

Department: In all Villages
Classification: Non-Competitive
Grade: _____

SPEC DISK I3
DOCUMENT 22

STREET COMMISSIONER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the construction, improvement and repair of streets, parks, wastewater lines, walks, culverts and such other public property as the Village Board may determine. Work is performed under the general direction of the Village Board of Trustees. Immediate supervision is exercised over the work of motor equipment operators and laborers. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Supervises the construction and repair of village streets;
Directs the cleaning of streets, catch basins, storm wastewater and culverts;
Supervises the construction and maintenance of wastewater lines and manholes;
Oversees and plans park maintenance activities;
Supervises excavation, grading, draining and oiling streets;
Directs snow removal activities and sanding of streets;
Purchases necessary supplies and equipment;
Maintains records and prepares reports on activities of department;
Investigates complaints.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of modern street construction and maintenance methods and procedures; thorough knowledge of the use of road construction and maintenance equipment; ability to understand and carry into effect blueprints; ability to plan and organize work of others; ability to keep records and make reports; reliability; initiative and resourcefulness; tact and courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Three years of experience in the construction and maintenance of streets or related activities and completion of a standard high school course; or an equivalent combination of training and experience sufficient to indicate ability to do the work.