

Department: Solid Waste  
Classification: Competitive  
Grade: \_\_11\_\_

SPEC DISK C5  
DOCUMENT 25

### SOLID WASTE FACILITY SUPERVISOR

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for overseeing and participating in the operation of a county solid waste management facility. The incumbent supervises and participates in daily operations, coordinates schedules and staffing needs and maintains required records. The employee will be required to operate moderately complex motorized equipment. The work is performed under a higher level Solid Waste Department employee with leeway allowed for the use of independent judgement in carrying out work details. Supervision is exercised over subordinate employees. The incumbent does related work as required.

#### TYPICAL WORK ACTIVITIES: (Illustrative only)

Directs and oversees the delivery, placement, covering, and compaction of solid waste;  
Performs testing, inspection, and monitoring activities associated with leach detection and treatment;  
Prepares weekly schedules and reports relating to Solid Waste Facility operation and maintenance;  
May assign work shifts, duty assignments and be required to keep time records;  
Trains employees in proper work procedures;  
May be responsible for routine maintenance and minor repairs to landfill equipment;  
May be required to operate landfill equipment such as trucks, bulldozers, compactors, and other equipment utilized in a landfill area;  
Keeps landfill site neat by policing the area, picking up blowing papers and removing improperly distributed trash to designated areas.

#### FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principles, practices and equipment involved in the operation of a solid waste facility and the operation and maintenance of related equipment; ability to prepare and maintain records and reports; ability to understand and follow oral and written direction; ability to be courteous and secure the cooperation of others; willingness to work out of doors, occasionally under adverse weather conditions; dependability; sobriety; physical condition commensurate with the demands of the position.

#### MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma; and four years of general construction experience involving the use of heavy motorized equipment, one year of which shall have been in a supervisory capacity.

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:**

Eligible for an appropriate level New York State driver's license at time of application. Possession of such license at time of appointment.