" tall in the back and 12" tall on the front to make that work. Karl Law made the Motion to approve the request for the amount of \$6,000 of Roost funds to be used for St. Armand Veteran's Memorial Park flower beds. Deputy Supervisor D. Joseph Bates seconded the Motion. All in favor. Motion carried.

Proposed Development of a Housing Authority: Winemiller stated the County has been talking about this for quite some time. Essex County is a huge employer. In order to get people to come here and stay here, along with keeping our young people to work here and stay here, we need affordable housing. The Housing Authority task force is separate from the Town. Every town has the option to ask for the properties that come up for auction. The Town works with the Housing Authority to help develop affordable housing. The Town of St. Armand could do the same thing with a Housing Authority. If there were properties that came up on a tax sale, the Housing Authority could put a single family home on it and sell it as a low to moderate income property, or the property could be used for apartments or some other housing, etc. There are different grants available through different organizations. The Board discussed the pros and cons of a Housing Authority, to include loss of taxes for the town and the example of housing in Lake Placid that is going so high. Winemiller stated the Town of St. Armand is a bedroom community and is home to many residents who work elsewhere.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:

There were no further questions or comments.

MOTION TO ADJOURN REGULAR BOARD MEETING:

Deputy Supervisor D. Joseph Bates made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Donald Amell. The Regular Board Meeting adjourned at 8:30 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting held on the above-referenced date.

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: July 13, 2021