



**Office of Personnel and Civil Service
Job Announcement
Please Post Conspicuously**

Michael Mascarenas
County Manager

Shaun Gilliland
Chairman of the Board

TITLE: **ASSISTANT DISTRICT ATTORNEY -3 Vacancies**

SALARY: Determination to be made commensurate with the applicant's experience.

LOCATION: Essex County District Attorney's Office, Elizabethtown

BENEFITS: Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 35 Hour work weeks.

JOB SUMMARY: Duties include representing the County in prosecution of criminal cases that occur within the District Attorney's geographical jurisdiction of Essex County. The work is performed under general direction in accordance with overall policies of the department. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Possession of a license to practice law in the State of New York.

Residency Requirement: *There is NO residency requirement.*

Additional Information: Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

Posting Date: **April 25th, 2025**

Application Deadline: **May 26th, 2025**



Essex County Dept. of Personnel & Civil Service

Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



essexcountyny.gov/personnel-and-civil-service



518.873.3360

Essex County is an Equal Opportunity Employer