

## **Passport Fees**

\* Passports require two checks as the passport fee and execution fee are paid to different places.

### **Passport Book**

Adults (16 yrs of age or over)

Passport Fee: \$110.00

Execution of Application: \$25.00

Children (15 yrs of age and under)

Passport Fee: \$80.00

Execution of Application: \$25.00

### **Passport Card**

Adults (16 yrs of age or older)

Passport Fee: \$30.00

Execution of Application: \$25.00

Children (15 yrs of age and under)

Passport Fee: \$15.00

Execution of Application: \$25.00

### **Passport Book and Card**

Adults (16 yrs of age or older)

Passport Fee: \$140.00

Execution of Application: \$25.00

Children (15 yrs of age and under)

Passport Fee: \$95.00

Execution of Application: \$25.00

### **Expedited Service**

**\$60.00 per**

**application**

\* For Passport Books Only \*

### **File Search Fee**

\$150.00

### **Overnight Delivery**

\$14.96

## **What to bring when applying for a passport**

### **New Passport**

When applying for a new passport, the applicant needs to submit one of the following items as proof of US citizenship: **previous passport, certified birth certificate** (including full name of parent(s), date and place of birth, date birth record was filed, and seal or other certification of the official custodian of such records), **certificate of naturalization, certificate of citizenship, or report of birth abroad**. Additionally, the applicant needs to provide one of the following items as proof of identity: **previous passport, permanent driver's license, certificate of naturalization, certificate of citizenship, military identification, or government employee identification** (federal, state, or municipal). Please note that two separate forms of identification are required for every applicant, therefore, an identification used by an individual as proof of US citizenship cannot also be used as their proof of identity.

### **Passport Renewal**

When renewing a passport, the applicant needs to bring their **most recent passport, issued less than 15 years ago**. If this passport was issued more than 15 years ago, the applicant is ineligible to renew and is required to apply for a New Passport. An applicant whose name has changed is required to bring a marriage certificate or court order reflecting the change of name.

## **Special requirements for children 15 years of age or younger**

Public Law §106 - §113, 22 CFR 51.21 & 51.28

Please note that all children, regardless of age, must have their own passports to travel outside of the United States. In order to submit a passport application for children 15 years of age or younger, **both parents or legal guardian(s) must appear in person** with the minor and present **all** of the following: **evidence of the child's US citizenship, evidence of the child's relationship to the parents or legal guardian(s), and parental / guardian identification**. If **only one parent** can appear with the minor, **one** of the following items must be submitted in conjunction with the items listed previously: **the second parent's notarized written statement consenting to passport issuance for the child, primary evidence of sole authority to apply, or a written statement** (made under penalty of perjury) **explaining the second parent's unavailability**.

\* For further information please visit the US Department of State website: <http://travel.state.gov>