

# Essex County Announces

## An anticipated vacancy for the position GENERAL PUBLIC WORKS SUPERVISOR

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services  
Essex County is an Equal Opportunity Employer

For further information contact  
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE  
Essex County Government Center  
7551 Court Street - P.O. Box 217  
Elizabethtown, New York 12932 Tel: 873-3360  
<http://www.co.essex.ny.us/jobs.asp>

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**VACANCY:** Essex County Department of Public Works

**SALARY:** \$28.44/Hr.

**\*\*Current employees hired PRIOR to 2009, please contact the Personnel Office for rate of pay\*\***

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for overseeing new Public Works construction or related maintenance projects undertaken by the County Public Works Department. An incumbent supervises a number of work crews on construction and/or maintenance operations. The duties include all work necessary in highway construction and buildings and grounds maintenance. The work is performed under the general direction of the Superintendent of Public Works and is reviewed by inspections and through reports. This position differs from that of Public Works Maintenance Supervisor by increased responsibility for decision making regarding work methods and use of personnel and equipment on moderately large projects. The incumbent does related work as required.

**PROMOTIONAL QUALIFICATIONS:**

- (a) Six months of permanent status as a Public Works Maintenance Supervisor within the Essex County Dept. of Public Works; or
- (b) Twelve months of permanent status as a Construction Equipment Operator within the Essex County Dept. of Public Works.

**MINIMUM QUALIFICATIONS: Either:**

- (a) Graduation from high school or possession of a high school equivalency diploma and four years of experience in the construction and maintenance of public works activities, two years of experience of which shall have been in a responsible supervisory capacity; or
- (b) Six years of experience in the construction and maintenance of public works activities, two years of which shall have been in a responsible supervisory capacity; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

**(OVER)**

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:**

Eligibility for an appropriate New York State driver's license.

***NOTE: College level training in civil engineering may be substituted for the required non-supervisory experience on a year for year basis.***

**LAST DATE TO SUBMIT APPLICATIONS FOR PROVISIONAL APPOINTMENT IS**  
**JULY 5<sup>th</sup>, 2022**

***QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL. FOR APPLICATIONS AND INFORMATION, CONTACT THE ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE, ELIZABETHTOWN, NY 12932.***

**06/23/2022**