

Department: In all Civil Divisions

SPEC DISK G1

Classification: Non-Competitive * Pending SCS Approval DOCUMENT 72

Grade: 11

CONSTRUCTION EQUIPMENT OPERATOR (TRAINEE)

DISTINGUISHING FEATURES OF THE CLASS: This is a trainee position allowing incumbents that have the appropriate training to gain the experience required to qualify for a Construction Equipment Operator Position. The trainee position is for a minimum of a two year term during which time the incumbent learns the essential duties and responsibilities of a Construction Equipment Operator in the operation of complex heavy construction equipment. Upon successful completion of both the training period and program, the incumbent's position shall be reclassified to a Construction Equipment Operator. The program description can be found and detailed within the departmental policy. The trainee shall acquire greater skill in the operation of other types of equipment requiring advanced skill and operation during both the program and period of the position. The incumbent does related work as required in relation to all prerequisite positions.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Aids in the supervision of lower level employees as necessary;
Operates snow removal equipment requiring a Class B CDL, 26,000 lbs. or more, and any other related snow removal equipment;
Operates excavator, grader (road construction), roller (all types), tractor with equipment and other types of heavy equipment in the construction and maintenance of highways;
Operates heavy equipment in connection with cutting banks, cutting and filling ditches, removing stumps, stripping gravel pits, and related highway department tasks;
Performs minor maintenance and repair work on assigned equipment;
Loads and unloads vehicles;
When not driving, performs a variety of manual tasks such as cleaning culverts, shoveling snow, painting, and road maintenance work;
Assists in the training of all activities of a public works crew and the use of materials and equipment;
Assists in the training for new or upcoming HEO employees in operation and techniques in running machines to perform assigned jobs.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Proficient knowledge of the operation and maintenance of heavy automotive equipment; ability to service and make minor repairs and adjustments to equipment; ability to understand and carry out oral and written instructions; mechanical aptitude; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Three years of experience in the operation of specialized or heavy motor equipment.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

Possession of a New York State Class A or Class B CDL License at time of appointment.

PROMOTION QUALIFICATIONS

Two years of experience as an Heavy Equipment Operator or three years of experience as an Motor Equipment Operator.

Created: 3/19/2024