

Town of Willsboro  
Willsboro, NY  
Wastewater Treatment Plant Upgrade Project  
**NOTICE FOR BIDS**

NOTICE IS HEREBY GIVEN, that sealed bids are sought by

**The Town of Willsboro  
for:**

**Wastewater Treatment Plant Upgrade Project  
Town Hall and Fire Station Tie-in**

**CONTRACT NOS.**

**WB-G-2018** General Construction  
**WB-E-2018-** Electrical Construction

A construction document package has been generated for the work and materials provided to upgrade the Town of Willsboro's wastewater treatment plant along with tying in the Town Hall and Fire Station to a proposed pumping station, which will convey the wastewater to the existing sanitary collection system. The upgrade includes installing a new membrane bioreactor (MBR) treatment system and related equipment. The collection system tie-in work includes gravity pipe, a duplex pumping station, force main, and tie-in to an existing force main.

In summary, the base bid work generally includes, but is not limited to:

- New fine screens in influent building
- Retrofit of new MBR treatment system in existing temporary aeration basin
- Conversion of secondary clarifier into EQ basin
- New process equipment room with blowers, pumps, UV disinfection system, etc.
- Associated site work and restoration
- Providing pumping and bypass piping equipment to allow temporary treatment of during construction
- New packaged pump station for Town Hall and Fire Department with tie in to existing sanitary force main
- Controls, instrumentation, and associated electrical work

A Bid alternate will be included which is for rehabilitation of the four existing collection system pump stations, which includes piping, valving, and fitting repair and/or replacement.

**NOTE TO POTENTIAL BIDDERS -**

The engineers estimate for the Probable Cost for construction of the Base Bid work for this project equals \$1.4 million.

The Town encourages that Minority and Women's Business Enterprises and Small Business Enterprises participate in all requests for proposal and/or bids. Contractor must be aware that the project is funded by the New York State Environmental Facilities Corporation (NYSEFC) and the contractor will need to meet the requirements set by the NYS State Revolving Fund (SRF) Treatment Works Construction Bid Packet, which is included in the bid documentation. Twenty-three (23) percent MWBE participation is required for the construction project.

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Please take further notice that the Town of Willsboro affirmatively states that in regard to any contract entered into pursuant of this notice, without regard to race, color, sex, religion, age, national origin, disability, sexual preference, or veteran status, disadvantaged and minority or women-owned business enterprises will be afforded equal opportunity to submit bids in response hereto.

Bidders are advised that Labor and Material and Performance Bonds, each in the amount of 100% of the contract price, as well as a Certificate of Insurance demonstrating required coverage, shall be provided by the successful bidder. In addition, the successful bidder shall provide a one-year maintenance bond in the amount of 100 percent of the contract price at completion of the work. **Bids not accompanied by a bid bond, and subsequently by a full bond package (proof of), will not be considered a credible bid.**

Bids will be received (**in-person delivery**) by the Town of Willsboro, 5 Farrell Road, Willsboro NY 12996 until **Friday, April 6<sup>th</sup> at 1:00 P.M.** at which time they will be publicly opened and read aloud. Bidders are responsible for the timely delivery of their Bid proposal to the proper person and location as indicated in this "Invitation to Bid" (above). Bidders are advised not to rely on the Postal Service or any other mail delivery service for the timely and proper delivery of their bid proposals. **If bid will be mailed it must be sent to the Town of Willsboro, Attn: Wastewater Bid, 5 Farrell Road, Willsboro NY 12996.**

The document fee schedule is as follows:

- Electronic Documents: pdf file of drawings and specifications, one printed bid submittal package with work item descriptions (no printed drawings or specifications) - \$40.00
- Hard Copy: 24"x36" drawing set and a fully bound specification/bid package. - \$95.00

Documents returned – to Cedarwood Engineering in Warrensburg, NY within 10 working business days of the bid opening are refundable. All payments are to be made payable to "Cedarwood Engineering Services PLLC", all costs associated with mailing/shipping are at the bidder's expense. Addenda, if any, will be issued only to those companies whose name and address are on record with Cedarwood as having obtained the Contract Documents.

Copies of the Contract Documents may be obtained **after Tuesday, March 13<sup>th</sup>, 2018** by contacting of Cedarwood Engineering Services PLLC, 3903 Main Street, Warrensburg, NY 12885, Phone 518-623-5500. A copy of the contract Documents will be available at the Town Hall for viewing.

Addenda, if any, will be issued only to those companies whose name and address are on record with Cedarwood Engineering as having obtained the Contract Documents.

A **pre-bid walk through** will be held on **Thursday, March 22<sup>nd</sup> 2018 @ 10:00 A.M.** at the Town's Wastewater Treatment facility site, located at 76 Gilliland Lane, Willsboro, NY.

At the bid opening the Contractor must supply a BID GUARANTEE of 5 percent of the TOTAL AMOUNT of the base bid submitted. See Item 6 in Instructions to Bidders.

Attention is called to the fact that not less than the minimum salaries and wages set forth in the Contract Documents [see Section VIII] must be paid on this project; that the Contractor must

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insure that employees and applicants for employment are not discriminated against because of their race, creed, color, religion, sex or national origin. The Contractor must also be aware that he or she must comply with the State wage rates.

The Contractor must also be aware that he must comply with the State wage rates under New York State Department of Labor ([www.labor.state.ny.us](http://www.labor.state.ny.us)), as well as Labor Law 220, section 220-h, which requires that on all public work projects of at least \$250,000.00, all laborers, workers and mechanics on the site be certified as having successfully completed the OSHA 10-hour construction safety and health course. (New NYSDOL requirement for all contracts bid after July 18, 2008).

Bids may be held by the Owner for a period not to exceed forty-five (45) calendar days from the date of the openings of Bids for the purpose of reviewing the Bids and investigation of the qualifications of the Bidders and subsequent approval of the Bids and related documents by the owner. Bid proposals received after the date and time specified in the Invitation shall be considered unresponsive and will be returned to the Bidder unopened. The Owner reserves the right to reject any and all Bids or waive any informalities in the Bidding.

Technical questions should be directed to Brian Suozzo, Project Manager at Cedarwood Engineering Services PLLC, 3903 Main Street, Warrensburg NY 12885. 518-623-5500

Owner:

Town of Willsboro NY  
5 Farrell Road  
Willsboro, NY 12996  
518-963-8668

Engineer:

Cedarwood Engineering Services PLLC  
3903 Main Street  
Warrensburg, NY 12885  
518-623-5500