

Department: LP Electric
Classification: Non-Competitive
Grade: _____

SPEC DISK G3
DOCUMENT 38

ASSISTANT ELECTRIC METER SERVICE MAINTAINER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for repairing, testing and calibrating defective or new electric meters. This is routine technical work consisting of the installation, maintenance and repair of electric power measuring meters. Specific instructions are received as to jobs to be performed. Field work is only spot checked but shop work is checked on completion. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Tests, repairs and recalibrates electric power consumption meters;
Turns on or off electric service as requested by consumers;
Removes and resets electric meters on consumers property;
Responds to "no light" calls.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Elementary knowledge of electrical power circuits and the theory and principles of electricity as they relate to electric power consumption measurement; good knowledge of the operation, construction, maintenance and repair of electric meters; ability to read simple meters and measuring devices; ability to install and calibrate all types of electric meters; ability to follow simple oral and written directions; ability to record figures accurately and submit legibly written records; courtesy and tact in dealing with the public; mechanical aptitude; manual dexterity; dependability; good eyesight; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Six months of experience in the installation and maintenance of electric power meters; or
- (b) One year of experience as a journeyman electrician in the installation and repair of power lines and power circuits and completion of a standard grade school course, preferably with courses in electrical theory; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).