

MAINTENANCE PERSON/SCHOOL BUS DRIVER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing semi-skilled maintenance and repair work and responsibility for driving a school bus, mini van or other school vehicles on an assigned route. The incumbent may work independently or assist a journeyman by performing less skilled duties. A maintenance person does not utilize the more skilled journeyman techniques for any considerable portion of the time, however, a working knowledge of one or more trade is necessary. In addition, the work may involve the part-time operation of a truck, automobile or other automotive equipment. Work is performed under direct supervision. The incumbent does related work as required.

Note: In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates a school bus or other school vehicle on a regular schedule and on special trips;
Performs semi-skilled work in masonry, carpentry, and electrical or painting operations;
Helps to install and repair wiring systems and electric fixtures and equipment;
Repairs windows, doors, floors, walls and other parts of building;
Does interior and exterior painting where quantity rather than fine quality of work performed is the principal object;
Helps install and repair general plumbing equipment, such as sinks, toilets and baths;
Assists in cleaning and repairing boilers, pumps, heaters, pipelines, valves and traps;
Performs installation and repair work on a municipal water and/or sewage system;
Mixes plaster and concrete and assists in laying brick, plastering walls, finishing concrete work, etc.;
Oils and greases cranes, air compressors, air hoist and assist on necessary repair work;
Repairs, rebuilds and refinishes recreation equipment;
Assists in the conditioning and maintenance of athletic and recreation fields and areas;
Resurfaces slate blackboards;
Operates trucks, automobiles, air compressors, and other motorized equipment;
Takes part in general grounds maintenance activities;
Serves as general handyman performing a variety of semi-skilled duties.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of building and general construction and repair practices; knowledge of the practices and techniques of one or more of the standard trades; mechanical aptitude; industrious; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school or possession of a high school equivalency diploma and one year of experience in general building construction, heavy construction or building trades work or in one or more of the standard trades, such as carpentry, plumbing, electrical, etc.; or
- (b) Two years of experience in general building construction, heavy construction or building trades work or in one or more of the standard trades, such as carpentry, plumbing, electrical, etc.; or
- (c) An equivalent combination of training and experience as defined in (a) and (b).

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATION:

Possession of appropriate class New York State Motor Vehicle Operator's License at time of appointment. Drivers must be at least 21 years of age. Candidates must satisfy the requirements for School Bus Driver set forth in the Rules and Regulations of the New York State Commission of Education.