

Department: Public Health

SPEC DISK

B2

Classification: Competitive
DOCUMENT 83

Grade: Ungraded

SENIOR REGISTERED PROFESSIONAL NURSE

Public Health Nursing

DISTINGUISHING FEATURES OF THE CLASS: The work involves the performance of skilled nursing services in the Health Department. The position is distinguished from that of Registered Professional Nurse by the assignment of more difficult cases and increased responsibility for making initial patient assessments and amending patient care plans under general supervision. Depending upon work location, duties include rendering care in the patient's home or in a clinic, working the day, evening or night shifts, weekends, and holidays and on call. General supervision is received from a Supervising Public Health Nurse or other higher level personnel. Supervision may be exercised over the work of Licensed Practical Nurses, Home Health Aides, Medical Assistants and other auxiliary nursing personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

Manages all components of interim orders processing;
Reviews, identifies errors, directs lower level nurses regarding correction of errors;
Signs and disseminates interim orders;
Reviews OASIS, identifies errors and inconsistencies, directs lower level nurses regarding correction of errors and inconsistencies of all orders and patient plan of care:
Conducts comprehensive reviews of admission charts and oversees the Start of Care for OASIS;
Manages all aspects of patient scheduling and manages and performs quality improvement functions of the CHHA program.
Provides orientation and instruction for new staff specific to documentation of clinical duties and field assignments;
Manages and directs all aspects of the tele-health programs;
Manages Staff development and identifies needs as it relates to staff orientation to policies and conducts such orientation;
Makes contacts with appropriate community agencies as necessary to ensure patient needed services;
May participate in community activities related to nursing and health;
Attends staff meetings and in-service training sessions;
Assists in planning health care activities promoting community health education and awareness;

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of nursing principles and techniques; Working knowledge of community agencies available to provide assistance to the ill and infirmed; Skill in the application of current nursing procedures and techniques of patient care; Ability to assess and coordinate nursing care for individuals and families and to supervise auxiliary nursing personnel assigned to assist with this care; Ability to perform duties in accordance with American Nurses Association Code for Professional Nurses; Ability to communicate effectively both orally and in writing; Ability to establish and maintain good working relationships; Empathy; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Completion of a course of study approved by the New York State Education Department as qualifying for Registered Professional Nurse; licensure and current registration to practice as a Registered Professional Nurse in New York State, and eighteen (18) months paid experience as a Registered Professional Nurse working in a CHHA program.

SPECIAL REQUIREMENT: Possession of an appropriate level New York State Class V Operator's license.

Spec Written: September 12, 2007 - Pending Creation