

Department: In all Civil Divisions  
Classification: Non-Competitive  
Grade: \_\_\_\_\_

SPEC DISK G3  
DOCUMENT 12

### GENERAL MECHANIC

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing a variety of mechanical and skilled maintenance tasks. This is skilled work involving responsibility for efficient and workmanlike performance of a variety of mechanical tasks. General instructions are received regarding tasks to be performed permitting some leeway for planning the details of each assignment. Supervision may be exercised over subordinate employees. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Performs skilled operations in making general repairs on gasoline motor equipment such as tractors, trucks, bulldozers, rollers and compressors;  
Installs, maintains and repairs motors and generators;  
Replaces light bulbs, fuses and fixtures and makes minor electrical installations;  
Installs and maintains steam and other piping, radiator traps, valves, gauges, pumps and other accessories and fittings;  
Cleans and paints woodwork and floors;  
Repairs cement walks and stone, slate or concrete steps.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the common practices, tools, terminology and accident precautions of two or more standard trades; ability to work from plans and specifications; ability to follow rough sketches and oral instructions; ability to supervise the work of others; good motor, hand and eye coordination; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Two years of experience in two or more standard trades such as plumbing, electrical, carpentry or automotive repair work; or an equivalent combination of training and experience.