



**Office of Personnel and Civil Service
Job Announcement
Please Post Conspicuously**

Michael Mascarenas
County Manager

Stephen McNally
Chairman of the Board

TITLE: SIGN SHOP WORKER
OR
SIGN SHOP WORKER TRAINEE

SALARY: **Sign Shop Worker:** \$25.92/HR.
Sign Shop Worker Trainee: \$23.91/HR.
Current employees hired **PRIOR** to 2009, please contact the Personnel Office for rate of pay.

LOCATION: Essex County Department of Public Works, Lewis

BENEFITS: Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 40 Hour work weeks (Monday-Friday)

JOB SUMMARY-SIGN SHOP WORKER: This is semi-skilled work involving the use of hand, machine and power tools, spray painting equipment and paint brushes in fabricating, painting, repairing, and installing signs and for regulating, directing and guiding highway traffic. The work is performed under the general direction of the Sign Maintenance Supervisor. Individual tasks are typically specified by guidelines and standards. Highway signs are constructed according to specifications promulgated by the Manual of Uniform Traffic Control Devices. The incumbent does related work as required.

MINIMUM QUALIFICATIONS- SIGN SHOP WORKER: Either:

(a) Graduation from high school or possession of a high school equivalency diploma and one (1) year of experience in highway maintenance; or

(b) An equivalent combination of training and experience as defined by the limits of (a).

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:

Possession of a Class B Commercial Driver's License or higher at time of appointment.

(OVER)



Essex County Dept. of Personnel & Civil Service

Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



essexcountyny.gov/personnel-and-civil-service



518.873.3360

Essex County is an Equal Opportunity Employer

JOB SUMMARY-SIGN SHOP WORKER TRAINEE: This is semi-skilled work involving the use of hand, machine and power tools, spray painting equipment and paint brushes in fabricating, painting, repairing and installing signs and for regulating, directing and guiding highway traffic. The work is performed under specific direction of the Sign Maintenance Supervisor. Individual tasks are typically specified by guidelines and standards. Highway signs are constructed according to specifications promulgated by the Manual of Uniform Traffic Control Devices. The incumbent does related work as required.

MINIMUM QUALIFICATIONS-SIGN SHOP WORKER TRAINEE: Either:

(a) Graduation from high school or possession of a high school equivalency diploma and one (1) year of experience in highway maintenance; or

(b) An equivalent combination of training and experience as defined by the limits of (a).

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION: Possession of a New York State Class D driver's license at time of appointment.

Additional Information: Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

Posting Date: June 12th, 2026

Applications Deadline: June 23rd, 2026



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