

Department: In all Civil Divisions
Classification: Non-Competitive (Seasonal)
Grade: _____

SPEC DISK E1
DOCUMENT 31

SENIOR RECREATION LEADER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the professional organization and conduct of a specific segment of one or more parts of the recreation program for the community. Supervision is exercised over subordinate staff. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Implements the program which has been planned and approved;
Teaches classes in arts and crafts, athletics, team, group, and individual games, fundamentals of play, camping, etc.;
Organizes and supervises the gym and playground program, game room progress, and conducts tournaments, plays, parent day festivals, groups for social recreation and other special events;
Gives instructions to subordinate recreation personnel;
Handles publicity for a particular activity; meets with and talks to parent groups;
Keeps records of activities supervised and makes periodic reports;
Attends staff meetings to discuss special problems;
Assigns officials; acts as an official in athletic contests when needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the purpose, the organization and conduct of several types of recreation activities; ability to direct the work of others; ability to stimulate and maintain the interest of program participants; ability to secure the cooperation of others; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school or possession of a high school equivalency diploma and two seasons of experience in an organized recreation or athletic program; or
- (b) Four Seasons of experience in the conduct of an organized recreation or athletic program.
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

NOTE: *Season means the annual duration of an organized recreation or athletic program (e.g. summer playground program).*