



# **ESSEX COUNTY**

## **OFFICE OF THE MANAGER**

7551 Court Street · P.O. Box 217 · Elizabethtown, New York 12932  
Telephone (518) 873-3332 · Fax (518) 873-3339

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Linda M. Wolf, CPA  
Purchasing Agent

March 4, 2015

Adirondack Chevrolet  
PO Box 308  
7504 US Route 9  
Elizabethtown NY 12932  
ATTN: Buzzy Rickard

Re: Notice to Bidders – MID SIZE SEDAN

Dear Mr. Rickard:

We have awarded the above mentioned bid to your company in the amount of 17,725.00.

A copy of the Tally Sheet and Award are available on our website at: [www.co.essex.ny.us](http://www.co.essex.ny.us).

A Purchase Order will be provided to you shortly.

This Notice of Bid/RFP Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the parties. The vendor shall not have any legal or equitable rights until a contract/purchase order that is acceptable to Essex County is executed. Essex County reserves the right to cancel the award at any time prior to the execution of a written contract/purchase order.

Thank you for your participation.

If you have any questions about the above, please call me at 518-873-3332.

Sincerely,

Linda M. Wolf, CPA  
Purchasing Agent

LMW/dt