

Department: School Districts
Classification: Non-Competitive
Grade: _____

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AUTOMOTIVE MECHANIC/BUS DRIVER

DISTINGUISHING FEATURES OF THE CLASS: The work of this dual position involves the responsibility for driving a school bus on an assigned route and performing skilled repairs and maintenance to a wide variety of automotive equipment and school busses. General instructions are received in accordance with established policies, but considerable leeway is permitted in the exercise of independent judgment. Supervision may be exercised over the work of subordinate personnel. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Performs skilled operations in the repair and overhaul of gasoline and diesel motor equipment, including trucks, snow plows, power lawn mowers, and school busses;
Repairs and replaces motor pumps, fuel pumps, generators, carburetors, and shock absorbers;
Adjusts connecting rods and bearings, steering mechanisms, and wheel alignment;
Makes minor welding repairs to automotive equipment;
Tunes engines, greases vehicles, sets timing, changes oil and filters;
Keeps trip logs, including times, mileage, gas and oil consumption, and route traveled.
May be required to operate a bus on an assigned route and special trips;
Maintains orderly conduct of students on bus;
Informs students about safety regulations and practices.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Thorough knowledge of standard automotive repair methods, terminology, and tools of the trade; ability to follow oral and written instructions; good knowledge of driving safety practices and traffic laws; ability to operate a bus under difficult or hazardous road conditions; ability to maintain discipline of students riding bus routes; dependability, good motor hand and eye coordination; mental dexterity; mental alertness; mechanical aptitude; ability to get along well with others; and physical condition commensurate to the demands of the position.

AUTOMOTIVE MECHANIC/BUS DRIVER, Continued

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school or possession of a high school equivalency diploma and two years of experience as an automotive mechanic;
- (b) Three years of experience as an automotive mechanic;
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

NOTE: CANDIDATES MUST SATISFY THE REQUIREMENTS AS SET FORTH IN THE RULES AND REGULATIONS OF THE N.Y.S. COMMISSIONER OF EDUCATION AND THE NYS VEHICLE AND TRAFFIC LAW.