



ESSEX COUNTY

OFFICE OF THE MANAGER

7551 Court Street · P.O. Box 217 · Elizabethtown, New York 12932
Telephone (518) 873-3332 · Fax (518) 873-3339

Linda M. Wolf, CPA
Purchasing Agent

August 23, 2023

FM Generator Inc
35 Pequit St
Canton MA 02021
ATTN: Julie Mitchell

Re: Notice to Bidders

Dear Ms. Mitchell:

We have awarded a portion of the bid for GENERATOR MAINTENANCE to your company as follows:

LOT 1 in the annual amount of \$4,775.00;
LOT 2 in the annual amount of \$3,600.00; and
LOT 3 in the annual amount of 775.00.

The various Towns will contact you if they want to award the LOT pertaining to their Town (LOTS 3-7).

A copy of the Tally and Award are available on our website: www.co.essex.ny.us

This Notice of Bid/RFP Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the parties. The vendor shall not have any legal or equitable rights until a contract that is acceptable to Essex County is executed. If the apparent successful vendor fails to negotiate and execute a contract which include the terms contained in the bid or RFP and such additional terms as are reasonably required by Essex County, Essex County may revoke the award and award the contract to the next lowest/responsible bidder or proposer or withdraw the bid/proposal. Essex County reserves the right to cancel the award at any time prior to the execution of a written contract.

A contract will be provided to you shortly.

Thank you for your participation.

If you have any questions about the above, please call me at 518-873-3332.

Sincerely,

Linda M. Wolf, CPA
Purchasing Agent

LMW/dt