



ESSEX COUNTY

OFFICE OF THE MANAGER

7551 Court Street · P.O. Box 217 · Elizabethtown, New York 12932
Telephone (518) 873-3332 · Fax (518) 873-3339

Daniel L. Palmer
County Manager

Linda M. Wolf
Purchasing Agent

TO: All Bidders

FROM: Linda Wolf, CPA, Purchasing Agent

DATE: November 23, 2015

SUBJECT: Addendum #1 JANITORIAL SUPPLIES & FOOD SERVICE SUPPLIES

This Addendum, issued to bid document holders of record, indicates changes to the bid documents for the *JANITORIAL SUPPLIES & FOOD SERVICE SUPPLIES* Bid Opening December 9, 2015.

Please make the following change to the description of coffee filters
on the Food Service documents:

FROM: Coffee Filters – 18 x 7.5

TO: Coffee Filters – 18 x 7.5 – 3 gal - # BUNU318X7252CS or equal

to the following:

#2 FOOD SERVICES SUPPLIES SPECS LIST (page 1)
and
PROPOSAL #2 – FOOD SERVICE SUPPLIES (page 1)

END OF ADDENDUM # 1