

Department: All Civil Divisions
DISK H6
Classification: Labor (CSC request)
DOCUMENT 55
Grade:

SPEC

MAINTENANCE HELPER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for assisting with semi-skilled maintenance and repair work. The incumbent may assist a journeyman by performing less than skilled duties. A maintenance helper does not utilize the more skilled journeyman techniques for any portion of the time; however, a basic knowledge of any of the building trades is useful. Additionally, the work may involve the part-time operation of a motor vehicle or other equipment. Work is performed under direct supervision. The incumbent does related work as required.

Note: In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).

TYPICAL WORK ACTIVITIES: (Illustrative only)

Assists in semi-skilled work in building operations;
Helps to install and repair water & sewage systems;
Assists in repair of windows, doors, floors, walls, and other parts of buildings;
Helps in the installation of sinks, toilets, and baths;
May assist in mixing of plaster and concrete, and assist in laying brick, plastering walls, etc.
Assists in the maintenance and conditioning of athletic and recreation fields and areas;
Takes part in general grounds maintenance activities;
May assist in the raking, tamping, and shoveling of cold patch;
May assist in the collection and disposal of rubbish;
Serves as a general handyman performing a variety of semi-skilled duties.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL
CHARACTERISTICS:

Ability to assist in the performance of routine building and
general
maintenance practices; industrious, physical condition comensurate
with the
demands of the position.

MINIMUM QUALIFICATIONS:

None are required.

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