



**Office of Personnel and Civil Service
Job Announcement
Please Post Conspicuously**

Michael Mascarenas
County Manager

Shaun Gilliland
Chairman of the Board

**TITLE: TOWN OF ELIZABETHTOWN-
ASSISTANT WATER SUPERINTENDENT**

**SALARY: \$22.00/HR. when working Per Diem
A stipend for the position of \$3,000.00**

LOCATION: Town of Elizabethtown, 7563 Court Street, Elizabethtown, NY 12932

JOB SUMMARY: The work involves responsibility for assisting the Water Superintendent in the construction, operation, and maintenance of the water systems. These duties involve responsibility for assisting in the overall planning and directing of the activities of the Water Department in accordance with the general policies outlined by the Town Board. An employee in this class acts for and in place of the Water Superintendent in the latter's absence. Supervision is exercised over a number of subordinate employees. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Either:

- (a) One year of experience in the operation and maintenance of a water distribution system and meet the minimum qualifications to be eligible for the applicable Water Operator's license*;
- (b) Three years of experience in the plumbing field, graduation from high school, and meet the minimum qualifications to be eligible for the applicable Water Operator's license*, or
- (c) Any equivalent combination of training and experience as defined by the limits of (a) and (b) above.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION: Eligibility for applicable Water Treatment Plant Operator's certificate issued by the State of New York.

NOTE: * License is not required if a licensed operator is providing this service.

***Please request an application from
the Town of Elizabethtown Supervisor's Office by calling 518-873-6555.***

Posting Date: December 18th, 2025

Application Deadline: January 2nd, 2026



Essex County Dept. of Personnel & Civil Service
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



essexcountyny.gov/personnel-and-civil-service



518.873.3360

Essex County is an Equal Opportunity Employer