CAREER OPPORTUNITIES WITH CIVIL SERVICE

Essex County Announces

A vacancy for the position of

Home Health Agency Administrator

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services

Essex County is an Equal Opportunity Employer

For further information contact
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
Essex County Government Center
7551 Court Street - P.O. Box 217
Elizabethtown, New York 12932 Tel: 873-3360
www.co.essex.ny.us/jobs.asp

BASE SALARY: $29.74/HR. (Hired AFTER 2009); $33.05/HR. (Hired BEFORE 2009)
VACANCY: ESSEX COUNTY DEPT. OF PUBLIC HEALTH

DISTINGUISHING FEATURES OF THE CLASS:
The work involves responsibility for planning, developing and directing programs, services, activities and employees of the Agency consistent with polices, State and Federal regulations and Medicare Conditions of Participation. Employees work under the general direction of a higher level employee with considerable leeway for the exercise of independent judgment in carrying out the duties of the position. The incumbent does related work as required.

In compliance with OSHA, this position has a potential risk of exposure to blood borne pathogens (blood/body fluids).

MINIMUM QUALIFICATIONS:

A. Bachelor's Degree in Nursing or health related field; or

B. A combination of training and experience in health services administration and at least one (1) year of supervisory or administrative experience in home health care or related programs; or

C. An equivalent combination of training and experience

LAST DATE TO FILE PROVISIONAL APPOINTMENT IS NOVEMBER 3RD, 2016

QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL.

10/24/2016