



State of New York
Supreme Court Chambers
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Thomas D. Buchanan
Justice

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Hon. Thomas D. Buchanan

LOCAL RULES - ESSEX COUNTY SUPREME COURT

In order to facilitate smoother functioning of pretrial practice, reduce delays in processing of papers and ease the burden on the Clerk's Office, I hereby promulgate the following rules for practice before me in Essex County Supreme Court:

1. Any paper that does not require payment of a fee should be sent directly to chambers. - this includes, but is not limited to: correspondence to the court, responding papers, proposed orders, requests for adjournment

Chambers copies, if supplied, are to be sent directly to chambers, not to the Clerk.

2. Adjournment requests must be made to chambers at least one week in advance and must include either the consent of the other party[ies] or a statement that a diligent attempt was made to obtain such consent.
3. Stipulations must be submitted to chambers in writing to be "so ordered" by the Court.
4. Working copies of e-filed documents are not required, but if supplied, they must be sent directly to chambers, not to the Clerk.

It is SO ORDERED!


Thomas D. Buchanan
Supreme Court Justice