Department: Public Health
Classification: Competitive

SPEC DISK B7
DOCUMENT 23

Grade: <u>13 Step 4</u>

AIDS EDUCATOR

<u>DISTINGUISHING FEATURES OF THE CLASS</u>: The work involves responsibility for planning and conducting an HIV infection and AIDS educational program and materials to various community groups with a major focus on targeted high risk populations. Emphasis in this work is to prevent the spread of HIV infection and AIDS by informing the public on the nature of the infection and how to prevent it. Work is performed under the supervision of a higher level official. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Plans, conducts and implements an educational program concerning HIV/AIDS prevention and spread;

Makes presentations to the public, community groups, schools, patients, rehabilitation clinics targeting areas of high risk populations on HIV/AIDS infection and on how to prevent its spread;

Disseminates literature, brochures, pamphlets, etc., regarding HIV/AIDS cause and prevention through the community;

Works closely with health agencies, municipalities, community councils, etc. in assisting them in providing for their needs;

Coordinates with community oriented groups to assist in services provided to AIDS victims;

Represents agency in various community oriented committees and meetings;

Assists the department personnel in understanding the needs and concerns of HIV/AIDS infection and victims of this disease;

Keeps and maintains a reference resource of agencies and community oriented groups available on HIV/AIDS matters;

Keeps and maintains records and makes reports.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of public health agencies and services available for AIDS victims and associates; good knowledge of the social, emotional, psychological aspects of HIV/AIDS disease on victims and families, etc.; ability to plan, organize and conduct an HIV/AIDS educational program; ability to communicate well both orally and in writing; ability to establish and maintain effective relationships with others; reliability; emotional maturity; good judgment; initiative; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in health education; or
- (b)Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree in health education and one year of experience in a health related field; or
- (c) Graduation from a regionally accredited or New York State registered college of university with a bachelor's degree in a health related field and two (2) years of experience in health education; or

(d)An equivalent combination of training and experience as defined by the limits of (a), (b) and (c).

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:

Possession of a valid New York State Driver's License.