

Department: In all Civil Divisions
Classification: Labor
Grade: ____ _

SPEC DISK H5
DOCUMENT 24

RECYCLING ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the separation of recyclable materials from garbage and waste material at a municipal recycling facility. The attendant assists the users of this service in depositing waste material and garbage into designated containers. The attendant may also assist equipment operators in transferring compacted materials out of the transfer site. The work is performed under the general supervision of the Recycling Facility Coordinator or Equipment Operator. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Opens the collection area to receive materials;
- Directs traffic and guides the deposit of waste into proper containers;
- Assists in the loading and unloading of motor vehicles;
- Polices the site area to maintain a clean and litter free condition;
- Performs unskilled work on an assembly line, conveyor, or batch process bunker system-sorting source separated municipal solid waste;
- Aids residents in proper preparation and separation of recyclable materials;
- Separation by color of glass containers, ferrous/non-ferrous metals, black and white newsprint, magazines, glossy inserts, staples, etc... from the intended product/material being processed for marketing;
- Bags newspapers, flattens cardboard, crushes glass containers, and flattens aluminum and plastic containers.
- Secures the facility at the close of each day.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the principles, practices, methods, and equipment employed in the operation of a compacting transfer site operation; ability to understand and follow oral and written instructions; ability to be courteous yet firm with the public; dependability; willingness to work under adverse weather conditions; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None are required.

Amended: October 2, 1992