

REQUEST FOR PROPOSALS – WILLSBORO MONUMENT RECONSTRUCTION

NOTICE IS HEREBY GIVEN, that the Undersigned, on behalf of the Town of Willsboro, will accept proposals **until 2:00 P.M. on Friday June 15th 2018** for **Willsboro Monument Reconstruction Design Services.**

PLEASE TAKE FURTHER NOTICE that the Town affirmatively states that in regard to any contract entered into pursuant to this notice, without regard to race, color, sex, religion, age, national origin, disability, sexual preference or veteran status, disadvantaged and minority or women-owned business enterprises will be afforded equal opportunity to submit bids in response hereto.

The Town is an equal opportunity employer. **Minority and Women-Owned Business Enterprises (M/WBE) businesses and Section 3 businesses are strongly encouraged to participate in this Dormitory Authority of the State of New York (DASNY) funded project. Requirements for the DASNY funding compliance can be found here:**

- <https://esd.ny.gov/mwbe/programmandate.html>
- <https://www.dasny.org/tools-forms/forms>

In addition to the proposal, Respondents shall submit executed non-collusion certificates signed by the proposer or one of its officers as required by the General Municipal Law Sec. 103d. The Respondents shall also submit an executed certificate of compliance with the Iran Divestment Act signed by the proposer or one of its officers as required by the General Municipal Law Sec. 103g.

The Town reserves the right to except any and all proposal(s), reject any and all proposals not considered to be in the best interest of the Town, and to waive any technical or formal defect in the proposals which is considered by the Town to be merely irregular, immaterial, or unsubstantial. Please contact the Essex County Planning Office (518) 873-3426 or CommunityResources@co.essex.ny.us for additional information concerning the Proposals. Specifications may be obtained at the **NYS Contract Reporter account:**

- <https://www.nyscr.ny.gov/agency/index.cfm>
- *Search: "Essex County Comm. Resources"*

All proposals submitted in response to this notice shall be marked "**WILLSBORO MONUMENT RECONSTRUCTION**" clearly on email traffic and/or the outside of the envelope containing your electronic/digital response files.

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