

Department: Village of Lake Placid  
Classification: Non-Competitive

SPEC DISK D5  
DOCUMENT 46

**FIRE DRIVER AND CARETAKER**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for performing standardized manual work of operating and maintaining fire apparatus, routine maintenance and custodial work on station and equipment. Make arrangements for monthly meetings of the fire company. Work is performed under general supervision, with leeway allowed for independent judgement. The incumbent does related work as required.

**TYPICAL WORK ACTIVITIES:** *(Illustrative only)*

Drives and operates motor-driven fire fighting equipment;  
Responds to fire alarms and emergency calls with fire company;  
Lays and connects hose lines and nozzles, turns water on and off;  
Operates pumper;  
Cleans and maintains fire fighting equipment;  
Sweeps and mops floors of firehouse;  
Washes windows and polishes furniture;  
Fires boilers;  
Orders gas, oil, coal and other supplies;  
Keeps a record of all alarms and fires.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the streets and principal buildings of the locality; good knowledge of approved building cleaning and heating practices; mental alertness; mechanical aptitude; willingness to perform any task assigned; demonstrated ability to drive a truck; conscientiousness; dependability; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma and three years of experience as a licensed truck driver; or an equivalent combination of training and experience sufficient to indicate ability to do the work.

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:**

Possession of an appropriate New York State driver's license at the time of appointment.

Revised: 10/07/2014