Office of Personnel and Civil Service
Job Announcement
Please Post Conspicuously

Daniel Palmer
County Manager

Shaun Gillilland
Chairman of the Board

TITLE: **SR. COMPUTER PROGRAMMER/ANALYST _OR_**
SYSTEMS PROGRAMMER/WEB DEVELOPER
(*Provisional * Appointment*)

SALARY: **Sr. Computer Programmer/ Analyst** $27.47/HR.
Systems Programmer/Web Developer $37.14/HR.
Current employees hired **PRIOR** to 2009, please contact the Personnel Office for rate of pay

LOCATION: Essex County Department of Information Systems, Elizabethtown

BENEFITS: Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 35/37 ½ / 40 Hour work weeks (Monday-Friday)

JOB SUMMARY: Sr. Computer Programmer/Analyst- These duties involve responsibility for assisting the Director, Information Systems in developing and implementing small to moderate sized software systems supporting the needs of the Essex County Government Center. The Senior Computer Programmer/Analyst is also responsible for writing programs and supervising the work of subordinate Computer Programmers. The work is performed under the direct supervision of the Director, Information Systems in accordance with established policies and procedures. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Either:
(A) Possession of a Bachelor's Degree in Computer Science or related field, included or supplemented by sixteen (16) semester hours in computer programming and two (2) years paid experience in the operation and programming of electronic computer systems, which shall have involved systems analysis and computer programming; or

(B) Possession of an Associate's Degree in Applied Science in Electronic Data Processing and four (4) years paid experience in the operation and programming of electronic computer systems, two years of which shall have involved systems analysis and computer programming; or

(C) Graduation from high school or possession of a high school equivalency diploma, supplemented by six (6) semester hours in computer science (including programming) from a regionally accredited or New York State registered college or university and five (5) years of paid experience in the operation of electronic computer equipment, two (2) years of which shall have involved systems analysis and computer programming; or

(D) An equivalent combination of training and experience as defined by the limits of (a), (b), and (c).

(OVER)

✉ **Essex County Dept. of Personnel & Civil Service**
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932
🌐 essexcountyny.gov/personnel-and-civil-service   📞 **518.873.3360**

Essex County is an Equal Opportunity Employer

JOB SUMMARY: Systems Programmer/Web Developer- This is a professional level technical position responsible for generating and maintaining computer systems, programs, systems design, and other software required by a computer system and its user agencies. The work includes the development of web applications for intranet and internet using back-end relational databases, systems productivity tools, documentation approaches and programming efficiency, and the preparation of recommendations for present and future departmental requirements. The position is distinguished from Senior Computer Programmer/Analyst by the complexity of assignments and the responsibility for web design and implementation. Work is performed under the general supervision of the Information Systems Director and/or the Deputy Information Systems Director. Does related work as required.

MINIMUM QUALIFICATIONS:

A) Possession of a Master's Degree, in the fields of computer science, computer technology, data processing or a closely related field AND two (2) years of experience in the authoring of Website pages (i.e. designing, creating, implementing, manipulating and integrating Website pages and graphics; OR

B) Possession of a Bachelor's Degree, in the fields of computer science, computer technology, data processing or a closely related field, AND three (3) years of experience as outlined in A) above; OR

C) Graduation from high school or possession of a high school equivalency diploma AND seven (7) years of experience in programming or data communications, systems programming, and web authoring experience; OR

D) An equivalent combination of training and experience, as defined by the limits of A), B), and C) above.

Note: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at http://www.cs.ny.gov/jobseeker/degrees.cfm. You must pay the required evaluation fee.

Residency Requirements: There is no residency requirement.

Additional Information: Qualified candidates will be subject to a Civil Service examination to be announcement at a later date. Applications will be accepted until the closing date for the examination. Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

Posting Date: October 25th, 2022

Posting Deadline: November 4th, 2022

*The term *provisional* means that you will be required to take the next civil service examination for this title and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.

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