



# ESSEX COUNTY OFFICE OF THE MANAGER

7551 Court Street · P.O. Box 217 · Elizabethtown, New York 12932  
Telephone (518) 873-3332 · Fax (518) 873-3339

Linda M. Wolf, CPA  
Purchasing Agent

September 18, 2015

Daniel G. Birmingham Esq., Partner  
Hawkins, Delafield and Woods LLC  
One Chase Manhattan Plaza  
New York, New York 10005

Re: Request for Proposal

Dear Mr. Birmingham:

We have awarded the RFP for BOND COUNSEL SERVICES to your company in accordance with your proposal dated May 15, 2015 as follows:

1. Fee of 70 cents per \$1,000 face amount of bonds
2. Fee of 75 cents per \$1,000 face amount of Refunding Bonds
3. Fee of 50 cents per \$1,000 face amount of notes
4. Fee for preparation of each Bond Resolution of the County Board of Supervisors - \$200.

All of the foregoing will be subject to an all-inclusive annual cap for Bond Counsel services of \$5,000 annually.

A copy of the Award is available on our website: [www.co.essex.ny.us](http://www.co.essex.ny.us)


This Notice of Bid/RFP Award is subject to execution of a written contract and, as a result, this Notice does not constitute the formation of a contract between the parties. The vendor shall not have any legal or equitable rights until a contract that is acceptable to Essex County is executed. If the apparent successful vendor fails to negotiate and execute a contract which include the terms contained in the bid or RFP and such additional terms as are reasonably required by Essex County, Essex County may revoke the award and award the contract to the next lowest/responsible bidder or proposer or withdraw the bid/proposal. Essex County reserves the right to cancel the award at any time prior to the execution of a written contract.

A Contract will be provided to you shortly.

Thank you for your participation.

If you have any questions about the above, please call me at 518-873-3332.

Sincerely,

  
Linda M. Wolf, CPA  
Purchasing Agent