

Department: In all Civil Divisions
Classification: Labor
Grade:

SPEC DISK H1
DOCUMENT 45

FOOD SERVICE HELPER

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for assisting in the routine preparation and servicing of meals, and for the cleaning of kitchen equipment. The work is performed under the direct supervision of a higher level employee in the food service staff. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Sets tables and clears them after meals;
Fills sugar bowls, salt and pepper shakers;
Cleans vegetables and heats precooked meals;
Prepares meal trays and serves patients;
Cleans trays, dining room tables and chairs;
Cleans dish and linen closets;
Washes dishes by hand or machine;
Assists in the preparation of food as directed.

When assigned to the Nursing Home:

Assesses the nutrition intake of patients by checking what they have eaten;
Attend hot carts and set up trays for distribution to patients;
Records information on patient's dietary charts for assessment by supervisor.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the proper methods of serving food; working knowledge of all types of diets; working knowledge of cleaning methods and the use of cleaning materials and equipment; ability to follow oral and written directions; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None are required.